

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 13<sup>th</sup> day of January, 2026, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Matt Guilfoil – Councilman  
Aubrae Lamparella - Councilwoman  
Michelle Finley – Town Clerk

Also present in person: **Sean Murphy**-Highway Superintendent, **Cadin Lloyd**- Code Enforcement Officer, **Aaron Bissell** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Ed Hemminger** – Planning Board Chairman, **Bill Davis** – MRB Group, **Ralph Bocchino** – Zoning Board of Appeals member, **Alan Lamparella** – resident, **Matt Guilfoil** – resident, **Jennifer Goodell** – W&S employee, **Karen Freeland** – W&S employee, **Josh Fagner** – Deputy W&S Superintendent, **Hal Adams** – Agricultural Advisory Committee Chairman, **Adrian Bellis** – Planning Board Member, **Ralph Bocchino**- ZBA Member, **Mr. DeRoo** – Canandaigua Farmington Townline Road resident

Also present by telephone/video conferencing were: **Michael Phillips** – resident and **John Piper** – Town Consultant

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Bowerman** and seconded by **Councilman Herendeen** that the minutes of the December 23, 2025, regular Town Board Meeting, that were previously given to members for review, be approved. Three Voting “Aye” (Herendeen, Bowerman, and Ingalsbe), Two Abstentions (Guilfoil and Lamparella). Motion **CARRIED**.

**PRIVILEGE OF THE FLOOR: Mr. DeRoo – Canandaigua Farmington Townline Rd resident**

Mr. DeRoo asked if there were any updates on sewer issue. Supervisor Ingalsbe replied that he would need to review minutes to see where they left off and update the two new board members of the situation.

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Herendeen reported:**

**Water & Sewer:**

1. UV repair and replacement parts have been received.
2. Bearings for with BFP have been delivered, coordinating in-house replacement.
3. Continue hauling sludge 2 days x 2 loads per week.
4. Plantech completed installation of the new Influent Building fan control panel and provided operator training.
5. Coordinated with Stark-Tech for completion of work to put Heat Exchanger #2 online.
6. Coordinated with NYS Fence and other fence contractors for quotes on replacing missing section of fence near SW corner of the Water & Sewer facility.
7. Pump station routine maintenance and repairs ongoing.
7. Discussed Flow Meter data.
8. Tested new generators, transferred switches and portable generator plug-ins at various pumpstations.
9. Electrical issue at PS-6 affecting pump #4-motor and VFD have burned out.
10. Coordinated with Labella and Town of Victor, terminating communication wiring for new generators at PS-11, PS-12, and PS-17.
11. CAT was onsite to demo the 926 loader for staff.
12. Televis sewer lateral connection at 6048 Loomis Road in response to sewer backup complaint. No issues noted.
13. Demolition of existing Brickyard Road Tank completed by Frederico Demolition.
14. Watermain Break on January 4<sup>th</sup> at Mertensia Road near Thornwood Crescent.
15. Replaced hydrant that was struck by a vehicle at 5845 Green Road.
16. Inventoried water parts and prepared a list for 2026 material bid.
17. Conducted backflow device inspections at Saratoga Crossings.
18. Electrical engineers walked thru of Brickyard Tank project for punch list items.
19. Investigated potential sewer backup at 6188 Buckskin Drive on January 9<sup>th</sup> – sewers are a high flow but no backup.
20. Watermain break on County Road 41 just east of Wood Drive bridge.
21. Discussed resolutions on agenda.

**Highway:**

1. Highway- mailbox repairs, sign repairs from accidents and wind damage, picked up fallen trees and brush, plowing and salting roads, picked up dead deer, removed snow from cul-de-sacs, truck maintenance, replaced salt chain on Truck #5, chain replacement on Truck #6, rebuilt of chain adjuster on Truck #9, replaced brake chambers and slack adjuster on Truck #6, replaced plow shoe on Truck #7, mixing salt with magic minus zero, washing trucks to reduce corrosion, cleaned out floor drains, and garbage removed at dead end of Collett Road.

**Parks: None.**

**Town Operations Committee: Councilman Bowerman reported:**

1. One resolution on agenda.
2. Farmington Meadows Incentive Zoning – engineers submitted the documents and drawings for the overall preliminary subdivision plat, including site plan drawing, they are being reviewed by staff and engineers. Next step is introducing it to the Planning Board.
3. Fairdale Meadows Subdivision- Planning Board completed the SEQR process and the determination of non-significance, and the preliminary subdivision plat with conditions for the 40-lot single family home project.
4. No update on the Fish Solar project.
5. Powerhouse Technologies Solar-still trying to figure out access to the site, options are going through a DEC Wetland or seeking easements from neighboring properties.
6. Brickyard Road Tank update- tear down has been completed.
7. Farmington Fire Station 2 project will be going to the Planning Board in March for the preliminary site plan application.
8. ZBA will not have a meeting in January. Next Meeting February 23<sup>rd</sup>.

**Town Finance Committee: Supervisor Ingalsbe reported: None.****Town Public Safety Committee: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Last Thursday was their monthly meeting with Fire Departments and EMS. Talked about how busy they are and what is going on.
2. Committee meetings at the County – still the chair of the Government Operations Committee and a member of the Weighs and Means Committee. He is also chair for the Genesee Transportation Council. Attended the Economic Development Committee meeting today as well as the Public Works meeting at the town.
3. Met with the Town of Canandaigua Manager.

**Highway Superintendent Sean Murphy reported:**

1. Snow update – they have plowed 43 days so far. Ordered 1800 tons of salt.
2. Parsons Group- DEC had a contractor visit the landfill site and they are currently drilling and installing the well water ground water monitoring levels to see if there is anything harmful getting into the system.

**Town Clerk Michelle Finley reported:**

1. Busy with Water and Sewer bills and collecting taxes – to date \$1,669,610.12 has been collected.

**Water & Sewer Superintendent Aaron Bissell reported:**

1. Material bid for all their water parts was sent out to their vendors.
2. The flow meter information that was downloaded did yield a good result for a suspect area on County Road 41 east of Wood Drive. They are doing some investing over there to see what is going on.
3. Contractor will be onsite tomorrow to bring the Digester #2 online.
4. Ordered items for some signage that were identified by their insurance review.
5. Staff is out delivering door knockers for meter replacements.
6. Coordinating with the Town of Victor for sewer repair project.

**Code Enforcement Officer Cadin Lloyd reported:**

1. December – 5 fire inspections and 47 building inspections and 25 permits issued.

**Director of Planning and Development Ron Brand reported:**

1. Town Operations Report is filed with the Town Clerk's Office and posted on the Town website.
2. Villager Construction, Loomis Road, building is under construction.
3. PRC last Thursday.
4. New industrial site on County Road 41 is coming to town.
5. Will meet tomorrow with engineers for Bridges for Brain Injury.
6. Phase 2 of the TAP Grant is due in the middle of March. Proposal for that will be at the next meeting.
7. Marrano Homes has decided not to grant easements to the town so they will have to figure out what, if anything, they can do.

**Assessor Donna LaPlant reported: None.****Town Engineer Bill Davis reported:****Fire Chief reported: None.**

**Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting- Farmington Meadows Incentive Zoning Project, Fairdale Meadows, Murphy preliminary two-lot subdivision project, and complete, review and edit the 2026 Rules of Procedures.

**Zoning Board of Appeals, Thomas Yourch reported: None.**

**Recreation Advisory Board, Bryan Meck reported: None.**

**Recreation Director Mark Cain reported: None.**

**Ontario County Planning Board Member reported: None.**

**Conservation Board Chairperson reported: None.**

**Town Historian Donna Herendeen reported: None.**

**Swap Shop Update: Supervisor Ingalsbe reported: None.**

**Agricultural Advisory Committee Chairman Hal Adams reported: None.**

**COMMUNICATIONS:**

1. Letter to the Town Supervisor from Scott Parker of the Farmington Volunteer Fire Association, Inc. Re: Request for exemption from permit and application fees for the Station #2 Expansion.
2. Finger Lakes Visitors Connection Press Release. Re: Tourism drives \$377.7 in Visitor Spending in Ontario County in 2024.
3. Letter to Jake Calabrese of Marathon Engineering from the Director of Development. Re: Bridges for Brain Injury – Preliminary Site Plan Resolution Conditions of Approval.6
4. Certificates of Liability Insurance from: Highland Quality Construction, Inc.; Concord Electric Corporation; Reid Petroleum, LLC; Tactical Construction, Inc.; Building Innovation Group, Inc.; Rochester Computer Recycling & Recovery, LLC.
5. Certificates of Workers' Compensation Insurance from: Highland Quality Construction, Inc.

**REPORTS & MINUTES:**

1. Project Review Committee Meeting Minutes – December 4, 2025
2. ZBA Meeting Minutes – September 22, 2025
3. Highway/Parks Public Works Report – December 23, 2025
4. W&S Public Works Report – December 23, 2025
5. ZBA Meeting Minutes – November 24, 2025
6. Town Operations Report to Town Board – December 23, 2025
7. Report to the Town Board on the activities and work of the Agricultural Advisory Committee – 2025
8. Evoke Monthly Operations Report (Grove Park location) – December 2025
9. Monthly Report – Judge Lew – December 2025
10. Monthly Report – Judge Thomas – December 2025
11. Farmington Senior Citizens Meeting Minutes – December 1, 2025
12. Monthly Report – Camden Group – WWTP – December 2025
13. ALS Group Water Quality Report – December 4, 2025
14. Victor Fire Department Chief's Report – December 2025
15. SDWIS/State Water Sample Schedule Report – January 5, 2026
16. Building Department – Monthly Location Inspection Report – December 2025
17. Building Department – Monthly Permit Issued Report – December 2025
18. Building Department – Monthly Permit Inspection Report – December 2025

**ORDER OF BUSINESS:****RESOLUTION #51-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**CONFIRMING RESOLUTION AUTHORIZING THE HIGHWAY SUPERINTENDENT TO HIRE ERIC FRITZ AS AN MEO**

**WHEREAS**, there is a vacancy for an MEO in the Highway Department, and

**WHEREAS**, Eric Fritz completed the online application and has been approved by Ontario County Human Resource Department, now therefore

**BE IT RESOLVED**, that the Town Board authorizes the Highway Superintendent to hire Eric Fritz to fill the vacant position of MEO effective December 24, 2025 with the understanding that he will not receive holiday pay until after January 2, 2026 at a rate of \$24.00 per hour, and

**BE IT RESOLVED**, that the Town Clerk forward copies of this Resolution to the Highway Superintendent, the Accountant I, and the Supervisor's Office.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #52-2026:**

**Councilman Guilfoil** offered the following Resolution, seconded by **Councilwoman Lamparella**:

**CONFIRMING RESOLUTION AUTHORIZING VACATION TIME BUY OUT FOR CARL GAUSS**

**WHEREAS**, Carl Gauss has requested a buy out for his remaining 42.5 hours of vacation time for 2025; now therefore

**BE IT RESOLVED**, that the Farmington Town Board authorizes the vacation time buy out of 42.5 hours for Aaron Smith to be paid in PR #1 via a separate entry in the amount of \$1310.28 on his payroll check; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be given to the Supervisor's Secretary, the Highway Department and the Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #53-2026:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Guilfoil**:

**RESOLUTION APPROVING SERVICES FROM FROGGER WILDLIFE CONSULTANTS**

**WHEREAS**, the water and sewer department has had a history of rodent problems at the waste water treatment plant and has utilized Frogger Wildlife Consultants to set up rodent stations; and

**WHEREAS**, Frogger Wildlife Consultants has prepared a proposal to continue a monthly monitoring of the rodent stations at the cost of \$390 per month; now therefore

**BE IT RESOLVED**, that the Town Board approve the continuation of services from Frogger Wildlife Consultants; and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide a copy of the resolution to the Water and Sewer Department and the Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #54-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilwoman Lamparella**:

**RESOLUTION APPROVING THE REPLACEMENT OF EXISTING TURRET CAMERA ON THE BACK PORCH AT MERTENSIA PARK LODGE**

**WHEREAS**, a blind spot was identified with the current camera on the back porch at Mertensia Park Lodge; and

**WHEREAS**, Alternative Technology has recommended to replace the existing turret camera with a 180 degree panoramic camera and has provided a sales quote at a cost of \$479.00; now therefore

**BE IT RESOLVED**, that the Town Board authorizes the replacement of the existing turret camera on the back porch at Mertensia Park Lodge at a cost not to exceed \$479.99; and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide a copy of the resolution to the Parks Maintenance Supervisor and the Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #55-2026:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Bowerman**:

**APPROVING THE FINAL RELEASE OF FUNDS (RELEASE NO. 2) FROM THE LETTER OF CREDIT FOR WORK WITHIN THE COUNTRYMAX WAREHOUSE AND OFFICE BUILDING SITE PLAN IMPROVEMENTS (PB #1001-15), IN THE TOTAL AMOUNT OF \$129,239.25**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has been informed by the Planning Board Chairperson, that the Town Planning Board (hereinafter referred to as Planning Board) has taken Action at their January 7, 2026, meeting, to recommend approval of the final release of funds (Release No.2) from the Letter of Credit for the above referenced project, in the total amount of \$ 129,239.25; and

**WHEREAS**, the Town Board has also been provided a copy of the Town Engineer's letter dated December 12, 2025, which includes the completed Forms G-1.1, Letter of Credit/Surety - Final Release and G-2.0, the Letter of Credit/Surety Release Forms, in the amount specified above herein and the Applicant's Estimate of Value for site improvements that have been dedicated; and

**WHEREAS**, the Town Clerk has completed her review of the dollar amounts specified herein for the final release (Release No. 2) finding them to be accurate; and

**WHEREAS**, Donald Payne, CountryMax (hereinafter referred to as Applicant) has established a two-year Maintenance Bond for the dedicated water and sidewalk improvements, which is on file with the Town Clerk's Office and is due to expire on October 16, 2026.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby acknowledge the above referenced Planning Board resolution recommendation approving for the final release of funds (Release No. 2), from the established Letter of Credit for the above referenced project, in the total amount of \$ 129,239.25, and grants approval thereof.

**BE IT FURTHER RESOLVED**, that the Town Supervisor is hereby authorized to sign and date the Letter of Credit Release Form G-2.0.

**BE IT FURTHER RESOLVED**, that the Town Clerk, is to provide certified copies of this resolution to: Matt Heilmann, Town Construction Inspector; Sean Murphy, Town Highway Superintendent; Aaron Bissell, Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, National Director of Planning & Environmental Review Services, MRB Group, D.P.C.; Cadin Lloyd, Town Code Enforcement Officer; Paula Ruthven, Town Zoning Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

**FINALLY, BE IT RESOLVED**, that a certified copy of this resolution is to be issued to the Applicant, Donald Payne. c/o CountryMax, 6290 State Route 96, Victor, New York 14564.

All Voting "Aye" (Herendeen, Bowerman, Guilfoil, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #56-2026:**

**Councilwoman Lamparella** offered the following Resolution, seconded by **Councilman Guilfoil**:

**RESOLUTION FOR SIEWERT (FACTORY REP FOR GORMAN RUPP) SERVICE AND TRAINING**

**WHEREAS**, the Water and Sewer Superintendent has identified the need for preventative maintenance service and staff training on preventative maintenance procedures for Gorman Rupp pumps at PS-18 (High St) and PS-19 (Eastview); and

**WHEREAS**, the Water and Sewer Superintendent has one quote from Siewert Equipment for \$5,258.00. Siewert is the sole source for Gorman Rupp pumps; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Water and Sewer Superintendent to hire Siewert Equipment for preventative maintenance service and training at a cost not to exceed \$5,258.00; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #57-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING ACCEPTANCE OF PARTIAL RELEASE**

**WHEREAS**, the Town of Farmington, by its officers or representatives, has engaged in discussions with Lindsey Elizabeth Nahlik ("Releasee") regarding the storm sewer easement which was granted on August 8, 2002 across the premises of 6195 Fawn Meadow; and

**WHEREAS**, a survey was completed by Jeremy E. Years, L.S., dated December 10, 2025 bearing File No.: YB9354 and depicts a shed on the property of 6195 Fawn Meadow that encroaches upon the Releasor's storm sewer easement;

**WHEREAS**, the Releasor and Releasee are desirous to memorialize their respective positions regarding such encroachment; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Farmington does hereby accept the Partial Release attached hereto as Exhibit 1 from the Releasee in accordance with the terms and conditions contained in said instrument and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by the Owner, and be it further

**RESOLVED**, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #58-2026:**

**Councilwoman Lamparella** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION ESTABLISHING THE PENALTY DATE FOR ALL UNPAID 2025 FOURTH QUARTER ACCOUNTS LOCATED WITHIN THE CANANDAIGUA-FARMINGTON (CFWD) WATER AND VICTOR SEWER DISTRICTS**

**WHEREAS**, payment for the 4th Quarter 2025 CFWD water and sewer bills and Victor Sewer District sewer bills are due on Friday, January 31, 2026; now therefore

**BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water and Victor Sewer Districts hereby authorizes those payments must be received at the Town Clerk's office prior to 8 AM Monday, February 2, 2026. Payments with US mail postmarks as of January 31, 2026 will be accepted without penalty; and

**BE IT FURTHER RESOLVED**, a 10% late fee will be applied to the water and sewer portion of unpaid residential and commercial bills as of 8:00 AM on Monday, February 2, 2026 with a shutoff date of Wednesday, March 4, 2026 established for this quarter with the administration fee also being added; and

**BE IT FURTHER RESOLVED**, that the On-Line payment option is also available for water and sewer payments which will be accepted up until midnight on Sunday, February 1, 2026 without the 10% penalty being applied; and

**BE IT FINALLY RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Department and the Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #59-2026:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**Abstract 25 - 2025**

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS FROM: J. MARCIANO**

ABSTRACT NUMBER		25	
DATE OF BOARD MEETING		1/13/2026	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	32,927.20	2459-2464,2466-2478,2480-2491,2493-2502,2510,2511,2544
DA	HIGHWAY FUND	62,911.69	2463,2486,2503-2509
HW	WATER TANK REPAIR	34,870.62	2465,2543
SL1	LIGHTING DISTRICT	12.71	2492
SS	SEWER DISTRICT	74,684.13	2463,2465,2479,2486, 2496,2499,2501,2512-2534
SW1	WATER DISTRICT	604,069.99	2463,2465,2479,2486, 2496,2499,2501,2512,2518,2521,2523,2525,2532,2535-2543
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	29.46	2497
<b>TOTAL ABSTRACT</b>		<b>\$ 809,505.80</b>	

Top 3 Vendors

- 1 City of Canandaigua \$626,205.47
- 2 American Rock Salt \$48,538.53
- 3 Trojan Technologies Corp. \$19,987.96

All Voting "Aye" (Herendeen, Holtz, Bowerman, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #60-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**Abstract 1 - 2026**

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS FROM: J. MARCIANO**

ABSTRACT NUMBER		1	
DATE OF BOARD MEETING		1/13/2026	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	84,024.13	1-4,6-11,13-19,21-24,32
DA	HIGHWAY FUND	24,632.67	12,18,21,22
HCC	CRANBERRY DR ROAD	1,810.00	20
SD	STORM DRAINAGE	5,751.85	12,18,31
SS	SEWER DISTRICT	49,838.84	9,12,18,21,22,24-31
SW1	WATER DISTRICT	14,911.81	9,12,18,21,22,24,26,31
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	299.36	5
<b>TOTAL ABSTRACT</b>		<b>\$ 181,268.66</b>	

Top 3 Vendors

- 1 Ontario County Finance-workers comp \$80,908.00
- 2 iWorQ \$40,000.00
- 3 Holland Company Inc \$13,821.92

All Voting "Aye" (Herendeen, Holtz, Bowerman, Casale, and Ingalsbe), the Resolution was **CARRIED**.

**WAIVER OF THE RULE: None.**

**NEXT BOARD MEETING:** Tuesday, January 27<sup>th</sup>, 2026 at 7 p.m.

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:25 p.m., seconded by **Councilman Herendeen**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk