

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 9<sup>th</sup> day of December, 2025, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman-Necessarily Absent  
Steven Holtz – Councilman  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present in person: **Tim Ford**- Highway and Parks Superintendent, **Paula Ruthven**- Code Enforcement Officer, **Aaron Bissell** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Adrain Bellis** – Planning Board Member, **Ed Hemminger** – Planning Board Chairman, **Sean Murphy** – Highway Department, **Josh Fagner** – Water & Sewer Working Supervisor, **Hal Adams** – Agricultural Advisory Committee Chairman, **Aubrae Lamparella** – resident, **Tim Bauer** – Parks Department employee, **Matt Guilfoil** – resident, **Don Giroux** - resident

Also present by telephone/video conferencing were: **Michael Phillips** – resident, **John Piper** – Consultant, and **Cadin Lloyd** – Code Enforcement Officer

**PUBLIC HEARINGS: OPEN SPACE INDEX UPDATE 2025**

Mr. Brand gave a brief synopsis. He added that the Open Space Index has been made available to the public and posted on the town’s website and that it is ready for the board’s consideration tonight. He stated that once it is adopted, the document needs to be filed with the Department of Environmental Conservation in Albany and Avon. Mr. Brand stated that the document identifies the open space areas in the community based on the categories. He thanked the volunteers who served on the Environmental Conservation Board over the past few years for their excellent work.

Supervisor Ingalsbe stated that the Board did have some turnover with personnel, so it took a little longer than they wanted to get through the whole process. Supervisor Ingalsbe asked if anyone wanted to speak in the room or online. Mr. Hemminger, Planning Board Chairman, thanked the Environmental Conservation Board for their contribution to the town. He added that with the adoption of this OSI document the Town Board and the Planning Board looks forward to the coming year and the OSI is an important component of the ongoing Comprehensive Plan. Councilman Holtz thanked the members of the Conservation Board for their time spent on it.

Supervisor Ingalsbe closed the public hearing at 7:04 p.m.

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Bowerman** and seconded by **Councilman Holtz** that the minutes of the November 25, 2025, regular Town Board Meeting, that were previously given to members for review, be approved. Four Voting “Aye” (Herendeen, Holtz, Bowerman, and Ingalsbe). Motion **CARRIED**.

**PRIVILEGE OF THE FLOOR: None.**

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Herendeen reported:**

**Water & Sewer:**

1. PAC delivery of 4,000 gal of new product arrived on November 26<sup>th</sup>.
2. Cleaning PAC bulk chemical tank completed prior to fill on November 26<sup>th</sup>.
3. Continue hauling sludge 2 days x 2 loads per week.
4. East secondary clarifier not pumping sludge, purge sludge line to restore flow.
5. Frogger Wildlife Consultants continuing rodent control program, checking traps monthly.
6. Pump station routine maintenance and repairs ongoing.
7. New York Fence onsite to repair of south gate keypad.
8. Landscaping issue at 578 Eleanor Road-homeowner has installed an earthen berm and pine trees in utility easement.
9. Disassembly of the old RBC’s is continuing.
10. Correspond with NYSDEC Spill Prevention & Response.
11. Ordered new thermostatic mixing valve for digester heat exchanger #2.
12. Discussed Influent Building heating issue.
13. Performed hydrant flow test on Hook Road for Farmington FD Station #2 expansion project.
14. Hauling in crusher run stone to re-stock onsite pile.
15. Obtained 10 gallons of fresh sodium hypochlorite, used to boost chlorine residual in Brickyard Tank.
16. Startup of Ross altitude valve at Brickyard Tank on December 1, 2025.
17. Read meters for next billing cycle.
18. Replaced burnt-out sump pumps at PRV vaults.
19. Call-in for private Watermain break overnight at 8241 Blue Spruce Drive.
20. Watermain break at 2172 County Road 8.
21. Discussed resolutions on agenda.

**Highway & Parks:**

1. Highway- equipment maintenance, plowing and salting roads, patch shoulders around town, repaired signs that got knocked down, cut trees that fell or were leaning, sweeping roads, clean up trucks and shop, fire extinguisher and ladder inspections, and snow blow driveways.
2. Parks- cleaning up summer equipment, plowing, salting parking lots and sidewalks, put outdoor Christmas tree up, worked on security alarm at Town Court, cleaned shop, and took insurance person around to inspect buildings.
3. Buildings – court building alar and boiler at the Lodge.
4. Discussed resolutions on agenda.

**Town Operations Committee: Councilman Bowerman reported:**

1. One resolution on agenda.
2. Farmington Meadows Incentive Zoning Project (formerly Whitestone) – Ontario County Planning Board to review, public hearing will be December 23<sup>rd</sup>.
3. PRC meeting was held on December 4<sup>th</sup>.
4. Fish Solar Farm project – Engineers submitting revised plan and application, review for completion.
5. Solar Project on Rt. 96 – waiting on application.
6. FVFA Expansion project – preliminary site plan to Planning Board early next year.

**Town Finance Committee: Supervisor Ingalsbe reported: None.****Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Town residents should have received the newsletter by now.
2. 2026 wages will be approved tonight for all employees.
3. Last Tuesday visited Ontario Cares new Epic Zone Youth Clubhouse/FLX Unity Center. This is organized to serve teens local families.
4. Last Friday, attended the Ontario County Sheriff's holiday awards luncheon, employees were recognized for their length of service and other awards such as DWI Officer of the year, Communication Officer of the year, Corrections Officer of the year, and Law Enforcement Officer of the year.
5. Today, attended the Ontario County Economic Development Committee meeting, hired Melody Kuzniar, who is a Farmington resident, for Community Development.
6. Two committee meetings tomorrow-Ontario County Government Operations & Insurance, and Ways & Means with the Board of Supervisor meeting next Thursday.
7. Tomorrow afternoon, Assemblywoman Baily and her staff will hold office hours at the town hall for residents from 3:30p.m. to 5:30 p.m.

**Highway& Parks Superintendent Tim Ford reported:**

1. NYS Fence contacted Jeff at the Parks Department, they will be installing the fence at the basketball court at Mertensia Lodge and the Backstop at Farmington Grove Park next week or two.
2. Landry looked at the boiler at the lodge and the issue was a flame sensor. Does not appear to be a gas issue at this point.

**Town Clerk Michelle Finley reported: None.****Water & Sewer Superintendent Aaron Bissell reported:**

1. Brickyard Tank is finally online. They have completed the draining of the existing tank. Noticing the tank online that they are seeing a nice gradual smoothing of all the pressures throughout the system, monitoring the tank vitals to get use to this operation and building a data history that they can fall back on when they have any issues. Thanked his staff, engineers, and Department of Health for their guidance and assistance throughout process getting the tank online.
2. Working on year end items to close out 2025.
3. Spent time training new staff on the maintenance of the pressure reducing valves.
4. Had a very productive discussion with DEC Materials Management Division regarding the potential for composting in light of the Ontario County Landfill closing in 2028.
5. Staff at WWTP are performing inhouse analysis's to dial in the dosing of new chemical.

**Code Enforcement Officer Paula Ruthven reported:**

1. Total number of permits issued in November-63, 98 inspections, and 4 fire inspections.

**Director of Planning and Development Ron Brand reported:**

1. Town Operations Report is filed with the Town Clerk's Office and posted on the Town website.
2. Project Review Committee met last Thursday, to consider some old applications and new ones. One of the old ones was the Fish Solar project, they have been told that they can anticipate receiving a updated packet of information. There is a new project, Dimension Energy, located in the back of Powerhouse Technology, alluded to an issue with driveway access to the solar farm, it was strongly urged that they might want to consider avoiding having to go through

- the DEC wetland process, consider getting access from adjacent properties which would be more direct and have a less impact on the wetland issue.
3. Victor-Farmington Ambulance finally received their freshwater wetlands permit, Planning Board approved the signing of the amended drawings, Preconstruction Meeting was held and they are busy obtaining building permits so they can start remodeling the interior of the building.

**Assessor Donna LaPlant reported: None.**

**Town Engineer Bill Davis reported: None.**

**Fire Chief reported: None.**

**Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting- 2 preliminary two lot subdivisions for Doug Payne for property located on County Road 8, consideration of final site plan for Krossber Enterprises for their new building.

**Zoning Board of Appeals, Thomas Yurch reported: None.**

**Recreation Advisory Board, Bryan Meck reported: None.**

**Recreation Director Mark Cain reported: None.**

**Ontario County Planning Board Member reported: None.**

**Conservation Board Chairperson reported: None.**

**Town Historian Donna Herendeen reported: None.**

**Swap Shop Update: Supervisor Ingalsbe reported: None.**

**Agricultural Advisory Committee Chairman Hal Adams reported:**

1. Working on Annual Report for the Board.
2. There will be two vacancies in 2026.

## **COMMUNICATIONS:**

1. Town of Farmington Risk Assessment – November 2025.
2. Letter to the Town Supervisor from Keith Maynard II of the Town of Victor. Re: Planning Board Application (EVHDC1, LLC, Element by Westin Hotel).
3. Letter to the Town Supervisor from Congresswoman Claudia Tenney. Re: Military Service Academy interviews.
4. Letter to the Town Supervisor from Gwen Van Laeken of Ontario Cares. Re: Open house.
5. Letter to the Accountant from Sean Hughes of Federal Home Loan Bank. Re: Irrevocable Stand-By Letter of Credit.
6. Microsoft Letter of Authorization. Re: Transfer of current telephone numbers.
7. US Bankruptcy Court for the District of Delaware Ballot for Accepting or Rejecting the Joint Chapter 11 Plan of ATech (Parent) Resolution Corp. and its Debtor Affiliates.
8. Certificates of Liability Insurance from: Town of Victor.
9. Certificates of Workers' Compensation Insurance from: JSM Roofing, LLC.
10. Cancellation of Workers' Compensation Insurance from: Horseheads Roofing and Sheet Metal, LLC dba Just in Time Roofing and Gutters.

## **REPORTS & MINUTES:**

1. Highway/Parks Public Works Report – November 25, 2025
2. Water & Sewer Public Works Report – November 25, 2025
3. Town Operations Report to Town Board – November 25, 2025
4. Supervisor Comments – November 25, 2025
5. Historic Preservation Meeting Minutes – October 9, 2025
6. Recreation Board Meeting Minutes – November 10, 2025
7. Farmington Senior Citizens Meeting Minutes – November 17, 2025
8. Farmington Senior Citizens Meeting Calendar – January through June 2026
9. Monthly Report – Judge Lew – November 2025
10. Monthly Report – Judge Thomas – November 2025
11. ZBA Meeting Minutes – October 27, 2025
12. Planning Board Meeting Minutes – November 19, 2025
13. Ontario County Sheriff Traffic Report – November 2025
14. PRC Meeting Minutes – Victor-Farmington Ambulance Station #2 – December 4, 2025
15. Manchester Fire Department Incident Run Log – November 2025
16. Monthly Report – Building Department – Fire Inspection Report – November 2025
17. Monthly Report – Building Department – Inspection Report – November 2025
18. Monthly Report – Building Department – Permit Report – November 2025

**ORDER OF BUSINESS:****RESOLUTION #389-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE APPOINTMENT OF KATE OTT, RN MPH, DIRECTOR OF COMMUNITY PUBLIC HEALTH FOR ONTARIO COUNTY AS LOCAL HEALTH OFFICER FOR THE TOWN OF FARMINGTON**

**WHEREAS**, In an effort to continue to comply with the Shared Services Initiative, Ontario County and the Town of Farmington opt to extend the opportunity to share and coordinate the services of Kate Ott, RN MPH, the Director of Community Public Health for Ontario County, to act as the Local Health Officer for the Town of Farmington; and

**WHEREAS**, The Town of Farmington wishes to continue the appointment of Kate Ott, RN MPH, the Director of Community Public Health for Ontario County as the Town Local Health Officer; and

**WHEREAS**, Kate Ott, RN MPH, the Director of Community Public Health for Ontario County, agrees to act at the Local Health Officer for the Town of Farmington, thereby eliminating the need to appoint and pay a local health officer; and

**WHEREAS**, Part BBB of Chapter 59 of the Laws of 2017 specifically authorizes cooperating municipalities to enter into shared services agreements; and

**WHEREAS**, The Parties wish extend the Shared Services Agreement providing for the appropriate service; now therefore be it

**RESOLVED**, In consideration of the preceding, and pursuant to New York Public Health Law §320, it is mutually agreed upon between Ontario County and the Town of Farmington, Kate Ott, RN MPH, the Director of Community Public Health for Ontario County shall be appointed as the Local Health Officer; and be it further

**RESOLVED**, In furtherance of this appointment, Kate Ott, RN MPH, the Director of Community Public Health for Ontario County will investigate complaints of public health nuisances arising with the Town of Farmington and when necessary to resolve said nuisances will present the facts and recommendations to the Farmington Town Board for their decision and enforcement action; and be it further

**RESOLVED**, The payment of any costs to abate a public health nuisance shall be a Town cost; and be it further

**RESOLVED**, The duration of appointment will begin **January 1, 2026** and will end on **December 31, 2029**.

All Voting "Aye" (Herendeen, Holtz, Bowerman and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #390-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING APPOINTMENT OF CADIN LLOYD AS ACTING CODE ENFORCEMENT OFFICER/BUILDING DEPARTMENT HEAD**

**WHEREAS**, there is a Code Enforcement officer/Building Department Head vacancy in the Building Department created by Dan Delpriore resignation November 14, 2025, and

**WHEREAS**, per §74-3 of Town Code, in the event that the Code Enforcement Officer/Building Department Head is unable to serve as such for any reason, another individual shall be appointed by the Town Board to serve as Acting Code Enforcement Officer/Building Department Head, and

**WHEREAS**, Cadin Lloyd has agreed to serve as Acting Code Enforcement Officer/Building Department Head until a new Code Enforcement Officer/Building Department Head has been approved and hired, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the appointment of Cadin Lloyd as the Acting Code Enforcement Officer/Building Department Head with a stipend of \$400.00 per pay period, and be it

**FURTHER RESOLVED**, that the Town Clerk forward a copy of this resolution to the Accountant I, the Building Department and the Confidential Secretary.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #391-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION WAIVING THE MERTENSIA LODGE RESERVATION FEE FOR THE ROCHESTER CHAPTER OF BIKERS AGAINST CHILD ABUSE**

**WHEREAS**, Rochester Chapter of Bikers Against Child Abuse has requested the use of the Mertensia Lodge on January 25, 2026, to host their annual kids' winter party, and

**WHEREAS**, they asked to have the reservation fee waived, therefore be it

**RESOLVED**, the Farmington Town Board authorizes the waiving of the reservation fee for the Mertensia Lodge for the Rochester Chapter of Bikers Against Child Abuse on January 25, 2026, and further be it

**RESOLVED**, that the Town Clerk provide a copy of this resolution to the Tiger of the Rochester Chapter of Bikers Against Child Abuse at [Tiger@ro-ny.bacaworld.org](mailto:Tiger@ro-ny.bacaworld.org).

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #392-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR NOVEMBER 2025**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

**WHEREAS**, the Accountant I submitted the Monthly Report of the Supervisor for November 2025 to the Town Supervisor on December 1, 2025,

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for November 2025 on December 1, 2025,

**WHEREAS**, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

**BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for November 2025, and

**BE IT FULLY RESOLVED**, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #393-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A STREET SWEEPER WITH VACUUM AND DUAL SIT-DOWN DRIVE CONVERSION**

**WHEREAS**, the Highway/Parks Superintendent has budgeted for a street sweeper in the 2026 budget; and

**WHEREAS**, Regional International has provided a proposal: 18493-01 for \$381,560.86 dated 11/21/2025, Reference ID: Onondaga #10914; and

**WHEREAS**, a letter of intent and an official board resolution will be sent to Regionals International; and

**WHEREAS**, the cost will not exceed \$381,560.86 and be funded through Highway – Machinery Equipment DA-5130.2; now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes the Town Supervisor to finalize the purchase of the street sweeper vehicle with vacuum street sweeper and dual sit-down conversion from Regional International Proposal #18493-01 at a cost not to exceed \$381,560.86; and

**BE IT FULLY RESOLVED**, that the Town Clerk forward the original proposal and resolution to the Highway/Parks Superintendent and a copy of this resolution to the Accountant I.

All Voting "Aye" (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #394-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A NEW COLD STORAGE BUILDING AT THE FARMINGTON HIGHWAY CAMPUS**

**WHEREAS**, the Highway Department is in need of additional storage for equipment; and

**WHEREAS**, Calhoun Super Structures has a contract with Sourcewell RFP#071223; and

**WHEREAS**, Hybrid Building Solutions, LLC (Builder) will procure and install a 42' wide by 60' long Calhoun CC series building to meet the needs of the Highway Department at a cost not to exceed \$135,322.00; now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes the Highway/Parks Superintendent to hire Hybrid Building Solutions for construction of the new storage building at a cost not to exceed \$135,322.00 to be expended from the Highway Pole Barn Capital Project HX5132.4; and

**BE IT FULLY RESOLVED**, that the Town Clerk forward copies of this resolution to the Highway/Parks Superintendent and the Accountant I.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #395-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A 2026 FORD F-550 XL REG CAB 4X4 DRW 145 WB 60 CA WITH DUMP BODY**

**WHEREAS**, the Highway /Parks Superintendent has budgeted for an F-550 from Van Bortel Ford for the Highway Department for 2026; and

**WHEREAS**, Van Bortel Ford has Onondaga Bid #0011171 and has provided a quote #37263; and

**WHEREAS**, a letter of intent and an official board resolution will be sent to Van Bortel; now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes the Highway/Parks Superintendent to purchase the Ford F-550 truck from Van Bortel per quote #37263 at a cost not to exceed \$109,612.72 to be allocated from Highway Machinery Equipment DA5130.2; and

**BE IT FULLY RESOLVED**, that the Town Clerk forward copies of this resolution to the Highway/Parks Superintendent and the Accountant I.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #396-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A NEW VENTRAC MOWER WITH WINTER CAB COMMERCIAL SET UP FOR THE PARKS DEPARTMENT**

**WHEREAS**, the Highway /Parks Superintendent has budgeted for a Ventrac mower with winter cab for the Parks Department in the 2026 budget; and

**WHEREAS**, Grassland Equipment Corp. has provided a quote in the amount of \$61,398.40 dated 10/22/2025 using Group 40625 Heavy Equipment Award PGB-22792 and NYS Contract PC69682; and

**WHEREAS**, a letter of intent and an official board resolution will be sent to Grassland Equipment Corp.; now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes the Highway/Parks Superintendent to purchase the Ventrac mower with winter cab from Grassland Equipment Corp. at a cost not to exceed \$61,398.40 to be expended from Parks A8110.2; and

**BE IT FULLY RESOLVED**, that the Town Clerk forward the original paperwork and resolution to the Highway/Parks Superintendent and a copy to the Accountant I.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #397-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE WATER & SEWER SUPERINTENDENT TO PURCHASE 1 NEW CATERPILLAR 265**

**WHEREAS**, the Water and Sewer Superintendent has identified the need to purchase one (1) Caterpillar 265 with all the standard equipment; and

**WHEREAS**, the Water and Sewer Superintendent has received 1 quote #1123-01 through NYS/OGS/NJPA Heavy Equipment Contract #PC69406 from Milton CAT; now therefore

**BE IT RESOLVED**, that the Farmington Town Board authorizes the Water and Sewer Superintendent to purchase said Caterpillar from Milton CAT for a cost not to exceed the full price of \$145,000.00 prior to trade in, split between 2026 account codes SS-8130.2, SW1-8340.2; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water Superintendent and Accountant I.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #398-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION TO PURCHASE 1 NEW AND UNUSED 2026 FORD F-150 XL SUPERCAB 4X4 6.5' BOX 145 WB**

**WHEREAS**, the Water and Sewer Superintendent has identified the need to replace Water and Sewer truck #7; and

**WHEREAS**, the Water and Sewer Superintendent has received 1 quote #37604 from Van Bortel Ford Onondaga Bid 0010808 for 1 2026 Ford F-150 XL SuperCab 4x4 6.5' Box 145 WB; now therefore

**BE IT RESOLVED**, that the Farmington Town Board authorizes the Water and Sewer Superintendent to purchase said 2026 Ford F150 XL truck for a cost not to exceed \$46,042.85, split between 2026 account codes SS-8130.2, SW1-8340.2; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water Superintendent and Accountant I.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #399-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION TO PURCHASE 1 NEW AND UNUSED 2026 FORD F-150 XL SUPERCREW 4X4 6.5' BOX 157 WB**

**WHEREAS**, the Water and Sewer Superintendent has identified the need to replace Water and Sewer truck #4; and

**WHEREAS**, the Water and Sewer Superintendent has received 1 quote from Van Bortel Ford #37605 Onondaga Bid 0010808 for 1 2026 Ford F-150 XL SuperCrew 4x4 6.5' Box 157 WB; now therefore

**BE IT RESOLVED**, that the Farmington Town Board authorizes the Water and Sewer Superintendent to purchase said 2026 Ford F150 XL truck for a cost not to exceed \$49,157.06, split between 2026 account codes SS-8130.2, SW1-8340.2; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water Superintendent and Accountant I.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #400-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION TO PURCHASE 1 NEW TRAILER**

**WHEREAS**, the Water and Sewer Superintendent has identified the need to purchase one (1) Trailer; and

**WHEREAS**, the Water and Sewer Superintendent has received 1 quote from Globe Trailer Mfg #JM110725-1TU Contract: Sourcewell-092922-GLB; now therefore

**BE IT RESOLVED**, that the Farmington Town Board authorizes the Water and Sewer Superintendent to purchase said Trailer from Globe Trailer for a cost not to exceed \$41,860.56, split between 2026 account codes SS-8130.2, SW1-8340.2; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water Superintendent and Accountant I.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #401-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE PURCHASE OF TWO SOCCER GOALS FOR BEAVER CREEK PARK**

**WHEREAS**, the Recreation Director has identified the need for two (2) soccer goals for Beaver Creek Park; and

**WHEREAS**, the Recreation Director received three (3) quotes: Kwik Goal (8,775.03), Anthem Sports (\$7,796.66) and BSN Sports (\$7,739.99); now therefore

**BE IT RESOLVED**, that the Farmington Town Board authorizes the Recreation Director to purchase two (2) soccer goals for Beaver Creek Park at a cost not to exceed \$7,739.99 plus any additional shipping costs; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Recreation Director, the Highway/Parks Superintendent and Accountant I.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #402-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Holtz**:

**RESOLUTION AUTHORIZING THE PURCHASE OF BADGER METERS AND ENDPOINTS**

**WHEREAS**, the Water and Sewer Superintendent has identified the need to purchase additional Badger Meters and Endpoints to replace old water meters

**WHEREAS**, an order for the following water meters and end points will be placed with Schmidts Wholesale, now therefore

| Meter size      | Price      | qty | total        |
|-----------------|------------|-----|--------------|
| 5/8-3/4         | \$272.40   | 200 | \$54,480.00  |
| 1"              | \$353.21   | 50  | \$17,660.50  |
| 1.5" Hex        | \$1,246.00 | 2   | \$2,492.00   |
| 1.5" Elliptical | \$843.96   | 1   | \$843.96     |
| 2" Hex          | \$1,797.83 | 2   | \$3,595.66   |
| Endpoints       | \$199.86   | 250 | \$49,965.00  |
| encoder         | \$107.20   | 24  | \$2,572.80   |
| Grand Total     |            |     | \$131,609.92 |

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Water and Sewer Superintendent to purchase the above specified each of water meters and cellular end points from Schmidts Wholesale, for a total not to exceed \$131,609.92 to be applied to SW1 8340.41, and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #403-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION ADOPTING THE TOWN OF FARMINGTON ENVIRONMENTAL CONSERVATION BOARD (ECB) “OPEN SPACE INDEX UPDATE - 2025,” DATED OCTOBER 2025; PROVIDING NOTICE THEREOF TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION WITHIN THIRTY-DAYS OF ADOPTION; AND DIRECTING THE ECB TO MAINTAIN SAID DOCUMENT IN ACCORDANCE WITH THE PROVISIONS CONTAINED IN CHAPTER 14, ARTICLE III, OF THE TOWN CODE OF THE TOWN OF FARMINGTON**

**WHEREAS**, the Town Board (hereinafter referred to as Town Board), by adopting resolution #375-2025, on November 12, 2025, received the above referenced Open Space Index Update – 2025 report from the Town of Farmington Environmental Conservation Board (herein referred to as ECB), classified the proposed action as Type II based upon the criteria contained in 6NYCRR Part 617.5 (26) and (27) of article 8 of the New York State Environmental Conservation Law, established a public review period, posted said document on the Town’s Website, provided a copy thereof to the Town Clerk for public review in her office during established hours and gave public notice of tonight’s public hearing upon said document; and

**WHEREAS**, said document is the update to the 2013 Town of Farmington Open Space Index (hereinafter referred to as OSI); and

**WHEREAS**, once the Town of Farmington OSI Update 2025 has been adopted by this Board, then notice thereof is to be provided to the New York State Department of Environmental Conservation, both the Albany Office and the Region 8 Office; and

**WHEREAS**, the adoption of the OSI is an identified High Priority Action (2020-2025) in the adopted 2021 Edition of the Town of Farmington Comprehensive Plan; and

**WHEREAS**, Chapter 9, Article III, Section 24 B. of the Town of Farmington Town Code, entitled Environmental Conservation Board (ECB), provides for the ECB’s maintaining the adopted index, so as to provide a base of information for recommendations by the ECB; and

**WHEREAS**, the Town Board tonight has conducted a public hearing upon the OSI Update – 2025 and has considered the public testimony provided.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby adopt the Town of Farmington Open Space Index Update – 2025 document as presented in its final draft format on November 12, 2025.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution is to be made part of the OSI Update – 2025 document.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby direct the Town Clerk to submit certified copies of this resolution and copies of the adopted OSI Update – 2025, to the New York State Department of Environmental Conservation Offices both in Albany, New York and the Region 8 Office in Avon, New York within the next thirty calendar days.

**BE IT FURTHER RESOLVED**, that the Town Board further directs the ECB to submit annual reports on the status of the adopted OSI Update – 2025, to the Town Board each year, on or before December 31<sup>st</sup>.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby direct the OSI Update – 2025 document is to be maintained in accordance with the provisions contained in Chapter 9, Article III, Section 24 G.

**BE IT FURTHER RESOLVED**, that the Town Board directs Town Staff to electronically post and maintain the above referenced document on the Town’s website.

All Voting “Aye” (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #404-2025:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION APPROVING 2026 WAGELIST**

**WHEREAS**, the attached 2026 Farmington Town Employee Salary List reflects wages of all employees and has been reviewed by the Supervisor, Accountant I and the Town Board; now therefore be it

**RESOLVED**, that the Town Board approves the 2026 Salary List; and be it further

**RESOLVED**, that the Town Clerk forward a copy of this resolution and the salary list to the Accountant I and the Supervisor’s Secretary.

All Voting “Aye” (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**Insert Wagelist**

**RESOLUTION #405-2025:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

Abstract 23

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS FROM: J. MARCIANO**

|                       |                       |                            |   |
|-----------------------|-----------------------|----------------------------|---|
| ABSTRACT NUMBER       |                       | 23                         |   |
| DATE OF BOARD MEETING |                       | 12/9/2025                  |   |
| <b>FUND</b>           |                       |                            |   |
| <b>FUND</b>           | <b>NAME</b>           | <b>TOTAL FOR EACH FUND</b> | <b>VOUCHER NUMBERS</b>  |
| <b>CODE</b>           |                       |                            |   |
| A                     | GENERAL FUND          | 51,931.67                  | 2270-2276,2278-2280,2282-2312,2327  |
| DA                    | HIGHWAY FUND          | 6,123.64                   | 2270,2291,2292,2300,2303,2313-2321  |
| HW                    | WATER TANK REPAIR     | 65,200.00                  | 2277  |
| HZ                    | WOOD DRIVE CAP PROJ   | 8,694.48                   | 2281  |
| SD                    | STORM DRAINAGE        | 133.85                     | 2355  |
| SL1                   | LIGHTING DISTRICT     | 2,127.46                   | 2299  |
| SS                    | SEWER DISTRICT        | 100,243.16                 | 2270,2288,2291,2292,2297,2300,2303,2304,2307,2322-2356  |
| SW1                   | WATER DISTRICT        | 7,611.89                   | 2270,2288,2291,2292,2297,2300,2303,2304,2307,2322,2327,2330,2332,2333,2339,2342,2344,2346,2348,2349,2351,2355,2357-2362 |
|                       | <b>TOTAL ABSTRACT</b> | \$ 242,066.15              |   |

All Voting "Aye" (Herendeen, Holtz, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**WAIVER OF THE RULE: None.**

**DISCUSSION: None.**

**TRAINING AT OR UNDER \$100.00: None.**

**EXECUTIVE SESSION: None.**

**NEXT BOARD MEETING:** Tuesday, December 23, 2025

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:26 p.m., seconded by **Councilman Herendeen**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk