

TOWN OF  
**FARMINGTON**



**Memorandum**

TO: Town Planning Board and Town Board

FROM: Ronald L. Brand, Director of Planning & Development *Ronald L. Brand*

DATE: January 28, 2025

RE: Partial Letter of Credit release, release number 3, Hathaway's Corners, Phase 2A Project.

Attached is the documentation verifying the Town Staffs' acceptance of the request for the above referenced partial release of funds from the Letter of Credit (Release No. 3) that has been established for the above referenced Project. In accordance with the provisions contained in Chapter 144, Article IV, Section 144-32 F., I have determined this request to be complete for the Planning Board's recommendation to the Town Board and then the Town Board's acceptance and approval of the amount requested in this partial release.

This is an Action item for the February 5, 2025, Planning Board Meeting; and an Action item for the February 11, 2025, Town Board Meeting.

RLB:btb

Attachments

c: Michelle Finley, Town Clerk  
Marcy Daniels, Town Confidential Secretary  
Carol Marvel, Development Office Administrator  
John M. Robortella, Clerk of the Planning Board