

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 23<sup>rd</sup> day of December, 2024, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman-arrived at 6:55 p.m.  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway & Parks Superintendent, **Dan Delproire**– Code Enforcement Officer, **Ron Brand** – Director of Planning & Development, **Adrian Bellis** – Planning Board Member, and **Ed Hemminger** – Planning Board Chairman, **Josh Fagner** – /3. Working Supervisor, **Donna LaPlant** – Assessor, **Christopher LaPlant** – resident, **Kevin Fleig** – resident, **Alex Amering** -Costich Engineering

Also present by telephone/video conferencing was: None.

#### **SWEARING IN CEREMONY FOR JUSTICE THOMAS**

#### **PUBLIC HEARINGS: REZONING OF 2.612 ACRES OF LAND AT 6200 ST. RT. 96 (MEYER'S RV)**

Supervisor Ingalsbe opened the public hearing at 6:03 p.m. The Town Clerk read the legal notice. No one wishing to speak for or against this rezoning, the Supervisor closed the public hearing at 6:04 p.m.

#### **APPROVAL OF MINUTES:**

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz** that the minutes of the December 10, 2024, Town Board Meeting, that were previously given to members for review, be approved. All Voting “Aye” (Holtz, Casale, Herendeen, and Ingalsbe). Motion **CARRIED**.

**PRIVILEGE OF THE FLOOR: None.**

**PUBLIC CONCERNS: None.**

#### **REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Holtz reported: No Meeting.**

**Town Operations Committee: Councilman Casale reported: No Meeting but reported:**

1. Six resolutions on agenda.
2. Update on TAP Sidewalk/Trail Connection Project: The pedestrian bridge across Beaver Creek was installed on Wednesday, December 10<sup>th</sup>. The bridge will remain closed until the wood guard rails and the blacktop connecting to the stonedust trail and sidewalk along County Road 41 are completed. The town has learned that there will be another round of TAP funding next spring. At this time, the town intends to seek the second round of sidewalk/trail connection grants to enable completion of these alternative transportation improvements which were compromised by COVID, inflation, and delivery delays.
3. Next month the town will be updating the Sidewalk/Trail Master Plan Map in anticipation of the next round of TAP grant funding.
4. FEMA Flood Plain Insurance Maps reminder-90-day review period ends January 11<sup>th</sup> to file an appeal.
5. The Agricultural Advisory Committee has scheduled a workshop meeting with local landowners, for January 23, 2025, at 1 p.m. to discuss ACOD Agriculture Conservation Overlay District regulations and draft Official Zoning Map amendments.

**Town Finance Committee: Supervisor Ingalsbe reported: None.**

**Town Public Safety Committee: Councilman Holtz reported: None.**

#### **REPORTS OF TOWN OFFICIALS:**

**Supervisor Peter Ingalsbe reported:**

1. Newsletters are in the mail.

**Highway& Parks Superintendent Tim Ford reported:**

1. Equipment Maintenance, plowing and salting roads, clearing dead Ash trees at Highway Campus, prepped and poured concrete slab at Town Hall for AC unit, working on signs and sign inventory, removed tree out of creek at the new pedestrian bridge, and ordered salt.
2. Elevator inspection was done at the Town Hall.
3. Heating repairs at the lodge and the Highway Garage.

**Town Clerk Michelle Finley reported:**

1. Picked up Town and County Taxes last Friday, will go out in the mail on December 31<sup>st</sup>.

**Acting Working Supervisor Josh Fagner reported:**

1. Doing a lot of sewer flushing.
2. Working on water meter replacements.
3. Ransco is moving along well on the 332 project.
4. Bill cycle is in effect and they will all be mailed out Monday.

**Code Enforcement Officer Dan Delproire reported:**

1. Update on Town Hall Lower-level renovations, gave tour to board members prior to tonight's meeting.
2. Assisted Fire Department with two fire calls and assisted Sheriff's office with an issue they had.
3. Drone demonstrations.

**Director of Planning and Development Ron Brand reported:**

1. Town Operations Report available on website and filed with the Town Clerk.
2. Still working on Chapter 144 of the Town Code.
3. Completed a draft on short term rentals, being reviewed by town staff.
4. Association of Towns contacted the Town asking for support in signing a bill that would first require these rental units filing with the Department of State.
5. Coordinated with the State DOT regarding a sign that was placed in the right-of-way on Route 96. DOT will be contacting the property owner to remove the sign.
6. Working on the Open Space Index with the Environmental Conservation Board.
7. Park and Recreation Master Plan - draft plan will be posted on the website.
8. ZBA will be meeting on January 27<sup>th</sup>.
9. The Ontario County All Hazard Plan has been accepted by FEMA and has reached out to the County's consultant for possible grants to address our identified High Priority Actions.
10. He has received calls on the FEMA mapping.

**Assessor Donna LaPlant reported:**

1. The Reval is going very well,  $\frac{3}{4}$  completed.
2. Exemptions are coming in, sent out letters for people who might be eligible for additional exemptions per the State's report, and sent out letters to people who might be eligible for the Senior Exemption.

**Town Engineer Bill Davis reported: None.**

**Fire Chief reported: None.**

**Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting-January 2<sup>nd</sup>, going over Rules of Procedures.
2. Discussed generator issue in Florida, where residents did not register their generators with the local utility company, and when the time came to use the generators, there was not enough gas pressure in the lines to handle them.

**Zoning Board of Appeals, Thomas Yourch reported: None.**

**Recreation Advisory Board, Bryan Meck reported: None.**

**Recreation Director Mark Cain reported: None.**

**Ontario County Planning Board Member reported: None.**

**Conservation Board Chairperson reported: None.**

**Town Historian Donna Herendeen reported: None.**

**Swap Shop Update: Councilman Holtz reported: None.**

**Agricultural Advisory Committee Chairman Hal Adams:**

**Councilman Casale stated that there will be a Workshop with the local landowners, January 23<sup>rd</sup> at 1 p.m.**

**COMMUNICATIONS:**

1. Letter to Theresa Hunt of the Office of the State Comptroller from Kelly Myers of BPD Municipal Finance. Re: Town of Farmington, Ontario County, New York, \$2,085,600 Bond Anticipation Notes, 2024, File #1436.
2. Memo to Mr. Joseph Loga, Victor Planning Board Chairman, from the Town Supervisor. Re: Stone Brook Subdivision Final Section 1.
3. Letter to the Town Supervisor from William Brizzell, Jr. of NYS EFC. Re: Clean Water State Revolving Fund (CWSRF) Project No. C8-6433-07-00, Sanitary Sewer Capacity Improvements, 2024 Water Infrastructure Improvement Grant – Grant only.
4. Letter to Jeff & Darlene Rogers from the Director of Development. Re: Reply to second invoice received November 25, 2024.

5. Letter to the Town Supervisor from Moira Tidball of Cornell Cooperative Extension. Re: Cornell Cooperative Extension of Ontario County's Annual Report for 2024.
6. Letter to Rosa Gallo-Bovenzi from the Code Enforcement Officer. Re: Application for a Special Use Permit to operate a kennel on property located at 1168 Hook Road.
7. Letter to Judge Thomas from Michele Conley, Esq. of Office of Justice Court Support. Re: Certificate of Completion for 2024.
8. Certificates of Liability Insurance from: American Equipment, LLC; LaBella Associates, DPC.; Reid Petroleum Corp.; North Eastern Pools, Inc.
9. Certificates of Workers Compensation Insurance from: Colacino Industries, Inc.; JSM Roofing, LLC.

### REPORTS & MINUTES:

1. Agricultural Advisory Committee Meeting Minutes – June 20, 2024.
2. ZBA Meeting Minutes – August 26, 2024.
3. ZBA Meeting Minutes – September 23, 2024.
4. Planning Board Meeting Minutes – November 20, 2024.
5. Monthly Report – Judge Lew – November 2024.
6. Building Department – Inspection Schedule – November 2024.
7. Building Department – Permit Report by Type – November 2024.
8. Building Department – Inspections Report – November 2024.
9. Monthly Report – Camden Group (WWTP) – November 2024.
10. Manchester Fire Department Incident Run Log – November 2024.
11. Agricultural Advisory Committee Meeting Minutes – October 10, 2024.
12. Recreation Board Meeting Minutes – June 11, 2024.
13. Planning Board Meeting Minutes – December 4, 2024.

### ORDER OF BUSINESS:

#### RESOLUTION #434-2024:

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION CLASSIFYING, UNDER THE PROVISIONS OF THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA), THE PROPOSED ACTION ENTITLED “REZONING OF 2.612 ACRES OF LAND, A PART OF TAX MAP ACCOUNT NO. 29.00-1-79.110, FROM RMF RESIDENTIAL MULTIPLE-FAMILY TO GB GENERAL BUSINESS, MSOD MAIN STREET OVERLAY DISTRICT AND MTOD MAJOR THOROUGHFARE OVERLAY DISTRICT, FOR THE MEYER’S FINGER LAKES RV SITE LOCATED AT 6200 STATE ROUTE 96,” AS AN UNLISTED ACTION; AND INSTRUCTING THE DRAFTING OF PARTS 2 & 3 OF THE STATE’S SHORT ENVIRONMENTAL ASSESSMENT FORMS**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has reviewed the Type I and Type II lists contained in 6NYCRR, Parts 617.4 and 617.5, a part of article 8 of the New York State Environmental Conservation Law (ECL), and the State Environmental Quality Review Act (SEQRA) for classifying the proposed rezoning action of 2.612 acres of land, before making any further findings or a decision thereon.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby classify the proposed Action as being an Unlisted Action, as further defined based upon its’ review of the criteria listed under 6NYCRR Parts 617.4 and 617.5 of article 8 of the New York State Environmental Conservation Law (ECL).

**BE IT FURTHER RESOLVED** that the Action involves only a legislative decision by the Town Board to authorize an amendment to be made to the Town’s Official Zoning Map and does not allow any site disturbance of the 2.612 acre portion of the overall parcel without final site plan approval by the Town Planning Board, in accordance with the provisions of Chapter 165, Section 100, of the Town of Farmington Town Code.

**BE IT FURTHER RESOLVED** that the Town Board determines the rezoning process provides for the division of the environmental review of any such rezoning action as further provided for under 6NYCRR, Part 617.1 (ah) as though they were independent, unrelated activities, needing individual determinations of significance such as that associated with obtaining preliminary site plan approvals, and that such review is deemed warranted by the Town Board and is no less protective of the environment.

**BE IT FURTHER RESOLVED** that the Town Board’s Action alone does not commit to or provide for actions that will affect the physical conditions of the environment, such as construction or other activities that may result from approval of the requested rezoning of land, nor does the decision affect the environment by changing the use, appearance or condition of any portion of the 2.612 acre site.

**BE IT FURTHER RESOLVED** that Unlisted Actions are subject to review under Part 617, requiring a determination of environmental significance to be made before acting upon the proposed rezoning, the adoption of the proposed local law and the future amendment of the Town’s Official Zoning Map.

**BE IT FURTHER RESOLVED** that the Town Board determines that there are no other involved agencies associated with the proposed rezoning application and, therefore, a coordinated review is not warranted under 6NYCRR Part 617.

**BE IT FURTHER RESOLVED** that the Town Board instructs the Town Director of Planning & Development to prepare Parts 2 & 3 of the State’s Short Environmental Assessment Form (SEAF) for the Town Board’s review and acceptance at the January 14, 2025, meeting.

**BE IT FURTHER RESOLVED** that the Town Board in making this determination and instructing the preparation of Parts 2 & 3 of the SEAF, has satisfied the procedural requirements identified under SEQRA for the above-described Action.

**BE IT FINALLY RESOLVED** that certified electronic copies of this resolution are to be provided to: the Town Director of Planning & Development; the Town Code Enforcement Officers; the Town Department Heads; the Town Assessor; the Town Engineers, MRB

Group, D.P.C.; the Applicant – Mark Meyer, [mmeyer@meyersrv.com](mailto:mmeyer@meyersrv.com); the Applicant’s Attorney, Sean M McCabe, [smccabe@HarrisBeach.com](mailto:smccabe@HarrisBeach.com); and the Applicants Engineer, Alex Amering, P.E. [alex@costich.com](mailto:alex@costich.com).

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #435-2024:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION CLOSING A PUBLIC HEARING UPON THE ADOPTION OF A PROPOSED LOCAL LAW FOR 2025, APPROVING THE REZONING OF 2.612 ACRES OF LAND, LOCATED ALONG THE EAST SIDE OF MERTENSIA ROAD, NORTH OF STATE ROUTE 96 AND PART OF THE MEYER’S RV SUPERSTORE OF THE FINGER LAKES SITE AT 6200 STATE ROUTE 96, FROM RMF RESIDENTIAL MULTI-FAMILY TO GB GENERAL BUSINESS; AND CONTINUING BOARD DELIBERATIONS THEREON TO TUESDAY, JANUARY 14, 2025**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) tonight did conduct a public hearing and received testimony upon an application from Mark D. Meyer, Authorized Person, MDM Mac Properties Farmington LLC, requesting the rezoning of 2.612 acres of vacant land from RMF Residential Multi-Family to GB General Business, which was recently acquired from Rochester MHP Portfolio, LLC, via Lot Line Adjustment and combined into Tax Map Account No. 29.00-1-79.110, and upon which the Meyer’s RV Superstore of the Finger Lakes is located; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby close the public hearing upon the above referenced rezoning Action and any further discussion thereon tonight.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby continue its’ deliberations upon the proposed rezoning application to the scheduled January 14, 2025, meeting.

**BE IT FINALLY RESOLVED**, that the Town Clerk is hereby directed to provide electronic certified copies of this resolution to the following: Town Highway and Parks Superintendent; Town Acting Water and Sewer Superintendent; Town Construction Inspector, Matt Heilmann; Town Code Enforcement Officer; Town Director of Planning and Development; Town Engineer; the Applicant, Mark D. Meyer, [mmeyer@meyersrv.com](mailto:mmeyer@meyersrv.com); the Applicant’s Attorney, Sean M. McCabe, [smccabe@HarrisBeach.com](mailto:smccabe@HarrisBeach.com); and the Applicant’s Engineer, Alex Amering, P.E., [alex@costich.com](mailto:alex@costich.com).

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION 436-2024:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A MUNICIPAL COOPERATION AGREEMENT WITH ONTARIO COUNTY FOR THE REPLACEMENT OF BIN 2270490 (WOOD DRIVE BRIDGE OVER EAST BRANCH OF BEAVER CREEK)**

**WHEREAS**, the NYS DOT has flagged the Wood Drive Bridge as yellow status; and

**WHEREAS**, the Highway/Parks Superintendent reduced the weight limit of the Wood Drive Bridge to 10 tons per Resolution No. 383 of 2024; and

**WHEREAS**, Jesse M. Gotham, PE of Ontario County DPW sent a Municipal Cooperation Agreement for the replacement of BIN 2270490 (Wood Drive Bridge over east branch of Beaver Creek) to the Town Supervisor for his signature; now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the Town Supervisor to sign the Municipal Cooperation Agreement with Ontario County for the replacement of BIN 2270490 (Wood Drive Bridge over east branch of Beaver Creek); and

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Highway/Parks Department, Emily Smith of Fisher Associates, Christopher Day of Ontario County DPW, and the Accountant I and send the 3 original signed Agreements to Jesse Gotham, PE of Ontario County DPW.

All Voting “Aye” (Ingalsbe, Holtz, Casale, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #437-2024:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION ACCEPTING A RECOMMENDATION FROM THE TOWN PLANNING BOARD AND AUTHORIZING THE THIRD PARTIAL RELEASE OF FUNDS [RELEASE NUMBER 3] FOR THE FARBROOK SUBDIVISION PHASES 7A & 7B-2 PROJECT, IN THE TOTAL AMOUNT OF \$248,852.12**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a resolution from the Town Planning Board (hereinafter referred to as Planning Board), dated December 18, 2024, recommending the Town Board take action to approve the third partial release of funds, in the total amount of \$248,852.12 from a Letter of Credit that has been established for the above referenced project; and

**WHEREAS**, the Planning Board’s recommendation is based upon their review and acceptance of the recommendations received from the Town Director of Planning & Development, the Town Construction Inspector and the Town’s Engineers following their review of the Applicant’s Estimate of Value for the approved site improvements located in Phases 7A & 7B of the above referenced Project that are to be dedicated to the Town; and

**WHEREAS**, Town Staff have completed their reviews and have signed-off on this requested partial release of funds as evidenced by Appendix Forms G-1.1 [Letter of Credit/Surety – Partial Release] and G-2.0 [Letter of Credit – Release Form] dated 12/11/24.

**WHEREAS**, the Town Clerk has verified the above referenced amount to be released and the balance remaining in the Letter of Credit through Release #3. are correct.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the Planning Board's recommendation and approves of the partial release of funds [Release Number 3] from the above referenced surety in the total amount of \$248,852.12.

**BE IT FURTHER RESOLVED**, that with this third partial release of funds there will remain a balance of \$ 368,158.90 remaining in the Letter of Credit to ensure satisfactory completion of the development to be dedicated to the Town in Phases 7A & 7B of the above referenced Project.

**BE IT FURTHER RESOLVED**, that the Town Supervisor is hereby authorized to sign and date the Town's Appendix Form G-2.0.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing, certified copies of this resolution to: Brian Mahoney, Partner, Canandaigua Development Company, LLC, 83 South Main Street, Canandaigua, NY 14424; and Robert Brenner, Partner, Canandaigua Development Company, LLC, 83 South Main Street, Canandaigua, NY 14424.

**BE IT FINALLY RESOLVED**, that certified electronic copies of this resolution are to be provided to the Town Highway & Parks Superintendent, the Acting Town Water & Sewer Superintendent, the Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspectors, David Orians and Matthew Heilmann, and the Town Engineer, Lance S. Brabant, CPESC, MRB Group.

All Voting "Aye" (Ingalsbe, Holtz, Casale, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #438-2024:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION ACKNOWLEDGING THE ADDITION OF NEW MEMBERS TO THE FARMINGTON VOLUNTEER FIRE ASSOCIATION**

**WHEREAS**, Gage Lyons and Alexis Carroll recently became active members of the Farmington Volunteer Fire Association, now therefore be it

**RESOLVED**, that the Farmington Town Board acknowledges and approves of the new memberships, and further be it

**RESOLVED**, that a certified copy of this resolution be sent to the Farmington Volunteer Fire Association, PO Box 25117, Farmington, NY 14425, for their records and to Gage Lyons, 536 Brookwood Drive, Farmington, NY 14425, and Alexis Carroll, 1110 Fairdale Glen, Farmington, NY 14425.

All Voting "Aye" (Ingalsbe, Holtz, Casale, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #439-2024:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A Z MASTER ZERO-TURN RIDER W/COLLECTION SYSTEM**

**WHEREAS**, the Highway/Parks Superintendent has budgeted for a Z Master Zero-Turn Rider w/Collection System in the 2025 budget, and

**WHEREAS**, Grassland Equipment & Irrigation Corp. has a NYS Contract #PC69682, and

**WHEREAS**, Grassland Equipment & Irrigation Corp. has provided us with a Quote dated December 9, 2024 for \$20,478.69, and

**WHEREAS**, a letter of intent and an official board resolution will be sent to Grassland Equipment & Irrigation Corp., and

**WHEREAS**, the cost will not exceed \$20,478.69 per quote dated December 9, 2024, from code A-7110.2, now therefore

**BE IT RESOLVED**, that the Town Board authorizes the Highway Superintendent to finalize the purchase of the Z Master Zero-Turn Rider with Collection System, and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward the originals to the Highway/Parks Department and a copy of this Resolution be forwarded to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Casale, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #440-2024:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A S64 T4 BOBCAT SKID STEER LOADER with BUCKET (PRK/HWY) TRADE**

**WHEREAS**, the Highway/Parks Superintendent has budgeted for a Bobcat Skid Steer Loader w/ Bucket in the 2025 budget, and

**WHEREAS**, Bobcat of the Finger Lakes has a Sourcewell/Canoe Procurement Group Contract - #020223-CEC, and

**WHEREAS**, Bobcat of the Finger Lakes has provided us with a Quote #RV896227 for \$20,413.00 including trade of 2019 S570 with Bucket, and

**WHEREAS**, a letter of intent and an official board resolution will be sent to Bobcat of the Finger Lakes, Fairport, NY, and

**WHEREAS**, the cost will not exceed \$20,413.00 per quote #RV896227 from codes: A-5410.2 \$9,000.00, SM-5410.2 \$7,500.00, and A-7110.2 \$3,913.00, now therefore

**BE IT RESOLVED**, that the Town Board authorizes the Highway Superintendent to finalize the purchase of the Bobcat Skid Steer Loader with Bucket, and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward the originals to the Highway/Parks Department and a copy of this Resolution be forwarded to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Casale, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #441-2024:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION APPROVING CHANGE ORDERS PCCO #001, #002, #003 FOR THE PRIMARY CONTRACTOR FOR THE TOWN HALL RENOVATION PROJECT**

**WHEREAS**, change order PCC-#001 was submitted by SWBR for the conference room back wall and office 005 soffit and plumbing shut off changes for an increase in the base contract price for Tactical Construction in the amount of \$8,792.75, and

**WHEREAS**, change order PCC-#002 was submitted by SWBR for the demo of additional ductwork for an abandoned intake not shown in the drawings, and an electrical wall heater in front of the elevator for an increase in the base contract price of \$2,627.50, and

**WHEREAS**, change order PCC-#003 was submitted by SWBR for the door and hardware changes based on the field visit for increase in the base contract price of \$43,695.05, now therefore

**BE IT RESOLVED**, that the Town Board approves the Supervisor to sign change orders PCCO #001, #002, #003, and

**BE IT FULLY RESOLVED**, the Town Clerk returns a copy of the three signed change orders to Tactical Construction, 5847 County Rd 41, Michael Brown, SWBR, 260 E. Main St, Rochester, NY 14604 and a copy of the resolution and change orders to the Building Department and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Casale, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #442-2024:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING SETTLEMENT OF PENDING TAX CERTIORARI ACTION BY INDUS 332, LLC**

**WHEREAS**, tax certiorari proceedings were commenced by Indus 332, LLC ("Petitioner") regarding property located at 1299 State Route 332 in the Town of Farmington ("Property") for final tax assessment rolls filed in 2023 and 2024 and are currently pending in Ontario County Supreme Court (Index Numbers: 136688-2023 and 139306-2024) ("Pending Actions"); and

**WHEREAS**, negotiations for settlement were entered into regarding the Pending Actions and Petitioner has agreed to a proposed disposition and the attorney for the Town in this matter and the Assessor have recommended the settlement, finding that the proposed settlement is in the best interests of the Town, and a copy of the proposed Order and Settlement Agreement is attached; now, therefore, it is

**RESOLVED**, that the Town Board authorizes a settlement with Petitioner that reduces the 2023 assessment from \$4,946,000 (applying an exemption in the amount of \$1,484,415) to \$3,500,000 (applying an exemption in the amount of \$1,050,435) and the 2024 assessment from \$4,946,000 (applying an exemption in the amount of \$1,319,480) to \$3,290,000 (applying an exemption in the amount of \$877,696); and it is further

**RESOLVED**, that Petitioner agrees to waive any and all refunds and interest of taxes collected based on the 2023 assessment roll for amounts paid in excess of \$3,500,000 that would have been paid on these reduced assessments; and Petitioner will collect refunds on taxes based on the 2024 assessment roll that are in excess of \$3,290,000 less a \$877,696 exemption; and it is further

**RESOLVED**, that the provisions of RPTL §727 will apply to the 2025, 2026 and 2027 assessment rolls, except that the exceptions referenced in §727(2)(a) and §727(2)(b) with respect to revaluations will not apply. If there is a revaluation in 2025, the assessment of the Subject Property will be adjusted to reflect a fair market value of \$3,500,000 and Petitioner is entitled to challenge the valuation only if the full market value exceeds \$3,500,000; and it is further

**RESOLVED**, that if there is a revaluation in 2025, then the exemption amount will be \$1,154,545 (35% of the base exemption of \$3,298,700); and it is further

**RESOLVED**, that the proposed settlement is in the best interests of the Town; and it is further

**RESOLVED**, that the Town Supervisor and the attorney for the Town are authorized to prepare and execute all documents necessary to finalize the settlement; and it is further

**RESOLVED**, that the Town Clerk forward copies of this Resolution to Sheila M. Chalifoux, Esq., the Assessor's Office and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Casale, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #443-2024:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION TO ESTABLISH AN UNMANNED AIRCRAFT SAFETY AND OPERATION POLICY**

**WHEREAS**, the Town has sent staff for training and obtained the appropriate license to fly unmanned aircraft (drone), and

**WHEREAS**, the Town has purchased a drone and drone equipment for the Town unmanned aircraft program, and

**WHEREAS**, the Town staff has drafted an unmanned aircraft safety & operation policy for the Town unmanned aircraft program, now therefore

**BE IT RESOLVED**, that the Farmington Town Board hereby authorizes the approval of and adoption of the Unmanned Aircraft system, UAS, (drone) Safety and Operation Policy, and

**BE FURTHER RESOLVED**, that the Farmington Town Board hereby appoints Code Officer Dan Delpriore to be the Unmanned aircraft program administrator and

**BE FINALLY RESOLVED**, that copies of this resolution shall be submitted by the Town Clerk to the Confidential Secretary, the Accountant I, and Code Officer Dan Delpriore.

All Voting "Aye" (Ingalsbe, Holtz, Casale, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #444-2024:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A CONTRACT WITH M.O.O.D MEDIA FOR LOWER-LEVEL TRAINING ROOM AV SYSTEM**

**WHEREAS**, resolution 364-2024 awarded M.O.O.D. Media the contract for the training room AV equipment for in room presentations as well as the ability to host all online meetings, and

**WHEREAS**, the Town has requested 2<sup>nd</sup> camera to be installed in the training room for in person & zoom trainings, and

**WHEREAS**, the Town has received a quote from M.O.O.D. Media in the amount of \$1,136.48, now therefore

**BE IT RESOLVED** that the Town Board hereby authorizes the Town Supervisor to sign the agreement for service with M.O.O.D. Media for equipment at a cost not to exceed \$1,136.48 to be expended from the capital project, and

**BE IT FURTHER RESOLVED**, that an initial deposit at time of ordering of the equipment be allowed at a cost not to exceed \$568.24, and

**BE IT FULLY RESOLVED**, that the Town Clerk provide copies of this resolution to the Building Department, Accountant I, and the signed contract to M.O.O.D. Media Attn: Tom Roming at 100 Victor Heights Parkway, Victor New York 14565.

All Voting "Aye" (Ingalsbe, Holtz, Casale and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #445-2024:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN PROPOSALS FOR REPAIRS TO TOWN BUILDINGS**

**WHEREAS**, the Town Court Building, Mertensia Park Lodge, shed at fuel station sustained roof damage and the W&S Office Building sustained siding damage in the hailstorm on July 15, 2024, and

**WHEREAS**, the Town has requested quotes for roof damages and received 3 quotes from Tall Pines Roofing (\$85,200.00), Secore Contracting Services, LLC (\$64,985.00), and Guardian Roofing & Siding, LLC (\$85,603.14), and

**WHEREAS**, the Town has requested quotes for siding damage and received 2 quotes from Proctor Enterprises (\$18,575.00) and Marshall Exteriors (\$20,279.00), now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes the Town Supervisor to sign the quotes from Secore Contracting Services, LLC for roof repairs to the Town Court Building, Mertensia Park Lodge, and the shed at the fuel station at a total cost not to exceed \$64,985.00, and

**BE IT RESOLVED**, that the Town Board hereby authorizes the Town Supervisor to sign the quote from Proctor Enterprises for siding damage to the W&S Office Building at a total cost not to exceed \$18,575.00, and

**BE IT FULLY RESOLVED**, that the Town Clerk provide copies of this resolution to the Highway Department, Accountant I, W&S Department, and the signed contracts to the Confidential Secretary for distribution.

All Voting "Aye" (Ingalsbe, Holtz, Casale and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #446-2024:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION APPROVING A PARTIAL 2025 WAGELIST**

**WHEREAS**, the attached 2025 Farmington Town Employee Salary List reflects wages of all employees, with the exception of W&S employees covered under the Teamsters Local 118 Agreement, and has been reviewed by the Supervisor, Accountant I and the Town Board; and

**WHEREAS**, the Town Supervisor and Town Board are currently in negotiations with Teamsters Local 118 for W&S employees salaries; now therefore be it

**RESOLVED**, that the Town Board approves the partial 2025 Salary List; and be it further

**RESOLVED**, that the Town Clerk forward a copy of this resolution and the salary list to the Accountant I and the Supervisor’s Secretary.

All Voting “Aye” (Ingalsbe, Holtz, Casale and Herendeen), the Resolution was **CARRIED**.

| EMPLOYEE            | HIRE DATE  | TITLE                        | 2024 RATE    |       | INCREASE | 2025 RATE    |  | SALARY        |
|---------------------|------------|------------------------------|--------------|-------|----------|--------------|--|---------------|
| <b>PARKS DEPT.</b>  |            |                              |              |       |          |              |  |               |
| Daniel Ronk         | 4/17/1996  | MEO Light                    | \$ 27.73     | 5.00% | \$ 1.39  | \$ 29.11     |  | \$ 60,541.52  |
| Jeff Ransco         | 11/26/2001 | MEO Light                    | \$ 27.73     | 5.00% | \$ 1.39  | \$ 29.11     |  | \$ 60,541.52  |
| Brent Bardun        | 9/29/2014  | MEO, Light                   | \$ 27.21     | 5.00% | \$ 1.36  | \$ 28.57     |  | \$ 59,426.64  |
| TJ Delpriore        | 2/12/2024  | MEO Light                    | \$ 17.50     | 6.00% | \$ 1.05  | \$ 18.55     |  | \$ 38,584.00  |
| Jeremy Hammond      | 9/26/2022  | Laborer                      | \$ 20.54     | 6.00% | \$ 1.23  | \$ 21.77     |  | \$ 45,286.59  |
| Tim Bauer           | 5/16/2022  | Laborer                      | \$ 21.80     | 6.00% | \$ 1.31  | \$ 23.11     |  | \$ 48,064.64  |
| Joshua LaPlant      | 7/5/2022   | Laborer                      | \$ 20.54     | 6.00% | \$ 1.23  | \$ 21.77     |  | \$ 46,326.59  |
| PR Accrual          |            |                              |              |       |          |              |  | \$ 1,400.00   |
| Grade Increases     |            |                              |              |       |          |              |  |               |
| HW Mechanic Hours   |            |                              |              |       |          |              |  | \$ 3,276.00   |
|                     |            | Total Point 1 lines          |              |       |          |              |  | \$ 364,087.50 |
|                     |            | <b>A7110.1 &amp; A1620.1</b> |              |       |          |              |  |               |
| Seasonal            | (1)        | Seasonal-MEO Light           | \$ 17.50     | 2.00% | \$ 0.35  | \$ 17.85     |  | \$ 9,282.00   |
|                     |            | <b>A7110.11</b>              |              |       |          |              |  |               |
| <b>Entitlements</b> |            |                              |              |       |          |              |  |               |
| Jeff Ransco         | 5/1/2004   | Working Supervisor           | \$ 4,000.00  |       |          | \$ 4,000.00  |  | \$ 4,000.00   |
| HW SUP              | 9/13/1995  | Oversees Parks Dept.         | \$ 16,012.00 |       |          | \$ 16,012.00 |  | \$ 16,012.00  |
|                     |            | <b>A7110.13</b>              |              |       |          |              |  | \$ 20,012.00  |
| Paul Crandall       | 5/3/2004   | Public Safety                | \$ 550.00    |       |          | \$ 550.00    |  | \$ 550.00     |
| Paul Crandall       | 5/3/2004   | MEO Light                    | \$ 28.05     | 4.00% | \$ 1.12  | \$ 29.17     |  | \$ 60,677.76  |
|                     |            | <b>A3989.1 (Safety)</b>      |              |       |          |              |  | \$ 15,169.44  |
|                     |            | <b>SD8540.1 (Drainage)</b>   |              |       |          |              |  | \$ 45,508.32  |



| <b>BUILDING DEPT.</b>            |                 |                                   |                  |        |                 |                     |              |                        |
|----------------------------------|-----------------|-----------------------------------|------------------|--------|-----------------|---------------------|--------------|------------------------|
| Lexi Martin                      | 10/10/2024      | Sec't to Plan/Zoning Dept         | \$ 19.00         |        | \$ -            | \$ 19.00            |              | \$ 41,891.20           |
| John Robortella                  | 10/3/2012       | Clerk of the Boards               | \$ 17.50         | 2.86%  | \$ 0.50         | \$ 18.00            |              | \$ 18,000.00           |
| Mary Richter                     | 10/1/1999       | Clerk of the Boards               | \$ 15.00         | 2.00%  | \$ 0.30         | \$ 15.30            |              | \$ 1,530.00            |
| Carol Marvel                     | 6/1/2022        | Receptionist                      | \$ 21.00         | 9.52%  | \$ 2.00         | \$ 23.00            |              | \$ 47,840.00           |
| Dan Delpriore                    | 3/7/2016        | Code Enforcement Off              | \$ 75,000.00     | 13.50% | \$ 10,125.00    | \$ 85,125.00        |              | \$ 85,125.00           |
| Cadin Lloyd                      | 9/5/2023        | Code Enforcement Off              | \$ 26.00         | 5.77%  | \$ 1.50         | \$ 27.50            |              | \$ 57,200.00           |
| August Gordner                   | 5/13/2019       | Code Enforcement Off              | \$ 30.25         | 13.50% | \$ 4.08         | \$ 34.33            |              | \$ 71,406.40           |
| Paula Ruthven                    | 8/14/2024       | Asst. Building Inspector          | \$ 22.00         | 6.82%  | \$ 1.50         | \$ 23.50            | 10% to SD    | \$ 43,992.00           |
| John Hartgather                  | 7/13/2020       | Part Time Code                    | \$ 23.00         | 2.17%  | \$ 0.50         | \$ 23.50            |              | \$ 24,440.00           |
| HW mechanic hours                |                 |                                   |                  |        |                 |                     |              | \$ 3,276.00            |
| Construction Insp hours          |                 |                                   |                  |        |                 |                     |              | \$ 19,677.00           |
| PR Accrual                       |                 |                                   |                  |        |                 |                     |              | \$ 1,000.00            |
| Grade Increases                  |                 |                                   |                  |        |                 |                     |              | \$ -                   |
|                                  |                 | <b>Total Point 1 line A3620.1</b> |                  |        |                 |                     |              | <b>\$ 415,377.60</b>   |
|                                  |                 | 10% to drainage                   |                  |        |                 |                     |              |                        |
| August Gordner                   | <b>A3620.13</b> | Deputy Dept Head                  | \$ 3,000.00      |        |                 | \$ 3,000.00         |              |                        |
| <b>EMPLOYEE</b>                  |                 | <b>TITLE</b>                      | <b>2024 RATE</b> |        | <b>INCREASE</b> | <b>2025 RATE</b>    |              | <b>PROPOSED SALARY</b> |
| <b>JUSTICE</b>                   |                 |                                   |                  |        |                 |                     |              |                        |
| Morris Lew                       | 1/1/2003        | Town Justice                      | \$ 27,161.13     | 5.00%  | \$ 1,358.06     | \$ 28,519.19        |              | \$ 28,519.19           |
| Nathan Thomas                    |                 | Town Justice                      | \$ 27,161.13     | 5.00%  | \$ 1,358.06     | \$ 28,519.19        |              | \$ 28,519.19           |
| Tracey Curry                     | 12/19/2011      | Senior Court Clerk                | \$ 23.25         | 24.09% | \$ 5.60         | \$ 28.85            |              | \$ 60,008.00           |
| Daniel Wasson                    | 7/5/2022        | Deputy Court Clerk                | \$ 20.18         | 7.00%  | \$ 1.41         | \$ 21.59            |              | \$ 44,912.61           |
| PR Accrual                       |                 |                                   |                  |        |                 |                     |              | \$ 500.00              |
|                                  |                 | <b>Total Point 1 line A1110.1</b> |                  |        |                 |                     |              | <b>\$ 162,458.98</b>   |
| <b>CLERKS OFFICE</b>             |                 |                                   |                  |        |                 |                     |              |                        |
| Michelle Finley (8/5/1996)       | 1/1/2010        | Town Clerk/Rec. of Taxes          | \$ 71,249.62     | 5.00%  | \$ 3,562.48     | \$ 74,812.10        |              | \$ 74,812.10           |
| Christina Murphy                 | 2/16/2022       | Deputy Town Clerk                 | \$ 22.01         | 5.00%  | \$ 1.10         | \$ 23.11            |              | \$ 48,069.84           |
| Sarah Cerniglia                  | 2/3/2020        | Deputy Town Clerk                 | \$ 22.60         | 6.70%  | \$ 1.51         | \$ 24.11            |              | \$ 50,157.54           |
| Pr Accrual                       |                 |                                   |                  |        |                 |                     |              | \$ 500.00              |
|                                  |                 | <b>Total Point 1 line A1410.1</b> |                  |        |                 |                     |              | <b>\$ 173,539.48</b>   |
| <b>Entitlements - Record Man</b> |                 |                                   |                  |        |                 |                     |              |                        |
| Christina Murphy                 |                 | Records Management                | \$ 750.00        |        |                 | 750                 |              | \$ 750.00              |
| Sarah Cerniglia                  |                 | Records Management                | \$ 750.00        |        |                 | 750                 |              | \$ 750.00              |
|                                  |                 | <b>A1460.1</b>                    |                  |        |                 |                     |              | <b>\$ 1,500.00</b>     |
| <b>EMPLOYEE</b>                  |                 | <b>TITLE</b>                      | <b>2024 RATE</b> |        | <b>INCREASE</b> | <b>2025 RATE</b>    |              | <b>PROPOSED SALARY</b> |
| Matthew Heilmann                 | 10/24/2016      | Construction Inspector            | \$ 30.32         | 4.00%  | \$ 1.21         | \$ 31.53            |              | \$ 65,588.22           |
| David Orians                     | 10/1/2012       | Construction Inspector            | \$ 30.32         | 4.00%  | \$ 1.21         | \$ 31.53            |              | \$ 65,588.22           |
|                                  |                 |                                   |                  |        |                 |                     |              | <b>\$ 131,176.45</b>   |
|                                  |                 | water                             | \$ 32,794.11     |        |                 |                     |              |                        |
|                                  |                 | sewer                             | \$ 39,352.93     |        |                 |                     |              |                        |
|                                  |                 | highway                           | \$ 19,676.47     |        |                 |                     |              |                        |
|                                  |                 | drainage                          | \$ 19,676.47     |        |                 |                     |              |                        |
|                                  |                 | building                          | \$ 19,676.47     |        |                 |                     |              |                        |
| <b>SUPERVISOR'S</b>              |                 |                                   |                  |        |                 |                     |              |                        |
| Marcy Daniels                    | 4/1/2013        | Confidential Secretary            | \$ 24.38         | 4.00%  | \$ 0.98         | \$ 25.36            | \$ 25.36     | \$ 53,577.52           |
| Jeanine Marciano                 | 5/19/2014       | Accountant I                      | \$ 33.84         | 7.00%  | \$ 2.37         | \$ 36.21            | \$ 36.21     | \$ 75,314.30           |
| Supervisor                       | 1/1/2008        | Supervisor                        | \$ 64,800.00     | 5.00%  | \$ 3,240.00     | \$ 68,040.00        | \$ 68,040.00 | \$ 68,040.00           |
| Part Time Clerk II               |                 | Part Time Clerk II                |                  |        |                 | \$ 20.00            | \$ 20.00     | \$ 20,000.00           |
| Grade Increases                  |                 |                                   |                  |        |                 |                     |              | \$ -                   |
| Accrual                          |                 |                                   |                  |        |                 |                     | \$ 500.00    | \$ 500.00              |
|                                  |                 | <b>Total Point 1 line A1220.1</b> |                  |        |                 |                     |              | <b>\$ 216,931.82</b>   |
| Supervisor                       | 1/1/2008        | Budget Officer                    | \$12,390.00      | 5.00%  | \$ 619.50       | \$ 13,009.50        | \$ 13,009.00 | <b>\$13,009</b>        |
|                                  |                 | <b>A1340.1</b>                    |                  |        |                 |                     |              |                        |
| <b>ASSESSORS</b>                 |                 |                                   |                  |        |                 |                     |              |                        |
| Donna LaPlant                    | 4/25/2022       | Assessor                          | \$ 83,200.00     | 11.78% | \$ 9,800.00     | <b>\$ 93,000.00</b> |              | \$ 93,000.00           |
| Carolyn Keller                   | 10/7/2024       | Assessor Aide                     | \$ 19.00         |        |                 | \$ 19.00            |              | \$ 41,891.20           |
| Accrual                          |                 |                                   |                  |        |                 |                     |              | \$ 250.00              |
|                                  |                 | <b>Total Point 1 line A1355.1</b> |                  |        |                 |                     |              | <b>\$ 135,141.20</b>   |
|                                  |                 |                                   |                  |        | \$ -            |                     |              |                        |
| <b>TOWN BOARD</b>                |                 |                                   |                  |        |                 |                     |              |                        |
| Ronald Herendeen                 |                 | Town Board Member                 | \$ 6,327.30      | 5.00%  | \$ 316.37       | \$ 6,643.67         | \$ 6,644.00  | \$ 6,644.00            |
| Michael Casale                   | 1/1/2006        | Town Board Member                 | \$ 6,327.30      | 5.00%  | \$ 316.37       | \$ 6,643.67         | \$ 6,644.00  | \$ 6,644.00            |
| Steven Holtz                     | 1/1/2010        | Town Board Member                 | \$ 6,327.30      | 5.00%  | \$ 316.37       | \$ 6,643.67         | \$ 6,644.00  | \$ 6,644.00            |
| Nate Bowerman                    | 1/1/2016        | Town Board Member                 | \$ 6,327.30      | 5.00%  | \$ 316.37       | \$ 6,643.67         | \$ 6,644.00  | \$ 6,644.00            |
|                                  |                 |                                   |                  |        |                 |                     |              | \$ 26,576.00           |
| Deputy Supervisor                |                 |                                   |                  |        |                 | \$ 1,000.00         |              | <b>\$ 27,576.00</b>    |

| <b>WATER &amp; SEWER</b>                |            |                           |               |       |           |               |               |
|---|------------|---------------------------|---------------|-------|-----------|---------------|---------------|
| Robin MacDonald                         | 1/30/2012  | Working Supervisor        | \$ 32.69      | 4.00% | \$ 1.31   | \$ 34.00      | \$ 70,715.01  |
| Joshua Fagner                           | 5/11/2004  | Working Supervisor        | \$ 32.69      | 6.00% | \$ 1.96   | \$ 34.65      | \$ 72,074.91  |
|   |            | Chief Operator            | \$ 31.00      |       | \$ -      | \$ 48.00      | \$ 74,880.00  |
| Grade Increases                         |            |                           |               |       |           |               | \$ 20,200.00  |
| SS8120.1, SS8130.1, SW18340.1           |            |                           |               |       |           |               | \$ 237,869.92 |
| <b>QUARTERLY ENTITLEMENTS-W &amp; S</b> |            |                           |               |       |           |               |               |
| Joshua Fagner                           | 5/11/2004  | Team Leader               | \$ 1,250.00   |       |           | \$ 1,500.00   |               |
| Cameron Knorr                           | 4/19/2021  | Team Leader               | \$ 1,250.00   |       |           | \$ 1,500.00   | \$ 3,000.00   |
| SS8120.13,SS8130.13, SW1-8340.13        |            |                           |               |       |           |               |               |
| Karen Freeland                          | 10/29/2024 | Acct Clerk Typist         | \$ 23.50      |       | \$ -      | \$ 23.50      | \$ 49,920.00  |
| Jennifer Gooddell                       | 11/29/2011 | Acct Clerk Typist         | \$ 26.00      | 2.50% | \$ 0.65   | \$ 26.65      | \$ 55,432.00  |
| Part Time Clerk II                      |            | Part Time Clerk II        |               |       | \$ 20.00  | \$ 20.00      | \$ 31,200.00  |
| Supervisor                              |            | Budget Officer/Spec. Dist | \$ 6,274.98   | 5.00% | \$ 313.75 | \$ 6,588.73   | \$ 6,588.73   |
|   |            | W/S Superintendent        | \$ 100,000.00 |       |           | \$ 100,000.00 | \$ 100,000.00 |
|   |            | Experience Increase       |               |       |           | \$ 25,000.00  | \$ 25,000.00  |
| Construction Insp                       |            |                           |               |       |           |               | 72148         |
| HW mechanic hours                       |            |                           |               |       |           |               | \$ 6,552.00   |
| Grade Increases                         |            |                           |               |       |           |               |               |
| SS8110.1, SW1-8310.1                    |            |                           |               |       |           |               | \$ 347,440.73 |
| TOTAL PAYROLL                           |            |                           |               |       |           |               | \$ 588,310.65 |

| <b>HIGHWAY</b>                        |            |                        |              |        |             |              |               |
|---------------------------------------|------------|------------------------|--------------|--------|-------------|--------------|---------------|
| HW SUP                                |            | Highway Superintendent | \$ 77,963.55 | 5.00%  | \$ 3,898.18 | \$ 81,861.73 | \$ 81,861.73  |
|                                       |            | Total Point 1 line     |              |        |             |              |               |
|                                       |            | <b>A5010.1</b>         |              |        |             |              |               |
| Construction Inspectors               |            |                        |              |        |             |              | 19677         |
|                                       |            | 15%                    |              |        |             |              |               |
| Jason Phillips                        | 8/20/2018  | MEO                    | \$ 29.37     | 5%     | \$ 1.46     | \$ 30.83     | \$ 64,126.40  |
| Trevor Wendt                          | 8/28/2017  | MEO                    | \$ 26.00     | 5.00%  | \$ 1.30     | \$ 27.30     | \$ 56,784.00  |
| Jason Mark                            | 6/15/2015  | MEO                    | \$ 29.37     | 5%     | \$ 1.46     | \$ 30.83     | \$ 64,126.40  |
| Loren LaPlant                         | 10/7/2007  | MEO                    | \$ 32.58     | 4%     | \$ 1.31     | \$ 33.89     | \$ 70,491.20  |
| Jacob Smith                           | 4/24/2024  | Laborer                | \$ 21.00     |        |             | \$ 21.00     | \$ 46,051.20  |
| Carl Gauss                            | 11/12/2012 | MEO                    | \$ 29.37     | 5%     | \$ 1.46     | \$ 30.83     | \$ 64,126.40  |
| Shane Quance                          | 4/27/2011  | MEO                    | \$ 29.37     | 5%     | \$ 1.46     | \$ 30.83     | \$ 64,126.40  |
| Michael Williamson                    | 9/9/2019   | MEO                    | \$ 26.60     | 10.00% | \$ 2.66     | \$ 29.26     | \$ 60,860.80  |
| Asa Hoffman                           | 5/31/2022  | MEO                    | \$ 24.19     | 5.33%  | \$ 1.29     | \$ 25.43     | \$ 52,894.40  |
| Devon Murphy                          | 8/28/2023  | MEO                    | \$ 22.96     | 5.62%  | \$ 1.29     | \$ 24.17     | \$ 45,760.00  |
| Bruce Williams                        | 10/19/2020 | MEO                    | \$ 25.19     | 5.12%  | \$ 1.29     | \$ 26.46     | \$ 55,036.80  |
| Sean Murphy                           | 11/18/2024 | MEO                    | \$ 23.50     |        |             | \$ 23.50     | \$ 48,880.00  |
| GRADE INCREASES                       |            |                        |              |        |             |              | \$ -          |
|                                       |            | Total Point 1 lines    |              |        |             |              | \$ 693,264.00 |
| DA 5142.1, DA 5140.1                  |            | SD 8540.1, DA 5148.1   |              |        |             |              |               |
| DA 5120.1, DA 5112.1                  |            | DA 5110.1              |              |        |             |              |               |
| A3310.1, A5410.1                      |            |                        |              |        |             |              |               |
| SEASONAL HW                           |            |                        |              |        |             |              | \$ 13,566.00  |
| DA5110.11                             |            | \$ 17.50               |              |        | \$ -        | \$ 17.85     |               |
| <b>QUARTERLY ENTITLEMENTS-HIGHWAY</b> |            |                        |              |        |             |              |               |
| Loren LaPlant                         | 10/7/2007  | Deputy Highway Spt.    | \$ 3,000.00  |        |             | \$ 3,000.00  | \$ 3,000.00   |
| Jason Phillips                        | 8/20/2018  | Team Leader            | \$ 1,300.00  |        |             | \$ 1,300.00  | \$ 1,300.00   |
| Shane Quance                          | 4/27/2011  | Team Leader            | \$ 1,300.00  |        |             | \$ 1,300.00  | \$ 1,300.00   |
| Sheryl Smith                          |            |                        |              |        |             |              |               |
|                                       | 12/30/2013 | Finance Clerk II       | \$ 22.48     | 6.00%  | \$ 1.35     | \$ 23.83     | \$ 49,563.90  |
|                                       |            | P/T clerk              | \$ 16.47     | 3.22%  | \$ 0.53     | \$ 17.00     | \$ 8,840.00   |
|                                       |            | Total Point 1 line     |              |        |             |              | \$ 58,603.90  |
|                                       |            | <b>DA1989.1</b>        |              |        |             |              |               |
| Kyle Markgraf                         |            |                        |              |        |             |              |               |
|                                       | 2/5/2024   | Auto Mechanic          | \$ 30.00     | 5.00%  | \$ 1.50     | \$ 31.50     | \$ 65,520.00  |
|                                       |            | Total Point 1 line     |              |        |             |              | \$ 52,616     |
|                                       |            | <b>DA5130.1</b>        |              |        |             |              |               |

| <b>QUARTERLY EMPLOYEES</b>     |            |                         |             |       |           |             |             |              |
|--------------------------------|------------|-------------------------|-------------|-------|-----------|-------------|-------------|--------------|
| <b>ZONING BOARD OF APPEALS</b> |            |                         |             |       |           |             |             |              |
| Tom Yurch                      | 12/14/2016 | Zoning Board Chair      | \$ 1,314.04 | 2.00% | \$ 26.28  | \$ 1,340.32 | \$ 1,340.32 | \$ 1,340.32  |
| Tom Lay                        | 8/1/2022   | Zoning Board Member     | \$ 1,045.60 | 2.00% | \$ 20.91  | \$ 1,066.51 | \$ 1,066.56 | \$ 1,066.56  |
| Kelly Cochran                  | 1/1/2022   | Zoning Board Member     | \$ 1,045.60 | 2.00% | \$ 20.91  | \$ 1,066.51 | \$ 1,066.56 | \$ 1,066.56  |
| Jody Binnix                    | 10/12/2021 | Zoning Board Member     | \$ 1,045.60 | 2.00% | \$ 20.91  | \$ 1,066.51 | \$ 1,066.56 | \$ 1,066.56  |
| Tod .Ruthven                   | 8/25/2020  | Zoning Board Member     | \$ 1,045.60 | 2.00% | \$ 20.91  | \$ 1,066.51 | \$ 1,066.56 | \$ 1,066.56  |
| Total Point 1 Line             |            |                         |             |       |           |             |             | \$ 5,606.56  |
| <b>A8010.1</b>                 |            |                         |             |       |           |             |             |              |
| <b>PLANNING BOARD</b>          |            |                         |             |       |           |             |             |              |
| Ed Hemminger                   | 8/11/2015  | Planning Board Chairman | \$ 5,119.82 | 2.00% | \$ 102.40 | \$ 5,222.22 | \$ 5,222.24 | \$ 5,222.24  |
| Tim Delucia                    | 1/7/2014   | Planning Board Member   | \$ 3,504.08 | 2.00% | \$ 70.08  | \$ 3,574.16 | \$ 3,574.16 | \$ 3,574.16  |
| Adrian Bellis                  | 1/24/2012  | Planning Board Member   | \$ 3,504.08 | 2.00% | \$ 70.08  | \$ 3,574.16 | \$ 3,574.16 | \$ 3,574.16  |
| Regina Sousa                   | 8/14/2024  | Planning Board Member   | \$ 3,504.08 | 2.00% | \$ 70.08  | \$ 3,574.16 | \$ 3,574.16 | \$ 3,574.16  |
| Doug Viets                     | 2/9/2016   | Planning Board Member   | \$ 3,504.08 | 2.00% | \$ 70.08  | \$ 3,574.16 | \$ 3,574.16 | \$ 3,574.16  |
| Total Point 1 Line             |            |                         |             |       |           |             |             | \$ 19,518.88 |
| <b>A8020.1</b>                 |            |                         |             |       |           |             |             |              |
| Donna Herendeen                | 9/1/2013   | Historian               | \$ 1,800.00 |       |           |             | \$ 2,100.00 | \$ 2,100.00  |
| <b>OTHER</b>                   |            |                         |             |       |           |             |             |              |
| Assessment Review Board Member |            |                         | \$ 15.60    |       | \$ 0.65   | \$ 16.25    |             | \$ 16.25     |

| <b>RECREATION</b>         |        |        |             |       |          |             |             |                 |                  |
|---------------------------|--------|--------|-------------|-------|----------|-------------|-------------|-----------------|------------------|
| (1) Director of Recreatio | Salary | WEEKLY | \$ 1,040.00 | 3.00% | \$ 31.20 | \$ 1,071.20 | \$ 1,071.20 | 8,569.60        | 8 WEEKS          |
| Director of Recreatio     | Hourly |        | \$ 16.66    | 3.00% | \$ 0.50  | \$ 17.16    | \$ 17.16    | 20,042.65       |                  |
|                           |        |        |             |       |          |             |             | <b>A7310.13</b> | <b>28,612.25</b> |
| Recreation Leaders        |        |        | 1 \$ 24.50  | 2.04% | 0.50     | \$ 25.00    | 6 weeks     | \$ 5,250.00     |                  |
|                           |        |        | 1 \$ 23.50  | 4.26% | 1.00     | \$ 24.50    | 6 weeks     | \$ 5,145.00     |                  |
|                           |        |        | 3 \$ 22.50  | 4.44% | 1.00     | \$ 23.50    | 6 weeks     | \$ 14,805.00    |                  |
| Recreation Specialists    |        |        | 3 \$ 22.50  | 2.22% | 0.50     | \$ 23.00    | 6 weeks     | \$ 14,490.00    |                  |
|                           |        |        | 2 \$ 21.50  | 4.65% | 1.00     | \$ 22.50    | 6 weeks     | \$ 9,450.00     |                  |
| Recreation Assistants     |        |        | 4 \$ 18.50  | 2.70% | 0.50     | \$ 19.00    | 6 weeks     | \$ 15,960.00    |                  |
|                           |        |        | 6 \$ 17.50  | 5.71% | 1.00     | \$ 18.50    | 6 weeks     | \$ 23,310.00    |                  |
|                           |        |        | 6 \$ 17.25  | 5.80% | 1.00     | \$ 18.25    | 6 weeks     | \$ 22,995.00    |                  |
|                           |        |        | 18 \$ 16.50 | 6.06% | 1.00     | \$ 17.50    | 6 weeks     | \$ 66,150.00    |                  |
| CITS                      |        |        | 6 \$ 16.50  | 6.06% | 1.00     | \$ 17.50    | \$ 17.50    | 6 weeks         | \$ 12,600.00     |
|                           |        |        |             |       |          | \$ 13.00    | 6 weeks     | \$ -            |                  |
| 2 ADULT ED INST           |        |        | 2 \$ 400.00 |       |          | 400         | 400         | \$ 800.00       |                  |

**RESOLUTION #447-2024:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION TO RECALL AND AMEND RESOLUTION 401-2024 FOR THE PURCHASE OF BADGER ENCODERS AND ENDPOINTS**

**WHEREAS**, resolution 401-2024 approved the purchase of 226 encoders and 226 endpoints from Schmidt’s Wholesale, for a total cost not to exceed \$64,502.39, and

**WHEREAS**, Schmidt’s Wholesale shipped a total of 230 encoders and 230 endpoints for a total cost of \$65,644.02, and

**WHEREAS**, the endpoints and encoders can be utilized within the Canandaigua-Farmington Water district, now therefore

**BE IT RESOLVED**, that the Town Board approves payment of the Schmidt invoices from the 2024 Water budget, and

**BE IT FULLY RESOLVED**, that the Town Clerk provides a copy of the resolution to the Accountant I and the Water and Sewer Department.

All Voting “Aye” (Ingalsbe, Holtz, Casale and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #448-2024:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT WITHIN THE WATER TANK CAPITAL PROJECT**

**WHEREAS**, a bond resolution and supplemental bond resolution was passed by the Town of Farmington Town Board for financing of the water tank capital project, and

**WHEREAS**, a certificate of filing of official statement has been filed for an issuance of an additional \$2,085,600 in Bond Anticipation Notes, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendment within the capital project:

|                                      |             |
|--------------------------------------|-------------|
| Debit: HW5710 Serial Bonds           | \$2,085,600 |
| Debit: HW2710 Premium on Obligations | \$5,990.02  |

Credit: HW8340.21 Tank Contractual \$2,091,590.02

**BE IT FURTHER RESOLVED**, that the Town Clerk submits one copy of the resolution to the Accountant I and the Water and Sewer Department.

All Voting "Aye" (Ingalsbe, Holtz, Casale and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #449-2024:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

All Voting "Aye" (Ingalsbe, Holtz, Bowerman, Casale and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #431-2024:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING 2024 YEAR END BUDGET AMENDMENTS**

**WHEREAS**, budget amendments are needed in several contractual expense lines,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

|   |          |           |
|---|----------|-----------|
| Debit: A1090 Interest & Earnings              | \$21,600 |           |
| Debit: A2401HR Interest & Earnings            | \$57,000 |           |
| Credit: A1410.1 Town Clerk-Personnel          |          | \$5,000   |
| Credit: A1430.4 Personnel-Contractual         |          | \$4,000   |
| Credit: A1440.4 Engineering                   |          | \$6,000   |
| Credit: A5132.4 Garage-Contractual            |          | \$6,600   |
| Credit: A5182.2 Lighting Equipment            |          | \$57,000  |
| Debit: DA5120.1 Bridges Personnel             | \$8,000  |           |
| Debit: DA5112.12 CHIPs OT                     | \$1,900  |           |
| Debit: DA5110.41 Engineering                  | \$2,000  |           |
| Debit: DA5110.1 Personnel                     | \$7,000  |           |
| Credit: DA5130.1 Machinery Personnel          |          | \$7,900   |
| Credit: DA5140.1 Brush & Weeds Personnel      |          | \$9,000   |
| Credit: DA5140.4 Brush & Weeds Contractual    |          | \$2,000   |
| Debit: SD8540.2 Equipment                     | \$2,650  |           |
| Credit: SD8540.42 MS4-Contractual             |          | \$2,650   |
| Debit: SL1-2680 Insurance Recovery            | \$1,250  |           |
| Credit: SL1-5182.522 Auburn Meadow Poles      |          | \$1,250   |
| Debit: SL1-599 Fund Balance                   | \$9,900  |           |
| Credit: SL1-5182.431 Farmbrook Poles          |          | \$9,400   |
| Credit: SL1-5182.421 Hook Road Repairs        |          | \$200     |
| Credit: SL1-5182.52 Auburn Meadow Contractual |          | \$300     |
| Debit: SS2401 Interest & Earnings             | \$5,000  |           |
| Debit: SS2401Q Interest & Earnings            | \$6,000  |           |
| Debit: SS2401R Interest & Earnings            | \$10,000 |           |
| Debit: SS2122V New Connections                | \$14,500 |           |
| Debit: SS8120.49 I&I                          | \$18,500 |           |
| Debit: SS8120.49V I&I Victor                  | \$18,500 |           |
| Credit: SS8130.42 Chemicals                   |          | \$40,000  |
| Credit: SS8130.48 Testing                     |          | \$5,000   |
| Credit: SS8120.44 Engineering                 |          | \$500     |
| Credit: SS8130.461 Engineering                |          | \$3000    |
| Credit: SS8110.4 Contractual                  |          | \$4,000   |
| Credit: SS8120.4 Contractual                  |          | \$10,000  |
| Credit: SS8130.4 Contractual                  |          | \$10,000  |
| Debit: SW1-8340.44 Fuel                       | \$4,000  |           |
| Debit: SW1-8340.49 Legal                      | \$2,000  |           |
| Debit: SW1-8340.282 PRV                       | \$55,000 |           |
| Debit: SW1-8340.2 Equipment                   | \$55,000 |           |
| Credit: SW1-8340.41U Utilities                |          | \$3,000   |
| Credit: SW1-8340.41 Meters                    |          | \$3,000   |
| Credit: SW1-8320.4 Source of Supply           |          | \$110,000 |

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Casale and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #450-2024:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**CONFIRMING RESOLUTION AUTHORIZING ADDITIONAL SHIPPING CHARGES TO KOESTER ASSOCIATES FOR A GS6 ROTATING ASSEMBLY FOR PS-11**

**WHEREAS**, resolution 394-2024 approved the purchase of the GS6 rotating assembly for PS 11 in the amount of \$4,403.14 plus an estimated shipping cost of \$25 for a total not to exceed \$4,478.14, and

**WHEREAS**, the shipping and handling cost on Koester invoice 021224 was \$247.24, now therefore

**BE IT RESOLVED**, that invoice 021224 totaling \$4,650.38 be paid, and

**BE IT FURTHER RESOLVED**, that the Town Clerk provides a copy of this resolution to the Water and Sewer Department and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Casale and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #451-2024:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN CONTRACT WITH WILLIAMSON LAW BOOK CO. FOR 2025**

**WHEREAS**, the Williamson Law Book Co. of Victor has forwarded the Town a contract for 2025 for software support for the Municipal Accounting program used by the Accountant I, and

**WHEREAS**, the contract costs \$1,506.00 for the year and includes support as well as notice of all program enhancements and state mandated changes, now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes the Supervisor to sign the contract, and

**BE IT FURTHER RESOLVED**, that the Town Clerk give a copy of this resolution to the Accountant I and mail the signed copy to Williamson Law Book Co at 790 Canning Parkway, Victor, NY 14564 with the check for payment.

All Voting "Aye" (Ingalsbe, Holtz, Casale and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #452-2024:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE TOWN BOARD TO APPROVE THE CLOSEOUT PAPERWORK FOR THE GROVE PARK SITE IMPROVEMENT PROJECT**

**WHEREAS**, MRB has provided the Town with the final payment application to Roadtek, LLC, as well as the closeout documentation for the project including the certificate of substantial completion, the correction period letter, the bond letter, the contractor's affidavit of payment of debts & claims (AIA G706), the release of lien (AIA G706A), the consent of surety company to final payment (AIA G707), the O&M manual, and the record drawings, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the final payment application and the closeout of the project, and

**BE IT FULLY RESOLVED**, that the Town Clerk forwards a copy of the resolution to Melissa Liberatore, MRB Group, the Accountant I, and the Highway Superintendent.

All Voting "Aye" (Ingalsbe, Holtz, Casale and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #453-2024:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING DECLARING AN ESTATE ACCOUNT AS UNRECOVERABLE SO IT CAN BE WRITTEN OFF AS BAD DEBT**

**WHEREAS**, George Esterheld passed away on June 7, 2023; and

**WHEREAS**, several attempts were made billing the George Esterheld Estate to collect the \$248.67 due on the account for 5809 Clover Meadow Lane but were unsuccessful; now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes declaring the George Esterheld Estate Account as unrecoverable to that it can be written off as bad debt; and

**BE IT FULLY RESOLVED**, that the Town Clerk forwards a copy of the resolution to W&S and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Casale and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #454-2024:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

Abstract 24 – 2024

|       |  |                      |   |
|-------|--|----------------------|---|
| A     | GENERAL FUND                                       | 192,305.38           | 2282-2285,2287-2295,2304,2306-2316,2318-2320,2322-2323,2325,2326,2328,2330,2332,2334-2338,2341-2342,2344-2350,2359,2361 |
| DA    | HIGHWAY FUND                                       | 29,305.81            | 2283,2297,2311,2323,2325,2339,2342,2345,2351-2358   |
| HT    | TOWN HALL CAP PROJECT                              | 3,717.24             | 2321,2340   |
| HW    | WATER TANK REPAIR                                  | 285,550.96           | 2286,2317,2323,2324,2343  |
| HV    | MERTENSIA WATERLINE                                | 1,356.25             | 2323  |
| HY    | RT 332 & COLLETT                                   | 1,356.25             | 2323  |
| HH    | ROUTE 332/96 WATERLINE                             | 4,650.00             | 2323  |
| HK    | SIDEWALK CAPITAL PROJECT                           | 24,255.05            | 2305,2360   |
| HP    | TOWN PARK IMPROVEMENTS                             | 19,676.35            | 2331  |
| SD    | STORM DRAINAGE                                     | 11,509.66            | 2297,2323,2329,2332,2345  |
| SL1   | LIGHTING DISTRICT                                  | 2,789.47             | 2291,2326,2333,2363   |
| SM    | SIDEWALKS  | 1,045.00             | 2327  |
| SS    | SEWER DISTRICT                                     | 75,522.13            | 2250-2276,2283,2286,2297,2301,2311,2323,2325,2330,2332,2345-2362  |
| SW1   | WATER DISTRICT                                     | 58,398.06            | 2251-2253,2258-2260,2262,2264,2265,2267,2269,2271,2275,2277,2281,2283,2286,2297,2301,2311,2323,2325,2330,2332,2345      |
| TA200 | <b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b> | 9,274.41             | 2283,2287,2296,2332,2346  |
|       | <b>TOTAL ABSTRACT</b>                              | <b>\$ 720,712.02</b> |   |

All Voting "Aye" (Holtz, Ingalsbe, Casale, and Herendeen), the Resolution was **CARRIED**.

**WAIVER OF THE RULE: No Objection**

**RESOLUTION #455-2024:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE CARRYOVER OF VACATION TIME FOR SARAH CERNIGLIA**

**WHEREAS**, per the Employee Policy, vacation time has to be used by December 31<sup>st</sup>, and

**WHEREAS**, Sarah Cerniglia has 4 hours unused vacation hours and has requested to carry them over to 2025 with the understanding that they must be used by March 31<sup>st</sup>, because it would prove a hardship for the time to be used before the end of 2024, now therefore be it

**RESOLVED**, that the Farmington Town Board authorizes the carryover of 4 hours of vacation hours for Sarah Cerniglia to be used by March 31<sup>st</sup>, 2025, and further be it

**RESOLVED**, that a copy of this resolution be given to the Supervisor's Secretary and the Accountant I.

All Voting "Aye" (Holtz, Ingalsbe, Casale, and Herendeen), the Resolution was **CARRIED**.

**RESOLUTION #456-2024:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION ESTABLISHING THE PENALTY DATE FOR ALL UNPAID 2024 FOURTH QUARTER ACCOUNTS LOCATED WITHIN THE CANANDAIGUA-FARMINGTON (CFWD) WATER AND VICTOR SEWER DISTRICTS**

**WHEREAS**, payment for the 4th Quarter 2024 CFWD water and sewer bills and Victor Sewer District sewer bills are due on Friday, January 31, 2025;

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water and Victor Sewer Districts hereby authorizes those payments must be received at the Town Clerk's office prior to 8 AM Monday, February 3, 2025. Payments with US mail postmarks as of January 31, 2025 will be accepted without penalty, and be it

**FURTHER RESOLVED**, a 10% late fee will be applied to the water and sewer portion of unpaid residential and commercial bills as of 8:00 AM on Monday, February 3, 2024 with a shutoff date of Wednesday, March 5, 2025 established for this quarter with the administration fee also being added, and be it

**FURTHER RESOLVED**, that the On-Line payment option is also available for water and sewer payments which will be accepted up until midnight on Sunday, February 2, 2025 without the 10% penalty being applied; and be it

**FINALLY RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Department and the Accountant I.

All Voting "Aye" (Holtz, Ingalsbe, Casale, and Herendeen), the Resolution was **CARRIED**.

**DISCUSSION: None.**

**TRAINING AT OR UNDER \$100.00: None.**

**EXECUTIVE SESSION:**

A motion was made by Councilman Casale to enter into executive session at 6:35 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, and to discuss collective negotiations pursuant to article fourteen of the Civil Service Law, Councilman Holtz seconded the motion. Motion **CARRIED**.

A motion was made by Councilman Casale to exit the executive session at 7:12 p.m. and Councilman Holtz seconded the motion. Motion **CARRIED**.

Supervisor Ingalsbe stated that during the executive session, the board agreed on a few changes to the employee handbook and those changes will be sent to the employees tomorrow and the town's policy is that the employees will have two weeks to review it and then those changes will be voted on at the January 14<sup>th</sup> Town Board Meeting. He added that the changes have to do with CDL Requirements, clothing allowances, and vacation and sick leave.

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 7:15 p.m., seconded by **Councilman Bowerman**. Motion **CARRIED**.

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Michelle A. Finley, MMC, RMC -Town Clerk