

RECREATION BOARD

JANUARY 10, 2023

MEMBERS:

Julie LaRue, Chairman (absent)
David Allen
Nathan Thomas
Tim Thompson
Bryan Meck (absent)
Also present: Mark Cain, Recreation Director

The meeting began at 6:30 PM.

RESIGNATION:

Mr. Jeff Gerbasi and Mr. Nathan Thomas have resigned their membership to the Recreation Board.

PAVILLIONS:

Mr. Cain said that he met with Mr. Tim Ford from the Farmington Highway/Park Department on 1/11/23 to discuss new pavilions at Mertensia Park and Town Park. There will also be a new playground going in at Mertensia Park.

FARMINGTON GROVE:

Mr. Cain said that there will be new paving put in at the Farmington Grove Park. This will be used for parking for the baseball fields. The Victor Little League has agreed to help with the cost of reworking the ball fields by putting in clay. Mr. Cain said that they will walk the fields and discuss what they would like to do.

SENIOR CITIZENS:

Mr. Cain said they had 8 seniors attend the December trip to the Cortland Music Park on December 1, 2022. Mr. Cain said that he has spoken to Mr. Mike Stockman from the Victor Senior group about possibly joining together and share a bus service. Mr. Cain said that they will also reach out to Canandaigua.

JULY 3 CELEBRATION:

The fireworks for the celebration are paid for.

EASTER CELEBRATION:

The Easter egg hunt is scheduled for April 1, 2023 at 11:00 AM. Mr. Cain will ask the Victor Key Club to help out. Mr. Cain will order the prefilled eggs.

SUMMER RECREATION:

The 2023 summer recreation program will run from June 26, 2023 through August 4, 2023. Mr. Cain has tentatively scheduled the following dates for registration sign up, May 8th, 9th, 10th, & 11th.

The next meeting will be held on February 7, 2023 at 6:30 PM.
Mr. Allen said that he will be unable to attend.

The meeting was adjourned at 6:48 PM.

Mary Richter, Clerk of the Board recorded the minutes.

RECREATION BOARD

MARCH 14, 2023

MEMBERS:

Julie LaRue, Chairman (absent)

Tim Thompson

David Allen

Bryan Meck (absent)

Also present: Mr. Mark Cain, Recreation Director

There was no meeting held for February 7, 2023

EASTER EGG HUNT:

The annual Easter egg hunt will be held on April 1, 2023 at 11:00 A.M.

Mr. Cain said that the chocolate has been bought, and eggs have been filled.

There will be 8 student volunteers from Victor High School helping.

SUMMER RECREATION PROGRAM:

Mr. Cain said that he will need to hire 4 leaders, 9 assistance, and 5 CIT's.

The pavilion at the Town Park has been taken down due to being old and unsafe. Mr. Cain will look into renting a 30 ft X 50 ft tent that will be used for the 6 wk summer recreation program and for the July 3 celebration.

Mr. Cain said that he has put the summer recreation information on the town web site, town newsletter, and Ms. LaRue will put on the town Facebook page.

Mr. Cain said that he has been ordering materials.

The field trip scheduled will be to Seabreeze, bowling, bounce house, and possibly Kershaw Park.

The staff meeting will be held on June 10, 2023 from 8:00-12:00 at the town hall.

BALL FIELDS:

Mr. Cain said that he has heard from soccer, baseball, and smash travel baseball. Mr. Cain said that he has not heard from woman's softball.

Victor little league will be using the park at Auburn Creek.

The field closest to the playground at Farmington Grove will be open for use. The parking lot will be made larger and is getting repaved.

SENIOR CITIZENS:

Mr. Cain said that he will be looking into scheduling trips for the senior citizens. Mr. Cain said that he has sent out an e-mail to Mr. Gary Weidenborner but has not heard back from him.

The meeting was adjourned at 6:50 PM.

The next meeting is scheduled for April 11, 2023, at 6:30 PM.

Mary Richter, Clerk of the Board recorded the minutes.

Binder

RECREATION BOARD

APRIL 11, 2023

MEMBERS:

- Julie LaRue, Chairman
- Tim Thompson
- David Allen (absent)
- Bryan Meck (absent)

Also present: Mark Cain, Recreation Director

The meeting began at 6:36

MINUTES:

The March 4, 2023 minutes were tabled due to a lack of a quorum.

EASTER EGG HUNT:

The Easter egg hunt went really well and was attended by 200 to 300 children. Mr. Cain said that the Victor Key Club was very helpful and will pass on a thank you to them. Mr. Bonnie Lew dressed up as the Easter bunny.

SUMMER RECREATION:

Mr. Cain said that he is in the process of hiring the summer recreation employees. He will need to hire 3 C.I.T.'s and one leader. The staff meeting will be held on June 10, 2023 for first aid training and CPR training for the leaders.

The date for recreation registration at Mertensia Park lodge will be held on May 8 & 9 from 5:30-7:00 PM. for Farmington residents. May 10 & 11 will be registration for non residents.

With the removal of the pavilion at the Farmington Town Park a 30 ft X 60 ft tent that will cover the concrete pad will be used for the summer recreation program and the July 3 celebration.

Mr. Cain said that he has scheduled a bounce house, water slide and tornado tee's to come to the parks and field trips scheduled to Seabreeze and bowling.

JULY 3 CELEBRATION:

The band Paulsen and Baker are scheduled. Fireworks are all set.

The meeting was adjourned at 7:00 PM.

The next meeting will be held on May 16, 2023 at 6:30.

Mary Richter, Clerk of the Board recorded the minutes.

RECREATION BOARD**MAY 16, 2023****MEMBERS:**

Julie LaRue, Chairman, absent
Tim Thompson
David Allen, absent
Bryan Meck, absent

Also present: Mark Cain, Recreation Director

The meeting began at 6:34 PM.

MINUTES:

The March 4, 2023 minutes and the April 11, 2023 minutes were tabled due to a lack of a quorum.

SUMMER RECREATION REGISTRATION:

The Farmington summer recreation program will run from June 26, 2023 –August 4, 2023.

Mr. Cain said that the summer recreation registration went very well. The registration numbers are Beaver Creek Park-79 children, Pumpkin Hook Park-57 children, Mertensia Park-53 children, Farmbrook Park-44 children, and Town Park-11 children.

Mr. Cain said that all staff has been hired. June 10th will be a staff meeting for leaders to review what the expectations will be for each park, first aid and CPR training.

Mr. Cain said that he has sent welcome e-mails and asked staff members to sign up with Google Classroom where all communications can be shared.

Mr. Cain said that the field trips have been scheduled. The field trips will be to Seabreeze Amusement Park and bowling, The first week will have an obstacle course that will visit each park. The last week will have a water slide that will visit each park.

JULY 3RD CELEBRATION:

Mr. Cain said that the contract for the band has been sent. Food vendors are being booked. There are new vendors who will be selling baked potatoes and hot dogs//hamburgers/chicken. There will also be vendors selling ice cream and fried dough.

The meeting was adjourned at 6:45 PM.

Then next meetings have been scheduled for June 6, 2023 at 6:30 PM and July 11, 2023 at 6:30 PM.

Mary Richter, Clerk of the Board recorded the minutes.

RECREATION BOARD

JUNE 6, 2023

MEMBERS:

Julie LaRue, Chairman, absent
Bryan Beck
Tim Thompson
Dave Allen, absent

Also present: Mark Cain, Recreation Director

The meeting began 6:30 PM.

GUEST:

The Recreation members welcomed their guest Ms. Judy Drew. Ms. Drew asked if she could come to the meeting to give a presentation of the Arts that she teaches. Ms. Drew would like to hold 1 to 2, 45 minute classes on tumbling starting this summer. Ms. Drew said an issue would be that she does not have any mats and the floors are wood or cement. She would like to do a day class of princess camp and super hero camp during the summer recreation program. Mr. Cain said that she maybe able to look into renting space at Mertensia Lodge. Ms. Drew said that she would like to charge \$85.00 for 8 classes and \$65.00/70.00 for 6 classes. Mr. Cain asked Ms. Drew to put together an outline of what she wants to teach and the Recreation members will review.

SUMMER RECREATION:

The summer recreation staff meeting will be held on June 10, 2023. They will review what the expectations will be at each park and have their first aid and CPR training.

JULY 3 CELEBRATION:

Mr. Cain said that he has reached out to the food vendors. There will be ice cream, Kona ice, fried dough, burgers, hot dogs, and french fries.

The band will start at 7:00 PM and the fire works starting about 9:45 PM. The fire department will also be there.

The meeting was adjourned at 7:14 PM.

The next meeting will be held on July 11, 2023 at 6:30 PM.

Mary Richter, Clerk of the Board recorded the minutes.

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RECREATION BOARD

RECEIVED JULY 11, 2023
TOWN CLERK'S OFFICE
TOWN OF FARMINGTON

2024 FEB 23 PM 2: 20

MEMBERS:

Julie LaRue, Chairman
Tim Thompson
David Allen
Regina Sousa
Bryan Meck (absent)

Also present: Mark Cain, Recreation Director

The meeting began at 6:30 PM.

NEW MEMBER:

The Recreation members welcomed their new member Ms. Regina Sousa.

MINUTES:

Mr. Cain made a motion to approve the June 6, 2023 minutes, second by Mr. Thompson.

SUMMER RECREATION:

Mr. Cain explained the summer recreation program and how the program is run to Ms. Sousa.

Mr. Cain said that the summer recreation program is off to a good start. The first week had 230 children in attendance and the second week had 225 children. The bounce house was attended by 147 children and 155 children participated in the making of tee shirts through Tornado Tee's.

Mr. Cain said that they have had to ask two children to leave the program. One child was having behavior issue and one child was just too young and his parents were fine with this.

JULY 3 CELEBRATION:

The July 3 celebration was well attended.

Mr. Cain said that the parking area was full and they had to close it off and turn cars away. Mr. Cain said that cars were parked up and down the roads.

Mr. Cain said that New York State now requires that all food trucks have a permit. Mr. Cain said that one vendor did have an issue with providing theirs. The food vendors had very good sales.

SENIOR TRIPS:

Two trips have been scheduled this summer for our Farmington seniors. They will be attending a trip to see "Beautiful- Carole King" at the Merry-go-round playhouse in Auburn, NY on August 22, 2023 with a cost of \$125.00 for Farmington residents. A trip to see comedian Yakov Smirnoff at the Seneca Niagara Casino in Niagara Falls, NY on August 15, 2023 at a cost of \$80.00 for Farmington residents.

The members discussed possibly just charging a flat rate for all trips.

The meeting was adjourned at 7:06 PM.

The next meeting will be held on August 15, 2023 at 6:30 PM.

Mary Richter, Clerk of the Board recorded the minutes.

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RECREATION BOARD

AUGUST 15, 2023

MEMBERS:

Julie LaRue, Chairman
David Allen
Bryan Meck
Tim Thompson
Regina Sousa

RECEIVED
TOWN CLERK'S OFFICE
TOWN OF FARMINGTON

2024 FEB 23 PM 2:20

Also present: Mark Cain, Recreation Director

The meeting began at 6:30 PM.

GUEST:

The Recreation members welcomed Mr. Ron Brand, Director of Development to their meeting.

MINUTES:

Mr. Cain made a motion to approve the July 11, 2023 minutes second by Ms. LaRue. All members voted "aye" to approve.

LOCAL LAW FILING:

Mr. Brand reviewed and provided a copy of the amending Local Law Filing, Chapter 9 of the Town Code of the Town of Farmington, Ontario County, New York, entitled "Boards, Committees and Commissions," by adding Article IV, "Recreation Advisory Board".

The purpose of the Recreation Advisory Board is to:

- A. Provide a resource to the Tow Boards and Departments for strengthening and supporting public parks, facilities and recreation program needs in the Town of Farmington.
- B. Increase the visibility of, promote and enhance the image of recreational opportunities to the public.
- C. Establish and maintain effective communications with the town Boards and Departments and town residents.
- D. To identify specific goals, objectives and implementation actions to be contained in the latest edition of the adopted Town of Farmington Comprehensive Plan.
- E. To provide on going technical assistance to the town's boards established for managing the built environment.
- F. To assist the Town Board in the maintenance of high standards in park and recreational leadership and in the quality of the recreation program service.

Chapter 9 also establishes the following sections for the Recreation Advisory Board.

Intent, functions, membership term vacancies, terms of members now in office, officers and board meeting dates, responsibilities of Chairperson, duties and responsibilities of members, duties and responsibilities of the Town Recreation Director, relationship to other town departments, boards, and committees, review process, quorum and reports

Mr. Brand said that Farmington master plan and will be updating the park and recreation section. Mr. Brand said that they will be putting together a committee and will be looking for volunteers. They will be sending out a survey and is asking for any ideas that need to be put out to the public.

SUMMER RECREATION PROGRAM:

Mr. Cain said that they averaged about 175 children a day. The field trips went well and were well attended.

Mr. Cain said that the program was going along very well until the last week. Mr. Cain said that there was a problem at two of the parks. Mr. Cain said that a 6 yr old boy had a major break down and was hitting, punching, biting and swearing. Mr. Cain said that this problem continued with the arrival of the child's father.

Mr. Cain said that he sent out a questionnaire to parents asking what they liked and disliked about the summer program. Mr. Cain said that he received very positive feedback and many thanks.

Mr. Cain said that most of the summer employees have said that they would like to come back to work next year.

BUDGET:

Mr. Cain reviewed the budget for 2024. The members discussed the possibility of raising the registration cost for next year.

HOLIDAY DATES:

The Trunk or Treat celebration will be held on October 21, 2023, 12:00-2:00 PM.
The Christmas celebration will be held on December 8, 2023 at 6:00 PM, 5:30 for members.

The meeting was adjourned at 7:30.

The next meeting will be held on September 12, 2023 at 6:30 PM.

Mary Richter, Clerk of the Board recorded the minutes.

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RECREATION BOARD

OCTOBER 17, 2023

RECEIVED
TOWN CLERK'S OFFICE
TOWN OF FARMINGTON

2024 FEB 23 PM 2: 20

MEMBERS:

- Julie LaRue, Chairman
- Bryan Meck
- Tim Thompson
- David Allen (absent)
- Regina Sousa (absent)

Also present: Mark Cain, Recreation Director

The meeting began at 6:30 PM.

MINUTES:

Ms. LaRue made a motion to approve the August 15, 2023 minutes, second by Mr. Meck. All present members voted "aye" to approve.

GUEST:

The Recreation members welcomed Mr. Ron Brand, Director of Development and Ms. Susan Hopkins, Planning Consultant.

COMPREHENSIVE PLAN:

Mr. Brand said that they are updating the Comprehensive Plan and need to update the parks and recreation section.

Mr. Brand and Ms. Hopkins asked to come to the meeting to discuss ideas for a survey they would like to send out to the Farmington community. Ms. Hopkins will put together a survey draft and would like the Recreation members to share their wants and needs for any recreation programs and any concerns they have.

A discussion was had on what should be included on the survey. Ms. Hopkins said that she has reviewed a survey that was sent out in 2008-2009 on key topics of interest the community was looking for. Ms. Hopkins asked the members how the current parks are being used

The Recreation members had the following comments:

Mr. Meck reviewed how the current parks are being used along with the hiking trails and are more fall fields needed? Mr. Meck said that he has had multiple requests about Boughton Park and possibly the town of Farmington joining the other three towns. Mr. Meck suggested a dedicated pickle ball park, possibly an indoor court.

Ms. LaRue said that she feels the town is lacking in not having an indoor facility and the need for larger playgrounds.

Mr. Cain said that the survey should ask what the community would like to see in the future.

Mr. Brand said that he has heard that there is interest in having an ice rink and an indoor recreation facility.

Mr. Brand said that a question to ask would be how they would like to see the 50 acres owned by the town be used. They need to ask the community to prioritize their wants and interests and put together a vision.

Mr. Cain said that they should ask how much money is the community is willing to spend?

Mr. Brand said that the survey should be kept short, about 10-15 questions.

Ms. Hopkins said that she will prepare a draft of questions and ask for any revisions. A discussion was had on the best way to distribute the survey to all households. Possibly using a QR Code placed on the town news letter. Mr. Brand said that they would like to have all the data back before the town hires a consultant.

Mr. Brand asked that Mr. Cain send out an e-mail to the recreation members who could not attend tonight's meeting for their comments.

Mr. Cain said Ms. LaRue and himself have been invited by the town of Victor to discuss the possibility of a shared recreation facility on Brace Road.

Mr. Brand said that he is gathering data for future grants for trails and parks.

SUMMER RECREATION PROGRAM:

Mr. Cain said that there was an average of 223 children attending every day. There were about 170 children for the field trips. Mr. Cain said that it was a successful program. Mr. Cain said that biggest problems were staff issues.

TRUNK N TREAT:

The trunk n treat celebration is scheduled for Saturday, October 28, 2023 weather permitting. Members are to arrive at 11:20 and the celebration will start at 12:00.

The next meeting will be held on November 14, 2023 at 6:30 PM.

The meeting was adjourned at 7:45 PM.

Mary Richter, Clerk of the Board recorded the minutes.

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RECREATION BOARD

NOVEMBER 14, 2023

MEMBERS:

Julie LaRue, Chairman
Tim Thompson
Bryan Meck (absent)
David Allen (absent)
Regina Sousa (absent)

Also present: Mark Cain, Recreation Director, Ron Brand, Director of Development.

The meeting began at 6:00 PM.

MINUTES:

The October 17, 2023 minutes were tabled due to a lack of a quorum.

PARKS & RECREATION COMMUNITY SURVEY:

The Recreation members, Mr. Mark Cain, and Mr. Ron Brand discussed the Parks & Recreation community survey. Members should send their comments to Mr. Cain by November 30, 2023 with any changes. A survey post card will be mailed out to the community in January 2024 with as QR code where they can access the survey.

TRUNK N TREAT:

The trunk n treat celebration was well attended. The children enjoyed the bounce house but the members agreed that a sign will need to be placed next year asking the parents to watch their children while in the bounce house.

CHRISTMAS CELE BRATION:

The Christmas celebration will be held on Friday, December 8, 2023, 6:00-7:30 PM. Recreation members to arrive at 5:30 PM.

RECREATION CENTER:

Mark Cain and Julie LaRue updated the discussion they had with Victor recreation on a possible joint collaboration on building a shared recreation center.

The meeting was adjourned at 6:45 PM.

NO meeting will be held for December 2023.

The next meeting will be held on January 9, 2024 at 6:30 PM.

Mary Richter, Clerk of the Board recorded the minutes.

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RECREATION BOARD

NOVEMBER 14, 2023

MEMBERS:

RECEIVED
TOWN CLERK'S OFFICE
TOWN OF FARMINGTON

2024 FEB 23 PM 2: 20

Julie LaRue, Chairman
Tim Thompson
Regina Sousa
Bryan Meck (absent)
David Allen (absent)

Also present: Mark Cain, Recreation Director, Ron Brand, Director of Development.

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RECREATION CENTER:

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The meeting was adjourned at 6:45 PM.

NO meeting will be held for December 2023.

The next meeting will be held on January 9, 2024 at 6:30 PM.

Mary Richter, Clerk of the Board recorded the minutes.