

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 8<sup>th</sup> day of April, 2025, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway & Parks Superintendent, **Dan Delproire** - Code Enforcement Officer, **Aaron Bissell** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Adrian Bellis** – Planning Board Member, and **Ed Hemminger** – Planning Board Chairman, **Hal Adams** – Agricultural Advisory Committee Chairman, and **Bill Davis** – MRB Group, **Dave Herman** – MRB Group, **Ralph Bocchino** – Zoning Board of Appeals member, **Jim Gray** - resident

Also present by telephone/video conferencing was: **Michael Phillips**- resident, John Piper- Consultant, **Alan Lamparella**

**PUBLIC HEARINGS:**

**A Local Law amending portions of Chapter 126 of the Code of the Town of Farmington, Individual On-Site Wastewater Treatment System, Articles I, II, IV and V**

Supervisor Ingalsbe opened the public hearing at 7:00 p.m. The Town Clerk read the legal notice. Supervisor Ingalsbe asked if anyone would like to speak for or against the proposed local law. Dan Delproire, Code Enforcement Officer, stated that this local law pretty much has to do with septic’s and gives credit to Mr. Holtz as his project brought some loopholes to their code that this local law is addressing. He added that when there is a repair that it gets inspected correctly when it is just a component of a septic system that is getting replaced where the code focused on the whole system, so this fixes that. He did work with Ontario County Soil and Water District on this code as they do a lot of the inspections. Supervisor Ingalsbe closed the public hearing at 7:03 p.m. Supervisor Ingalsbe referred it back to staff for finalize the official local law.

**A Local Law creating Chapter 103, Park and Ride Lot Regulations**

Supervisor Ingalsbe opened the public hearing at 7:03 p.m. The Town Clerk read the legal notice. Supervisor Ingalsbe asked if anyone wanted to speak for or against the proposed local law. Tim Ford, Highway and Parks Superintendent, stated over the past few years that he’s been working here they have had problems with tractor trailer trucks and other vehicles being in the Park and Ride and law enforcement told him that the town does not have any rules or regulations, so it is hard to enforce. He worked with Dan and Ron on drafting regulations to help keep some of those out of there. He added that they are not worried about cars being parked there for 72 hours or anything, its more the tractor trailer trucks parking in there, the commercial vehicles using the flex space next to the Park and Ride. This way the town has a little more authority. Councilman Bowerman commented that it will also help with abandon vehicles that have been left there as well. Mr. Brand added that the town does own the land and there is a need for signage there and this local law allows for that posting of signage. Supervisor Ingalsbe closed the public hearing at 7:07 p.m. Supervisor Ingalsbe authorized staff to finalize the official local law.

**A Local Law creating Chapter 115, Short-term Residential Rentals Regulations**

Supervisor Ingalsbe opened the public hearing at 7:07 p.m. The Town Clerk read the legal notice. Supervisor Ingalsbe asked if anyone wanted to speak for or against this local law. Supervisor Ingalsbe stated that this public hearing will remain open for the April 22, 2025, Town Board meeting.

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Casale** and seconded by **Councilman Bowerman** that the minutes of the March 26, 2025, Town Board Meeting, that were previously given to members for review, be approved. All Voting “Aye” (Casale, Herendeen, Bowerman, Holtz and Ingalsbe). Motion **CARRIED**.

**PRIVILEGE OF THE FLOOR:** None.

**PUBLIC CONCERNS:** None.

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Holtz reported:**

**Water & Sewer:**

1. The pipe for the heat exchanger that needs to have flanges welded to it was picked up by the welding company and they should be back this week to weld it in place.
2. Cleaned out the wire channels for the U.V. system.
3. A primary sludge pump was repaired.
4. Cleaning and organizing in the loading dock and digester room has begun.
5. Working on getting the U.V. system fully operational for the disinfection season.
6. General scrap and garbage removal was done.
7. Lift Stations- routine maintenance and repairs.
8. Influent Building heaters replaced units.
9. 2016 Vactor listed on Auctions International website. 2 contractors have made appointments to view.

10. Received notice of a sampling violation from NYSDOH for disinfection byproducts. Public notification to be provided in the 2024 AWQR.
11. IworQ asset management software presentation/discussion.
12. Discussed resolutions on Agenda.

**Highway & Parks:**

1. Highway- equipment maintenance, salted bridges, hauling stone, sweeping roads, steam cleaned trucks, loading out wood chips at Transfer Station, and picked up trees that fell into roads over the weekend.
2. Parks- finished servicing summer equipment, finished repairs on picnic tables and benches, removed plow equipment and one salter, moved some picnic tables and benches out in the parks, and started mulching flower beds.
3. Discussed resolutions on agenda.

**Town Operations Committee: Councilman Bowerman reported:**

1. Three resolutions on agenda.
2. Working on amendments to the Town Code.
3. Town Staff continues working on amendments to Chapter 144 (Land Subdivision) and 165 (Zoning Law).
4. Farmington Wastewater Treatment Plant Rehabilitation Project – Town will accept Part 1 of the Full Environmental Assessment Form, classifying the Action under SEQR as a Type 1 Action, establishing a coordinated review with other involved agencies and declaring intent to be Lead Agency for making findings and a determination of significance.
5. Farmland Protection Implementation Grants – the Town will be making recommendations to the State Department of Agriculture and Markets, for two Farmland Protection Implementation Grant applications. One for the Sadler’s Livestock Program and the other for Jim Gray Field Crops program.
6. Staff continues working with the Farmington Volunteer Fire Association and the Town Engineers on preparing an application for the 2026 Congressional and Senate Earmarks for federal funding assistance for renovations and expansion to Fire Station No. 2 located on Hook Road.

**Town Finance Committee: Supervisor Ingalsbe reported: None.****Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Town newsletter is out to the residents and on the website.
2. Victor Farmington Volunteer Ambulance reported their activity as of April 1<sup>st</sup> is up by 36 calls compared to last year in Farmington. Overall transports year to date increased 224 over 2024.
3. Ontario County Sheriff Enhanced Traffic Report lists tickets for speeding on County Road 28 (2), Hook Road (2), County Road 41 (1), and Mertensia Road (1). Other citations are listed on the report.
4. Ontario County – met with Ontario County Economic Development Committee, they have been very successful in issuing low interest loans under the “Eagle Loan Program”, to date they have issued out \$203,000 to nine companies. The maximum loan amount is \$50,000 per application. Tomorrow he has two meetings (Government Operations and Ways & Means), Ontario County will take the lead this year and assist with a study for WWTP sludge handling once the County Landfill closes in 2028. He continues to meet on a committee with several code enforcement individuals and County Planning to discuss training requirements, CEO workload, job descriptions, and wages/benefits. He was also selected by the Chairman of the Board to Chair a committee to interview applicants to replace retiring Commissioner Bill Wright.

**Highway& Parks Superintendent Tim Ford reported:**

1. Plowed and salted the roads today. Had to work with a split crew because half of them were at the County Safety Training Facility taking a chainsaw safety course.
2. Parks – ordered the lid tops for the recycling cans at the town parks. Supervisor Ingalsbe stated that they ordered another dumpster for recyclables.
3. A few of the guys are helping out Water and Sewer with a break.

**Town Clerk Michelle Finley reported: Sarah Cerniglia reported:**

1. Settled with County Treasurer last Monday. At the last meeting it was reported that we had 130 unpaid taxes and we settled with 69 unpaid.
2. Auditors will be here on April 23<sup>rd</sup> to audit the Town Clerk and Tax Collector accounts.
3. Easter Egg Hunt – Saturday, April 12<sup>th</sup> at 11:00 a.m.

**Water & Sewer Superintendent Aaron Bissell reported:**

1. Obtaining quotes from contractors and vendors for in house rehabilitation of Pumpstation 1 at the plant.
2. Working on water meter replacements.
3. Working with Dan on creating a form letter reminding people of our grease trap requirement.
4. All staff is working on a sanitary force main break on County Road 9 and Gillis Road, thanked Tim for his departments assistance with this.

**Code Enforcement Officer Dan Delpriore reported:**

1. March permits totals – 109, 233 permit inspections, and 7 fire inspections.
2. Reported on fire calls.
3. EVC update – we did get approval from RG&E for the grants for all of the parks. The second part of the funding will come from DEC and DOT, waiting to here on the updates of those.

**Director of Planning and Development Ron Brand reported:**

1. Town Operations Report available on website and filed with the Town Clerk.
2. Thursday is the deadline for submission to review applications.
3. Finished working on the updates to Chapter 159 of the Town Code.
4. Working with Lorene Benson from the Cobblestone Arts Center, she received 2 Million dollars from Golisano and another 1.8 Million from Empire Development Corporation.
5. Completed an extensive coordinated review with Victor Planning Board regarding a project on Cline Road (Timberview Estates).
6. Environmental Conservation Board commits to submitting the Open Space Index in May.
7. Working with Monarch Manor on their approvals for the remaining three sections.
8. Blackwood Drainage Study wants to get going. Looking for volunteers.
9. Sky Solar – lot line adjustment map, transferring property between New Energy Works and Sky Solar have been finalized.
10. WWTP Rehab Project, 90-day review period starts tomorrow.
11. Parks and Recreation Master Plan – will begin the public review process.

**Assessor Donna LaPlant reported: None.**

**Town Engineer Bill Davis reported:**

1. Updates on Cranberry Drive, WWTP, and Brickyard Road Water Tank.

**Fire Chief reported: None.**

**Planning Board Chairman Ed Hemminger reported: Adrian Bellis reported:**

1. Next Meeting- public hearing on 2 lot preliminary subdivision on Ellsworth Road, Villager Construction reviewed a recommendation for a letter of credit for a grading permit on Loomis Road, review of a preliminary site plan for a home on Turner Road, and an extension for Sky Solar.

**Zoning Board of Appeals, Thomas Yourch reported: None.**

**Recreation Advisory Board, Bryan Meck reported: None.**

**Recreation Director Mark Cain reported: None.**

**Ontario County Planning Board Member reported: None.**

**Conservation Board Chairperson reported: None.**

**Town Historian Donna Herendeen reported: None.**

**Swap Shop Update: Supervisor Ingalsbe reported: None.**

**Agricultural Advisory Committee Chairman Hal Adams: None.**

**COMMUNICATIONS:**

1. Letter to the Town Supervisor from James Fowler Jr., resident. Re: ZBA request for 3 lot subdivision in Pheasants Crossing.
2. Email to the Code Enforcement Officer from NYS DEC. Re: MS4 Annual Report/Interim Progress Certification – submission received.
3. Letter to interested agencies from Angelina White of MRB Group. Re: Town of Canandaigua – Stormwater Management Program Plan Adoption.
4. Letter t the Town Supervisor from Jared Simpson of the Ontario County Board of Supervisors. Re: Ontario County’s Infrastructure Grant Program.
5. Email to the Town Clerk from Geomail. Re: Notification of Action of Property: 7.00-1-30.110 in the Town of Victor.
6. Letter to the Town Supervisor from Senator Pamela Helming. Re: Letter of support for funding through the NYS Environmental Facilities Corporation Water Infrastructure Improvement Program.
7. Letter to the Town Supervisor from Christopher DeBolt, Ontario County Administrator. Re: Letter of support for Town of Farmington’s application for the 2025 Water Infrastructure Improvement and the FY2026 Congressionally Directed Spending and Community Project funding programs to make improvements to the WWTP.
8. Letter to Jared Palmar of the Victor-Farmington Ambulance from Ashley Rubacha of the NYS DEC. Re: Jurisdictional Review (Victor-Farmington Ambulance Bay Expansion, 5505 NYS Route 96).
9. Letters to Jim Fowler, Resident, from the Town Supervisor and Town Code Enforcement Officer. Re: Request for review of a new design for Lots #R-5A & #R-5B of the Pheasants Crossing Subdivision.
10. Letter to Senator Kirsten Gillibrand, Senator Charles Schumer and Congresswoman Claudia Tenney from the Town Supervisor. Re: Letter of support for transformation of 6132 NYS Route 96.

11. Letter to Carol Trapasso of the Farmington Volunteer Fire Association from the Town Supervisor. Re: Letter of support.
12. Memo to the Town Board from Henry Adams, Chairperson of the Agricultural Advisory Committee. Re: Agricultural Advisory Committee's endorsements of the Sadler Brothers and Fresh Ayr Farm 2025 Farmland Protection Implementation Grant (FPIG) applications to the NYS Department of Agriculture and Markets.
13. Letter to Jared Palmer of the Victor-Farmington Ambulance from John Robortella. Re: PB2025-0104 Victor-Farmington Volunteer Ambulance Corp Station 2, Preliminary Site Plan: Approved with conditions.
14. Letter to Decal, LLC from John Robortella. Re: PB 2025-0101 Final Site Plan Amendment: Approved with conditions.
15. Letter to Michael Lawless of T&M Properties of WNY, LLC from John Robortella. Re: PB 2025-0202 Preliminary Site Plan Denial of Waiver; SEQR Designation of Lead Agency; Scheduling public hearing.
16. Letter to Tim Mattice from John Robortella. Re: PB 2025-0207 Mattice Subdivision Tract, Lot #2: Special Use Permit Renewal and Final Site Plan; scheduling public hearing.
17. Letter to Tim Mattice from John Robortella. Re: PB 2025-0206 Mattice Subdivision Tract, Lots #1-4: Preliminary Subdivision Application; scheduling public hearing.
18. Letter to Mark Meyer of Meyer's RV Superstore from John Robortella. Re: PB 2025-0208 MDM MAC Properties Farmington, LLC Final Site Plan Amendment; scheduling public hearing.
19. Letter to David and Julie Lowry from John Robortella. Re: PB 2025-0301 Preliminary Two-Lot Subdivision Plat: Determination of incomplete application.
20. Letter to Ryan and Ashley Braeger from John Robortella. Re: PB 2025-0302 Preliminary Site Plan: Determination of incomplete application.
21. Letter to DeHollander Design, Inc. from John Robortella. Re: PB 2025-0303 Final Site Plan, Tax Map #9.03-1-7000: Determination of complete application; scheduling public hearing.
22. Letter to DeHollander Design, Inc. from John Robortella. Re: PB 2025-0304 Final Site Plan, Scout Plains Subdivision, Lot #R-3: Determination of complete application; scheduling public hearing.
23. Letter to the Town Supervisor from Senator Pamela Helming. Re: Letters of Support.
24. Certificate of Liability Insurance from: MCM Solutions, LLC; Design Pool & Spa, LTD; Genesee Construction Service, Inc.; Carini Excavating, Inc.; Kennedy Mechanical, Plumbing & Heating, LLC; MM&B Studio LLC; Ryan Plumbing Heating Air Conditioning & Fire Protection, LLC.
25. Certificate of NYS Worker's Compensation Insurance Coverage from: MCM Solutions, LLC; Randsco Pipeline, Inc.; Design Pool & Spa, LTD; Kennedy Mechanical, Plumbing & Heating, LLC; Loyal Nine Development Corp.; Ryan Plumbing Heating Air Conditioning & Fire Protection, LLC; MM&B Studio, LLC.
26. Certificate of NYS Disability and Paid Family Leave Insurance from: Marrano/Marc Equity Corporation.

## REPORTS & MINUTES:

1. Report for Town Board Meeting – March 26, 2025
2. Recreation Board Meeting Minutes – March 10, 2025
3. Municipal Shelter Inspection Report – March 2025
4. Victor Fire Department Monthly Report – March 2025
5. NYS Municipal Report of Special Franchise Activity
6. Planning Board Meeting Minutes – March 19, 2025
7. Victor-Farmington Volunteer Ambulance Monthly Report – March 2025
8. Judge Lew Monthly Report – March 2025
9. Ontario County Sheriff Report – March 2025
10. Highway/Parks Public Works Agenda – April 8, 2025
11. W&S Public Works Agenda – April 8, 2025
12. Building Department – Town Operations – April 8, 2025
13. Conservation Board Meeting Minutes – March 24, 2025
14. Camden Group WWTP Report – March 2025
15. Drinking Water Sample Report – March 2025
16. Farmington Senior Citizens Meeting Minutes – March 17, 2025
17. Supervisor Comment – April 8, 2025

## ORDER OF BUSINESS:

### RESOLUTION #137-2025:

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

### RESOLUTION APPOINTING ASSESSOR PURSUANT TO REAL PROPERTY TAX LAW § 310

**WHEREAS**, Real Property Tax Law § 310 establishes that the appointed assessor of a municipality shall serve a six-year term, beginning on October 1 and ending on September 30 of the sixth year thereafter; and

**WHEREAS**, the Town of Farmington is required to appoint an assessor to fulfill these duties in accordance with New York State law; and

**WHEREAS**, the Town Board of Farmington, Ontario County, has determined that Donna LaPlant is duly qualified to serve as Assessor for the Town of Farmington;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of Farmington, County of Ontario, does hereby appoint Donna LaPlant as Assessor for the Town of Farmington for a six-year term commencing October 1, 2025, and expiring on **September 30, 2031**, in accordance with the provisions of Real Property Tax Law § 310; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution shall be provided to the Ontario County Director of Real Property Tax Services and the New York State Department of Taxation and Finance – Office of Real Property Tax Services.

All Voting "Aye" (Casale, Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #138-2025:**  
**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION WAIVING THE MERTENSIA LODGE RESERVATION FEE FOR THE COBBLESTONE ARTS CENTER DAYHAB SERVICES TO ADULTS WITH DISABILITIES**

**WHEREAS**, the Cobblestone Arts Center has requested use of the Mertensia Lodge to hold their Dayhab services to adults with disabilities on multiple dates, and requested that the reservation fee be waived, now therefore be it

**RESOLVED**, the Farmington Town Board authorizes the waiving of the reservation fee for the use of the Mertensia Lodge on multiple dates, for the Cobblestone Arts Center Dayhab services to adults with disabilities, and further be it

**RESOLVED**, that a copy of this resolution be given to the Emily Kilkenny at Cobblestone Arts Center at 1622 NY Route 332, Farmington, NY 14425 for their records.

All Voting “Aye” (Casale, Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #139-2025:**  
**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR MARCH 2025**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor’s Monthly Report, and

**WHEREAS**, the Accountant I submitted the Monthly Report of the Supervisor for March 2025 to the Town Supervisor on April 1, 2025,

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for March 2025 on April 1, 2025,

**WHEREAS**, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

**BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for March 2025, and

**BE IT FULLY RESOLVED**, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #140-2025:**  
**Councilman Holtz** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING MOVING TO CELLULAR SERVICE FOR THE FIRE AND SECURITY SYSTEMS AT THE COURT AND HIGHWAY BUILDINGS**

**WHEREAS**, the Highway Superintendent has recommended moving to cellular service for the fire and security systems at the Court and Highway buildings to ensure more reliable communications; and

**WHEREAS**, Action Security has quoted a fire system cellular communicator in the amount of \$695 with monitoring services at \$28.95/month and a burglary system cellular communicator in the amount of \$495 with monitoring services at \$15/month for the Court facility; and

**WHEREAS**, Doyle Security has quoted a fire system communicator in the amount of \$490 with monitoring services at \$35/month and an intrusion system cellular communicator in the amount of \$490 with monitoring services at \$70/month for the Highway Department; now therefore

**BE IT RESOLVED**, that the Town Board accepts the quotes from both Action Security and Doyle; and

**BE IT FULLY RESOLVED**, that a copy of this resolution be supplied to the Highway and Parks Department and the Accountant I.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #141-2025:**  
**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**2025 TOWN OF FARMINGTON SPRING & FALL CLEANUP DATES AND TIMES**

**WHEREAS**, the Town of Farmington holds an annual cleanup twice a year to give Town Residents an opportunity to rid themselves of unwanted waste and various household items, and

**WHEREAS**, the Spring Clean Up dates are:

|                     |          |                    |
|---------------------|----------|--------------------|
| May 1 <sup>st</sup> | THURSDAY | 8:00 AM to 6:00 PM |
| May 2 <sup>nd</sup> | FRIDAY   | 8:00 AM to 6:00 PM |
| May 3 <sup>rd</sup> | SATURDAY | 8:00 AM to 3:00 PM |

WHEREAS, the Fall Clean Up dates are:

|                          |          |                    |
|--------------------------|----------|--------------------|
| October 17 <sup>th</sup> | FRIDAY   | 8:00 AM to 6:00 PM |
| October 18 <sup>th</sup> | SATURDAY | 8:00 AM to 3:00 PM |

THEREFORE BE IT RESOLVED, that the Rules and Regulations of the Annual Cleanups, such as that only Town Residents may take part and only certain items are accepted as set by the Highway/Parks Superintendent and posted on the Town of Farmington’s website, and

BE IT FURTHER RESOLVED, that the Town Clerk forward copies of the Resolution to the Highway/Parks Superintendent, the Water and Sewer Superintendent, the Town Clerk (for posting) and the Accountant I.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was CARRIED.

RESOLUTION #142-2025:  
Councilman Herendeen offered the following Resolution, seconded by Councilman Bowerman:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO HIRE VENDORS FOR 2025 ANNUAL SPRING AND FALL CLEANUPS

WHEREAS, Alpco Recycling, E Waste and Shred-Text (9:00 - Noon) have agreed to participate in our 2025 annual spring and fall cleanups, now therefore

BE IT RESOLVED, that the Town Board hereby authorizes the Highway Department Superintendent to hire the above-mentioned vendors to facilitate the Town of Farmington’s Spring & Fall Clean Up’s, and

BE IT FURTHER RESOLVED, that the Town Clerk provide a copy of this Resolution to the Highway/Parks Department and the Accountant I.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was CARRIED.

RESOLUTION #143-2025:  
Councilman Holtz offered the following Resolution, seconded by Councilman Casale:

RESOLUTION AUTHORIZING REFURBISHMENTS TO THE BASEBALL/SOFTBALL FIELDS

WHEREAS, the fields at Beaver Creek Park, Town Park and Mertensia Park are in need of spring repairs, and

WHEREAS, Dura Edge has assigned Batavia Turf to be the exclusive distributor of DuraEdge Classic (*see attached letter*), and

WHEREAS, 35 Bulk-Tons of the DuraEdge Classic Infield Mix is required at \$119.00 per ton totaling \$4,165.00 delivered, now therefore

BE IT RESOLVED, the that the Town Board authorize the Highway/Parks Superintendent to order material from Batavia Turf at a cost not to exceed \$4,165.00 to be expended from A-7110.4 Parks – Contractual, and

BE IT FURTHER RESOLVED, that the Town Clerk forward copies of the resolution to the Highway/Parks Superintendent and the Accountant I.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was CARRIED.

RESOLUTION #144-2025:  
Councilman Casale offered the following Resolution, seconded by Councilman Herendeen:

CONFIRMING RESOLUTION AUTHORIZING HIGHWAY/PARKS SUPERINTENDENT TO PAY FOR A GAS-POWERED PLATE TAMPER

WHEREAS, the Highway/Parks Superintendent has acquired three (3) quotes for a gas-powered plate tamper, and

WHEREAS, Admar has the lowest quote at \$6,200.00, Patriot Contractors Equipment quoted \$6,575.00, and Altra Rental & Supply quote is \$6,729.99, now therefore

BE IT RESOLVED, that the Town Board authorize the Highway/Parks Superintendent to pay \$6,200.00 for the plate tamper from Admar to be expended from DA5130.20 Minor Equipment, and

BE IT FURTHER RESOLVED, that the Town Clerk forward copies of the Resolution to the Highway/Parks Superintendent and the Accountant I.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was CARRIED.

RESOLUTION #145-2025:  
Councilman Holtz offered the following Resolution, seconded by Councilman Casale:

RESOLUTION ESTABLISHING THE PENALTY DATE FOR ALL UNPAID 2025 FIRST QUARTER ACCOUNTS LOCATED WITHIN THE CANANDAIGUA-FARMINGTON (CFWD) WATER AND VICTOR SEWER DISTRICTS

**WHEREAS**, payment for the 1st Quarter 2025 CFWD water and sewer bills and Victor Sewer District sewer bills are due on Wednesday, April 30, 2025; now therefore

**BE IT RESOLVED** that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water and Victor Sewer Districts hereby authorizes those payments must be received at the Town Clerk's office prior to 8 AM Thursday, May 1, 2025. Payments with US mail postmarks as of April 30, 2025 will be accepted without penalty, and

**BE IT FURTHER RESOLVED**, a 10% late fee will be applied to the water and sewer portion of unpaid residential and commercial bills as of 8:00 AM on Thursday, May 1, 2025 with a shutoff date of Wednesday, June 4, 2025 established for this quarter with the administration fee also being added, and

**BE IT FURTHER RESOLVED**, that the On-Line payment option is also available for water and sewer payments which will be accepted up until midnight on Wednesday, April 30, 2025 without the 10% penalty being applied; and

**BE IT FINALLY RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Department and the Accountant I.

All Voting "Aye" (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #146-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING TOWN BOARD TO APPROVE YEARLY AGREEMENT WITH DOYLE SECURITY**

**WHEREAS**, the Town of Farmington received its yearly invoice covering Alarm Monitoring – Land Line, Service Contract, Fire Inspection and RAMP (remote access management program) from Doyle Security, and

**WHEREAS**, the invoice covers the service period of April 1, 2025 through March 31, 2026, now therefore be it

**RESOLVED**, that the Town Board authorizes the payment to Doyle Security Systems, Inc. for the annual agreement at a cost not to exceed \$5,857.44, and be it further

**RESOLVED**, that the Town Clerk forward the copies to the Highway/Parks Department and the Accountant I.

All Voting "Aye" (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #147-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION CLASSIFYING THE FARMINGTON WASTEWATER TREATMENT PLANT (WWTP) REHABILITATION PROJECT AS A TYPE I ACTION, UNDER THE PROVISIONS OF THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA); DECLARING INTENT TO BE DESIGNATED LEAD AGENCY; AUTHORIZING A COORDINATED REVIEW UNDER SEQRA; ACCEPTING THE FULL ENVIRONMENTAL ASSESSMENT FORM (FEAF) PART 1, PREPARED BY THE TOWN ENGINEERS; AND ACCEPTING THE TOWN ENGINEER'S REPORT FOR SAID PROJECT**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has reviewed the above Action and is considering approving the capital improvement project to be made at the WWTP; and

**WHEREAS**, the Action is further identified in the above referenced MRB Group's Town Engineers Report involving the replacement of failed Tertiary Sand Filtration System with a new Mechanical Disc Filtration System, the rehabilitation of two (2) Final Clarifier mechanical systems that have failed due to age (40+ years), and the rehabilitation of two (2) hydraulically limited Pump Stations at the WWTP, and improvements of general electrical, mechanical and ancillary work items to complete the project, including but not limited to sitework, site piping work and SCADA items; and

**WHEREAS**, the Town Board has received and reviewed the Full Environmental Assessment Form (FEAF) Part 1 for this Action; and

**WHEREAS**, the Town Board has reviewed the Type I lists contained in 6NYCRR, Parts 617.4, a part of article 8 of the New York State Environmental Conservation Law (ECL), for classifying the proposed Action; and

**WHEREAS**, the Town Board understands that State grant funding assistance will be necessary to allow these improvements to be made and that a pending grant application is being prepared by the MRB Group, for submission to the State's Environmental Facilities Corporation (EFC), under the provisions of the Water Improvement Infrastructure Act (WIIA); and

**WHEREAS**, the EFC requires all WIIA Grant Applications to be classified as Type I Actions under SEQRA; and

**WHEREAS**, Type I Actions, under SEQRA, are subject to a coordinated review with involved and interested agencies, and the establishment of a lead agency for making findings and a determination of significance.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby classify the proposed Action as Type I, as further defined in 6 NYCRR Part 617.4 of the ECL.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby accept the above referenced FEAF Part 1, as being accurate and complete in compliance with SEQRA.

**BE IT FURTHER RESOLVED**, that Type I Actions are subject to a coordinated review under 6 NYCRR Part 617.4, as these Actions have been determined, to have a potential significant impact on the environment requiring findings and a determination of significance upon the environment.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby initiate a coordinated review with involved and interested agencies to commence on Wednesday, April 9, 2025, ending at noon on Friday, May 9, 2025; and

**BE IT FURTHER RESOLVED**, that the Town Board instructs the Town Director of Planning and Development to prepare a Project Notification Review Letter, the list of Involved and Interested Agencies to receive such notice; the Town’s SEQR Response Form; the accepted FEAF Part 1 referenced above herein; a link to the above referenced Town Engineer’s Report; and to distribute said packets starting tomorrow, April 9, 2025; and

**BE IT FURTHER RESOLVED**, that the Town Board does hereby declare its’ intent, at the May 13, 2025, Town Board Meeting, to be designated lead agency for this Action; and

**BE IT FURTHER RESOLVED**, that the Town Board does hereby accept the above referenced Town Engineer’s Report identifying the improvements to be made at the WTPP.

**BE IT FINALLY RESOLVED** that certified electronic copies of this resolution are to be provided to: the Town Director of Planning & Development; the Town Department Heads; and the Town Engineers, MRB Group, D.P.C., attn: Bill Davis, Lance Brabant, Matthew Sousa and Laurie Fox.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #148-2025:**  
**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Holtz:**

**RESOLUTION AUTHORIZING THE PURCHASE OF ADDITIONAL BADGER METERS AND ENDPOINTS**

**WHEREAS**, an order for 60 – 1” meters at \$340.53 60 cell endpoints at \$103.35 each will be placed with Schmidt’s Wholesale to replace meters that are currently not reading, now therefore

**BE IT RESOLVED**, the Water and Sewer department is authorized to place an order the above quantities for a total price not to exceed \$27,000, which will be expended from code SW1-8340.41 from the 2025 budget, and

**BE IT FULLY RESOLVED**, that the Town Clerk provides a copy of the resolution to the Accountant I and the Water and Sewer Department.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #149-2025:**  
**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz:**

**RESOLUTION AUTHORIZING BUDGET AMENDMENT FOR THE SEWER FUND**

**WHEREAS**, a budget amendment is needed in the engineering contractual expense line, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendment:

|  |          |          |
|--|----------|----------|
| Debit: SS599 Appropriated Fund Balance | \$15,000 |          |
| Credit: SS8130.461 Engineering         |          | \$15,000 |

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #150-2025:**  
**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen:**

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN EMPLOYEE ASSISTANCE PROGRAM AGREEMENT WITH ASSOCIATES IN EMPLOYEE ASSISTANCE**

**WHEREAS**, Associates in Employee Assistance provided the Town with a Contract for Employee Assistance Program (EAP); and

**WHEREAS**, Associates in Employee Assistance provided a competitive quote of \$1,584.00 per year; now therefore

**BE IT RESOLVED**, that the Farmington Town Board authorizes the Town Supervisor to sign the Employee Assistance Program (EAP) One-Year Contract with Associates in Employee Assistance at a cost not to exceed \$1,584.00 per year; and

**BE IT FURTHER RESOLVED**, Further resolved, that the following budget amendment be approved:

|                                       |          |          |
|---------------------------------------|----------|----------|
| Credit A1990.4 Contingency            | \$150.00 |          |
| Debit A9089.8 Other Employee Benefits |          | \$150.00 |

**BE IT FINALLY RESOLVED**, that copies of this resolution be sent to the Accountant I and original signed agreement be submitted by the Town Clerk to Confidential Secretary.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.



**RESOLUTION #151-2025:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION OF SUPPORT FOR THE GENESEE LAND TRUST'S APPLICATION TO THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS (NYSDAM) FOR A ROUND 20 FARMLAND PROTECTION IMPLEMENTATION GRANT (FPIG) FOR THE SADLER BROTHERS FARM**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has received information from Amanda Grisa, Genesee Land Trust (GLT), of the pending Round 20 FPIG Applications; and

**WHEREAS**, the GLT has been retained by Dale and Alan Sadler the owners of the Sadler Brothers Farm operations, for preparing one (1) proposed Purchase of Development Rights FPIG Applications for Round 20 funds involving two (2) conservation easements with a total of approximately 246 acres of land located on three (3) parcels of active farmland; and

**WHEREAS**, the GLT has provided the Town with a aerial map identifying the three (3) parcels of land associated with the Sadler Brothers FPIG Application, which is attached to an made a part of this resolution; and

**WHEREAS**, the three (3) parcels are identified as Tax Map Accounts Numbers: 9.00-1-4.200 containing 75 acres of land located along the north side of Allen Padgham Road, west of County Road 8; 9.00-1-43.000, containing approximately 141.0 acres of land located along the south side of Fox Road; and 9.00-1-40.100, containing approximately 26.0 acres of land, with all three parcels containing a total approximately 242 acres; and

**WHEREAS**, the Town's Agricultural Advisory Committee has reviewed these applications and, at their meeting in February, unanimously endorsed them and have now requested the Town Board's support and endorsement; and

**WHEREAS**, Dale and Alan Sadler operate the Sadler Brothers Farm, a beef cattle operation with a herd of 200 and their farm operations produces field crops, including a rotation of corn, soybeans and hay on 99 acres of prime classified soil (approximately 40% of the total acreage farmed) and 54 acres of classified statewide important soils (approximately 22% of the total farmed acreage); and

**WHEREAS**, Dale and Alan Sadler represent Farmington farmers who are providing for the continuation of farm production, a part of the economic program for the Town of Farmington; and

**WHEREAS**, the Agriculture Goal in the adopted 2021 Edition of the Town of Farmington Comprehensive Plan is to foster continued agricultural viability and protect agricultural land resources like those associated with the Sadler Brothers Farm operations; and

**WHEREAS**, the three (3) parcels of land involved with the pending FPIG Grant Application are identified as Strategic Farmland Parcels, shown on Map No. 8, a part of the adopted "Town of Farmington Farmland Protection Plan;" and

**WHEREAS**, within the Strategic Farmland Protection Areas, shown on Map No. 8 of said adopted Plan, their soils have been identified as productive agricultural land resources and are the Sadler Brothers Farm is known to be within an area of viable farming operations that have been deemed important to protect in order to sustain this sector of the Town's economy; and

**WHEREAS**, the majority of the soils identified on the five Real Property Tax Service Agency's Agricultural Assessment Worksheets identify extensive areas of Class 1 through Class 5 Soils (Prime and Unique Soils).

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby strongly endorse and supports the above referenced Genesee Land Trust's Round 20 application to NYSDAM for the Sadler Brothers Farm parcels.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to provide a certified copy of this resolution to: Amanda Greisa, Genesee Land Trust, 46 Prince Street, Suite LL005, Rochester, New York 14607.

**BE IT FINALLY RESOLVED**, that certified copies of this resolution are also to be provided to: Henry Hal Adams, Chairperson, Town of Farmington Agricultural Advisory Committee; and to Ronald Brand, Director of Planning & Development.

All Voting "Aye" (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #152-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION OF SUPPORT FOR THE GENESEE LAND TRUST'S APPLICATION TO THE NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS (NYSDAM) FOR TWO FARMLAND PROTECTION IMPLEMENTATION GRANT (FPIG), UNDER ROUND 20, FOR THE FRESH-AYR FARMS, LLC**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has received information from Amanda Grisa, Genesee Land Trust (GLT), of the pending Round 20 FPIG Applications; and

**WHEREAS**, the GLT has been retained by Fresh-Ayr Farms, LLC, for preparing two Purchase of Development Rights FPIG Applications for Round 20 funds involving a total of approximately 174 acres of productive Farmland; and

**WHEREAS**, GLT has provided an aerial photo of the lands involved with these two FPIGs which is made a part of this resolution; and

**WHEREAS**, there are two (2) conservation easements identified for the of the Fresh-Ayr-Farms, LLC application. These two easements are made up of Tax Map Accounts Numbers: 43.00-1-10.600 and 43.00-1-8.120. The first easement [identified on the GLT aerial photo as CE 1] contains a total of 90 acres of land which is located entirely along the west side of County Road 28, south of the State Route 96 intersection. The second easement [identified on the GLT aerial photos as CE 2] contains 74 acres of tax map account 43.00-1-10.600 and the entire 10 acres of tax map 43.00-1-8.120, for a total of 84 acres. The two (2) easements combined are a total of 174 acres of land; and

**WHEREAS**, the Town’s Agricultural Advisory Committee has reviewed these applications and, at their meeting in February, unanimously endorsed them and have now requested the Town Board’s support and endorsement; and

**WHEREAS**, these parcels of land owned by Fresh-Ayr Farms, LLC, produces field crops, including a rotation of corn, soybeans and wheat on the 174 acres, including 127 acres of prime classified soil (approximately 73% of the total acreage); and

**WHEREAS**, the Agriculture Goal in the adopted 2021 Edition of the Town of Farmington Comprehensive Plan is to foster continued agricultural viability and protect agricultural land resources like those associated with the Fresh-Ayr Farms, LLC, operations; and

**WHEREAS**, the two (2) parcels of land involved with the pending FPIG Grant Application are identified as Strategic Farmland Parcels, shown on Map No. 8, a part of the adopted “Town of Farmington Farmland Protection Plan;” and

**WHEREAS**, within the Strategic Farmland Protection Areas, shown on Map No. 8 of said adopted Plan, their soils have been identified as productive agricultural land resources and are part of the Fresh-Ayr Farms, LLC, within an area of viable farming operations that have been deemed important to protect in order to sustain this sector of the Town’s economy; and

**WHEREAS**, the majority of the soils identified on the five Real Property Tax Service Agency’s Agricultural Assessment Worksheets identify extensive areas of Class 1 through Class 5 Soils (Prime and Unique Soils).

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby strongly endorse and supports the above referenced Genesee Land Trust’s Round 20 application to NYSDAM for the Fresh-Ayr Farmss, LLC, parcels.

**BE IT FURTHER RESOLVED**, that the Town Board directs the Town Supervisor to prepare a cover letter of support to submit to Amanda Grisa, along with a certified copy of this resolution.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to provide a certified copy of this resolution to: Amanda Greisa, Genesee Land Trust, 46 Prince Street, Suite LL005, Rochester, New York 14607.

**BE IT FINALLY RESOLVED**, that certified copies of this resolution are also to be provided to: Henry Hal Adams, Chairperson, Town of Farmington Agricultural Advisory Committee; and to Ronald Brand, Director of Planning & Development.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #153-2025:**  
**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION TO ADD AARON BISSELL, WATER AND SEWER SUPERINTENDENT, TO THE 2025 CREDIT CARD POLICY**

**WHEREAS**, Aaron Bissell has been appointed to the Water and Sewer Superintendent position and is in need of a town credit card, now therefore

**BE IT RESOLVED**, that the Town Board approve issuing a Town of Farmington credit card to Aaron Bissell, and

**BE IT FURTHER RESOLVED**, Aaron sign the policy to insure he has read and agreed to all of the terms, and

**BE IT FULLY RESOLVED**, that the Town Clerk forwards a copy of the resolution to the Accountant I.

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #154-2025:**  
**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

Abstract 7 – 2025

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

TO: MARCY DANIELS

FROM: J. MARCIANO

| ABSTRACT NUMBER       |   | 7                   |  |
|-----------------------|---|---------------------|--|
| DATE OF BOARD MEETING |   | 4/8/2025            |  |
| FUND CODE             | FUND NAME                                   | TOTAL FOR EACH FUND | VOUCHER NUMBERS  |
| A                     | GENERAL FUND                                | 185,046.11          | 536-587,594,595  |
| DA                    | HIGHWAY FUND                                | 84,006.61           | 537,550,557,565,570,572,573,586, 588,593-635                         |
| HC                    | CRANBERRY DR WATERLINE                      | 1,966.50            | 572  |
| HCC                   | CRANBERRY DR ROAD                           | 1,966.50            | 572  |
| HG                    | CTY RD 8 WATERLINE                          |                     |  |
| HZ                    | WOOD DR CAPITAL PROJECT                     | 4,295.84            | 558  |
| HW                    | WATER TANK REPAIR                           | 12,441.95           | 572  |
| SL1                   | LIGHTING DISTRICT                           |                     |  |
| SD                    | STORM DRAINAGE                              | 354.75              | 549,572,626  |
| SF                    | FIRE PROTECTION                             |                     |  |
| SS                    | SEWER DISTRICT                              | 57,356.24           | 537,549,550,570,572,573,586, 596-638                                 |
| SW1                   | WATER DISTRICT                              | 41,683.26           | 549,570,572,573,586,596,597,603-607, 609,611-616,619,620,623,626-634 |
| TA200                 | PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86) | 18.34               | 585  |
|                       | TOTAL ABSTRACT                              | \$ 389,136.60       |  |

All Voting “Aye” (Herendeen, Casale, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**WAIVER OF THE RULE: NONE.**

**DISCUSSION: NONE.**

**TRAINING AT OR UNDER \$100.00: NONE.**

**EXECUTIVE SESSION: NONE.**

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:45 p.m., seconded by **Councilman Casale**. Motion **CARRIED**.

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Michelle A. Finley, MMC, RMC -Town Clerk