

Binder

(4)

RECREATION COMMISSION

FEBRUARY 27, 2024

MEMBERS:

Julie LaRue, Chairman
Tim Thompson
Bryan Meck
David Allen (absent)
Regina Sousa (absent)

Also present: Mark Cain, Recreation Director

Guest: Mr. Ron Brand, Director of Development, Mr. Steve Schultz, MRB Group, Mr. Tim Ford, Farmington Highway Department.

PARK & RECREATION COMMUNITY SURVEY:

Mr. Brand joined the meeting to let the Recreation members know that so far they have had 457 responses to the survey. The last day of the survey will be Thursday, February 29, 2024.

PUMPKIN HOOK PLAYGROUND:

Mr. Tim Ford from the Highway Department dropped off several playground designs for the Recreation members to review for the Pumpkin Hook Park.

FARMINGTON GROVE PARK:

Mr. Steve Schultz from MRB Group joined the meeting to update the Recreation members on the Farmington Grove Park site parking improvements. They will re-grade the parking lot and add 73 parking spots. They will add sidewalks, make the bathrooms ADA accessible, add storm water drainage, and new lighting on a dimmer system. This improvement bid will be open for 90 days and the bid will be due on March 19, 2024.

FIELD UPDATES:

The members discussed the soccer fields at Beaver Creek Park. The grass has not come in very well.

Mr. Cain said that he has heard from baseball and softball on their requested field use. Soccer has not contacted him.

Mr. Cain said that many groups are interested in using fields. Mr. Cain said that they will be discussing new field use payments for 2025 over the next few meetings.

SUMMER RECREATION PROGRAM:

Mr. Cain said that the summer recreation program will begin on July 1, 2024. Mr. Cain has been working on hiring staff and they will have their staff meeting on Saturday, June 8, 2024. Mr. Cain said he is also starting to schedule field trips.

RECREATION GROUP TEXT:

The members want to thank Ms. Julie LaRue for putting together a recreation group text. The members discussed the cancelled meeting in January regarding MRB Group and the need to have better communication concerning meeting changes

EASTER EGG HUNT:

The Easter egg hunt has been scheduled for Saturday, March 23, 2024 at 11:00 prompt. The recreation staff should plan on arriving at 10:00. Mr. Cain said that the Victor Key Club and Reliant Bank will have volunteers helping. Mr. Cain, Mr. Thompson, and Mr. Meck will be available. Ms. LaRue will be out of town. Mr. Cain said that he will have summer recreation sign up sheets available.

The meeting was adjourned at 7:30 PM.

There will be no March meeting as they will be getting together for the Easter egg hunt. The next meeting will be on April 9, 2024 at 6:30 PM.

Mary Richter, Clerk of the Board recorded the minutes.

RECREATION BOARD

APRIL 23, 2024

MEMBERS:

Julie LaRue, Chairman
Bryan Meck
Regina Sousa
Tim Thompson (absent)
David Allen (absent)

Also present: Mark Cain, Recreation Director

The meeting began 6:30 PM.

MINUTES:

The February 27, 2024 minutes were tabled due to a lack of a quorum.

GUEST:

The Recreation members welcomed their guest Mr. Nicholas McAdam.

Mr. McAdam asked if he could come to tonight meeting to give a presentation on why he feels there is a need for an outdoor inline/street/ice hockey rink. Mr. McAdam discussed the current challenges that area players face due to cost and travel. Many players are unable to participate in skating due to the cost of equipment, ice time, and travel. A rink can be constructed from vinyl material or blacktop.

Mr. McAdams shared what he thought would be opportunities for the town of Farmington not just with area players but would also bring other players/families from other communities. He pointed out that this could be a great partnership between the town, local ice hockey teams and business.

Mr. McAdam said that with the research he has done the cost to build a rink, surround the rink with wood boards would be around \$100k-\$250k.

Ms. LaRue suggested Mr. McAdam look into any potential available grants and Mr Cain suggested he look into getting some sponsorships. Mr. Cain said that Mr. McAdam should speak to Mr. Ron Brand, Farmington Director of Development who may be able to help with grant research. They told Mr. McAdam that the more information he has, the better, which they can present to the Farmington Town Board.

Mr. Cain discussed the current survey regarding park and recreation program services and needs. The survey results will be used to update the 2018 edition of the Town of Farmington parks and recreation master plan.

SUMMER RECREATION PROGRAM;

Mr. Cain said that staff hiring has been completed. The dates for registration will be May 14, 15, and 16. Ms. LaRue will put the dates on Facebook and Mr. Cain will put on Google classroom

There will be no meeting held in May as they will be having summer recreation registration.

The next meeting will be held on **JUNE 11, 2024 AT 6:30 at Mertensia Lodge.**

The meeting was adjourned at 7:03 so members could attend the Farmington Town Board meeting for the presentation on the results of the recreation community survey 2024.

Mary Richter, Clerk of the Board recorded the minutes.

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RECREATION BOARD

JUNE 11, 2024

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2024 DEC 18 AM 8:51

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MEMBERS:

- Julie LaRue, Chairman (absent)
- Tim Thompson
- Regina Sousa
- David Allen (absent)
- Bryan Meck (absent)

Also present: Mark Cain, Recreation Director

The meeting began at 6:44 PM.

MINUTES:

The April 23, 2024 minutes were tabled due to a lack of a quorum.

SUMMER RECREATION:

Mr. Cain said that the summer recreation program will begin on July 1, 2024. It will be closed July 4th and 5th.

Mr. Cain said that registration went very well. There are a total of 305 campers registered. Beaver Creek Park and has reached its capacity. There are 5 spots still open at Pumpkin Hook Park and 7 spots at Mertensia Park.

The following field trips have been scheduled:

1. July 11th & 12th an obstacle course will be coming to each park.
2. July 19th will be Roseland Bowl.
3. July 26th Seabreeze Water Park
4. August 2nd Wickham Farms in Penfield
5. Water slide for the last week.

Mr. Cain said that he is still working on hiring staff and has been working with the Department of Health.

JULY 3 CELEBRATION:

The new pavilion has been finished. The band Paulsen & Baker will play.

Mr. Cain said that he will reach out to the Town Supervisor, Town Board members, and Town Justices for any help they can give. If available any of the recreation staff will help park cars along with the summer recreation staff.

Mr. Cain said that he has been contacted by the following vendors:

- Dar's Delights 546 Chicken and Waffles
- KP's Kettle corn Eat Greek food truck
- J & S fried dough Kona ice
- Potatolicious

PARKS AND RECREATION MASTER PLAN UPDATE:

Mr. Cain said that the town is looking for a recreation member who would like to represent the Recreation Board on the Parks & Recreation Master Plan update. They are looking for 6 board representatives and 6 town residents. This committee will have their first meeting on Monday, July 1, 2024 at 6:30 in the main meeting room at the town hall.

BURN BOOT CAMP:

Burn Boot Camp, Victor N.Y. would like to use the parks at Beaver Creek and Mertensia.

The meeting was adjourned at 7:20 PM.

There will be no meeting held in July. The next meeting will be held on **MONDAY, AUGUST 12, 2024**

Mary Richter, Clerk of the Board recorded the minutes.

MEMBERS:

Julie LaRue, Chairman
Tim Thompson
Regina Sousa-absent
David Allen-absent
Bryan Meck-absent

Also present: Mark Cain, Recreation Director

The meeting began at 6:35 PM.

MINUTES:

The February 27, 2024 minutes were tabled due to a lack of a quorum.
The April 23, 2024 minutes were tabled due to a lack of a quorum.
The June 11, 2024 minutes were tabled due to a lack of a quorum.

SUMMER RECREATION PROGRAM:

Mr. Cain said that the last day of the summer recreation program was on August 9, 2024. There were five parks in use and averaged about 250 children daily. Mr. Cain said that it was a very successful year.

The field trips were attended by about 180 children. The trips consisted of bowling, Seabreeze Amusement Park, Wickham Farms, and an obstacle course and water slide brought to the parks. Mr. Cain said that next year they will have to plan a longer time at Wickham Farms.

Mr. Cain said that they do need to get staff to interact with the children more such as playing games.

BUDGET:

Mr. Cain said that he has submitted the recreation budget for next year. Mr. Cain said that he increased the summer employees wage by a dollar to stay completeive with other towns. Mr. Cain said that the cost of the field trips did increase.

The members discussed raising the cost of the summer program next year by about 7%.
The cost will be increase from \$195.00 to \$210.00 for the six weeks.
The cost for a family of 3 or more will increase to \$510.00 for the six weeks.

BALL FIELD:

Mr. Cain said that the ball field usage letters went out for teams to sign up. Mr., Cain said that he has heard from soccer, baseball, and lacrosse.

HOLIDAY CELEBRATIONS:

The trunk or treat celebration will be held on October 26, 2024 from 11:00-2:00.
The Christmas celebration will be held on December 6, 2024 from 6:00-7:30.

RECREATION AND PARK MASTER PLAN:

Ms. LaRue updated the members on the Park and Recreation Master Plan update committee. The town of Farmington has put together a Master Plan Update Committee to assist with an update to the Park & Recreation Master Plan. The committee's role is to provide guidance to the planning consultants, review materials, and help build awareness of the plan update within the Farmington Community. The first meeting was held on July 1, 2024. The group discussed a community survey about the town's park facilities and recreation programs. The committee also reviewed the goals and action items from the current version of the Parks & Recreation Master Plan which was completed in 2017. Some of the ideas would be an inclusion play ground, a 12 month indoor recreation facility to be used for walking, pickle ball, equipment rentals, dog park, and frisbee disk golf. The committee would like to adopt the Park and Recreation Master Plan in March 2025.

The meeting was adjourned at 7:20 PM.

The next meeting will be held on **SEPTEMBER 16, 2024 AT 6:30 PM.**

Mary Richter, Clerk of the Board recorded the minutes.

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RECREATION BOARD

SEPTEMBER 16, 2024

MEMBERS:

Julie LaRue, Chairman
Tim Thompson
Bryan Meck
Regina Sousa
David Allen (absent)

Also present: Mark Cain, Recreation Director

The meeting began at 6:30 PM.

MINUTES:

The Recreation members voted "aye" to approve the February 27, 2024 minutes, April 23, 2024 minutes, and the June 11, 2024 minutes.

Ms. LaRue made a motion to approve the August 12, 2024 minutes, seconded by Mr. Thompson. All present members voted "aye" to approve.

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2024 FARMINGTON SUMMER RECREATION FINAL REPORT:

Mr. Cain reviewed the 2024 summer recreation final report. Mr. Cain said that the program came in under budget.

Mr. Cain said that there were no major issues.

Mr. Cain said that the field trips went very well and they had about 180 children participate.

Mr. Cain said that there were some issues with staff wanting to leave early. The cell phone issues were better this year.

2025 BUDGET:

Mr. Cain said that he will submit an order for fireworks for next year. Mr. Cain said that he will replace some of the supplies and sport equipment that is used during the summer recreation program.

TRUNK-N-TREAT CELEBRATION:

The Trunk-n-Treat celebration will be held on October 26, 2024 at the Farmington Town Hall from 11:00-1:00. (Recreation members should arrive at 10:30).

DISK GOLF:

The members discussed what would be needed to put in a 9 hole disk golf course.

FARMINGTON PARKS AND RECREATION MASTER PLAN UPDATE:

Ms. LaRue reviewed the Master Plans updates that have been talked about for each park.

Mertensia Park plan, construction of a lodge in 2025.

Pumpkin Hook Park, add additional parking lot and possible dog park.

Farmington Grove Park, additional parking lot has been completed.

Town Park, options for land usage such as a dog park, indoor pickle ball court, walking trail.

There has been discussion about the lack of park opportunities during the winter months.

Ms. LaRue said that they have also discussed connecting neighborhoods through trails and neighborhoods with sidewalks.

The meeting was adjourned at 7:10 PM.

The next meeting will be held on October 9, 2024 at 6:30 PM.

The Trunk-n-Treat celebration will be held on October 26, 2024, 11:00PM.

Mary Richter, Clerk of the Boards recorded the minutes.

RECREATION BOARD

OCTOBER 9, 2024

MEMBERS:

- Julie LaRue, Chairman
- Bryan Meck
- Regina Sousa
- Tim Thompson (absent)
- David Allen (absent)

Also present: Mark Cain, Recreation Director

The meeting began at 6:30 P.M.

The members welcomed their guest Ms. Sarah Cerniglia.

MINUTES:

Ms. LaRue made a motion to approve the September 16, 2024 minutes, second by Mr. Meck. All present members voted "aye" to approve.

TRUNK-N-TREAT:

The Trunk-n-Treat celebration will be held at the Farmington Town Hall on October 26, 2024 from 12:00-2:00 P.M. Members should arrive at 11:30 P.M.

Mr. Cain said an article has been placed in the town newsletter, will be placed on the town recreation web site and on the recreation facebook page.

Mr. Cain will order a bouncy house and Ms. LaRue will buy candy.

BALL FIELD USAGE:

Mr. Cain said that the ball field usage is going well. Girl's lacrosse, softball, and baseball have paid the field fees but soccer has not paid their fees and is not responding to e-mails he has sent.

Mr. Cain said that there has been a complaint about the whistles used at girl's lacrosse. Mr. Cain said that there is no town ordinance rule on this.

PARK & RECREATION MASTER PLAN:

Ms. LaRue updated the members on the last meeting of the Parks & Recreation committee. Ms. LaRue said that there has been discussion on short term usage and a 10 yr long term usage. Ms. LaRue asked Mr. Cain if he could provide data on the field usage. Ms. LaRue said that the boys baseball and girl softball are asking for a cloverleaf consolidated fields. Ms. LaRue said that they have asked boys baseball if they have spoken to Victor Parks. Victor has space on Brace Road that can be used. Mr. Cain said that baseball is not going to get all the ball fields every day of the week. The members discussed and agreed that field use should be open to all sports. Mr. Cain said that the Farmington Parks Department does not have enough employees to do more park maintenance.

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Ms. LaRue said that they will hold an open public meeting at the Town Hall on November 18, 2024 from 6:00-9:00 to discuss the Park & Recreation Master Plan.

CHRISTMAS CELEBRATION:

Christmas celebration will be held at Mertensia Park on December 6, 2024 from 6:00-7:30. Santa and Mrs. Clause are scheduled and will arrive by fire truck. Mr. Cain said that he will order cookies and have them in bags that the children can carry out.

JULY 3rd CELEBRATION:

Mr. Cain said that the budget for fire works is \$6,500.00 and he has already booked.

The meeting was adjourned at 7:11 PM.

The next meeting will be an informal short meeting before the November 18, 2024 Park and Recreation Master Plan public meeting.

Mary Richter, Clerk of the Board recorded the minutes.

MEMBERS:

Julie LaRue, Chairman
Tim Thompson
Regina Sousa
David Allen
Bryan Meck

Also present Mark Cain, Recreation Director, potential member Sarah Cerniglia.

The meeting began at 6:45 PM.

MINUTES:

Mr. Meck made a motion to approve the October 9, 2024 minutes seconded by Ms. LaRue. All present members voted "aye" to approve.

FIELD USAGE:

The Recreation members discussed the ball field usage. Mr. Cain said that he will communicate to each ball team that there will be a change in the fee structure. Payment will be due in full by May 1st before the team uses the fields. Invoices will go out the first week of April.

TRUNK -N- TREAT:

The trunk-n-treat celebration went really well.

CHRISTMAS CELEBRATION:

The Christmas holiday celebration will be held at Mertensia Lodge on December 6, 2024 from 6:00-7:30. Mr. Cain said that the fire truck is all set and Santa and Mrs. Clause will arrive at 6:05 PM. Recreation members should arrive at 5:45. Mr. Cain said that he will order the cookies and has bought coloring books and crafts.

RECREATION MASTER PLAN:

Ms. LaRue said that Mr. Ron Brand has been in discussion with Ms. Lorene Benson, Executive Director of Cobblestone Arts Center. Mr. Tom Golisano donated to them 2 million dollars. Ms. Benson owns land behind the current buildings and would like to partner with the Town of Farmington in having a community center, classrooms, and activity rooms. The Recreation members would like to pursue this discussion.

Ms. LaRue said that Mr. Brand asked if Mr. Cain could prepare an annual report to be submitted to the Farmington Town Board.

The next meeting will be the annual Christmas celebration on December 6, 2024; members arrive at 5:45 PM.

The January 2025 meeting will be held on January 13, 2025 at 6:30 PM.
Mary Richter, Clerk of the Board recorded the minutes.

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2025 MAR 10 AM 8:54

