

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 10th day of May, 2022, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman-Via online
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Deputy Highway and Parks Superintendent, **Robin MacDonald** – Acting Water & Sewer Superintendent, **Dan Delpriore**– Code Enforcement Officer, **Ed Hemminger**- Planning Board Chairman, **Adrian Bellis** – Planning Board Member, **Bill Davis** – MRB Group, **Tonia Ettinger**-resident

Also present by telephone/video conferencing were:

PUBLIC HEARINGS: None.

APPROVAL OF MINUTES:

A motion was made by **Councilman Casale** and seconded by **Councilman Bowerman**, that the minutes of the April 26, 2022, Town Board Meeting, and given to members for review, be approved. All Voting “Aye”, (Herendeen, Holtz, Casale, Bowerman, and Ingalsbe). Motion Carried.

PRIVILEGE OF THE FLOOR: None.

PUBLIC CONCERNS: None.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Herendeen reported:

1. Digester #1 wall repair – received estimate from Ontario Water Tap.
2. Discussed Digester #1 needs a new heat exchanger pump – looking at pricing.
3. Mobil Solids Solutions has completed cleaning of Digester #1, still need to haul away sludge.
4. Discussed Trojan work to be performed on UV, parts to be delivered soon.
5. Discussed Boiler Water recirculation pump – needs new seals.
6. Discussed replacement of Clay Valve in the Influent Building.
7. Discussed watermain replacement at the intersection of Rt. 332 and Rt. 96. Bid has been awarded to Rochester Pipeline. Pre-con meeting on May 4, 2022.
8. NYS Fence should be starting the installation of the new security gate soon.
9. Watermain breaks – none.
10. Work has begun on the watermain replacement on Townline Road.
11. Flow testing and pressure monitoring has begun north of Townline Road.
12. Manhole Top for Wangum Road Lift Station has been ordered.
13. Installed new water meter at 2515 Co. Rd. 28, Goodman Mobile Home Park
14. Discussed resolutions for meeting.

Highway & Parks:

1. Highway- equipment maintenance, roadside mowing, Spring Cleanup, and working on CFTL Rd.
2. Parks- Building and Park Maintenance, mowing parks, Soccer and Baseball fields striped, water has been turned on and drinking fountains are working, and tables, garbage cans, and benches are placed around parks and Spring Cleanup.
3. Discussion items: First Aid, Screening Gravel, and new 10 Wheel Truck.
4. Discussed resolutions for meeting.

Town Operations Committee: Councilman Casale reported:

1. Discussed various projects-Chapter 74 Town Code updates, Delaware River Solar project, and public hearing on May 24th for updates to Chapter 165 of the Town Code, TAP Grant update-nothing yet, and 1816 Quaker Meeting House grant update.
2. Report filed with Town Clerk and posted on website.

Town Finance Committee: Supervisor Ingalsbe reported: None.

Town Public Safety Committee: Councilman Holtz reported: None.

REPORTS OF TOWN OFFICIALS:**Supervisor Peter Ingalsbe reported:**

1. Expansion of Video conferencing; Effective July 1st this year the town will have to change slightly in the way we do video conferencing for our Town Board, Planning Board and Zoning Board of Appeals. Must hold a Public Hearing on the changes to be passed by a Town Law all this prior to the July 1st date. He will send out details before the next meeting and hold the Public Hearing in June.
2. Reminder that Grievance Day for Farmington residents is Wednesday May 25th here at the Farmington Hall. Approximately 300 letters were mailed out with assessment changes.
3. Boughton Park: We have been approached by the Boughton Park Commission to present to us information on what the park is all about and open this workshop for questions on possible being the fourth Town included as a member to the park. This is tentatively scheduled for our next meeting May 24th at 6:30 pm.
4. FREE Covid Tests still available at the Town Hall. Expiration date has been moved out 3 months.

Deputy Highway & Parks Superintendent Tim Ford reported:

1. Gave an update on generator contracts.
2. Loomis Road paving – May 16th.
3. Spring Cleanup – Thursday – 151 residents, Friday – 120 residents, and Saturday -192 residents, total of 463 residents. Shredding event had 123 residents.

Town Clerk Michelle Finley reported:

1. Meeting with Auditors next week to review Town Clerk and Tax Collector records.

Water & Sewer Superintendent Robin MacDonald reported:

1. Started hanging door knockers today for water bills.

Code Enforcement Officer Dan Delproire reported:

1. Permits issued: 105, Total Permits issued since January: 284, April Inspections: 299, Total for 2022: 853, 8 fire inspections in April, 7 Stormwater/MS4 Inspections completed in April, and 33 Zoning inspections completed in April.

Director of Planning and Development Ron Brand reported:

1. Report available on website and filed with the Town Clerk.

Assessor reported: None.**Town Engineer Bill Davis reported:**

1. Updates on Rt. 332 project, Digester cleaning, and investigated Spray In Place and have heard positive responses.

Fire Chief reported: None.**Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting- Bowerman 2 lot subdivision, MTOD and MSOD plan review.

Zoning Board of Appeals reported: None.**Recreation Advisory Committee Bryan Meck reported: None.****Recreation Director Mark Cain reported: None.****Ontario County Planning Board Member reported: None.****Conservation Board Chairman Hilton reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Councilman Holtz reported: None.****Agricultural Advisory Committee Chairman Adams: None.**

COMMUNICATIONS:

1. Letter to the Town Supervisor from FirstLight. Re: Customer Payment Portal.
2. Letter to the Town Supervisor from Ironwood Heavy Highway, LLC. Re: Vegetation maintenance on the electric transmission right-of-way in Farmington.
3. NYS Education Department Revised Grant for Local Gov't Records Management.
4. Letter to Peter Vars of BME Associates from the Town Supervisor. Re: Power Property – List of Incentive Zoning Amenities.
5. Letter to the Town Supervisor from Jeremy Button of NYS DOT. Re: Use and Occupancy Permit #41328, Southwest corner of Route 332 and Route 96.
6. Letter to the Town Supervisor from Jeremy Button of NYS DOT. Re: Use and Occupancy Permit #41350, 17,400± SF or ROW at the northeast quadrant of the intersection of Route 332 and Route 96.
7. Notice of Chapter 13 Bankruptcy Case.
8. US Bankruptcy Court Wester District of NY Notice of Motion to Extend Stay. Re: Barmaster Chapter 13 Bankruptcy Case.
9. Letter to O&L Realty, LLC from the Clerk of the Planning Board. Re: Farmbrook Re-Subdivision Plat, Section 7A: SEQR Classification, Declaration of Intent and Public Notification.
10. Memo to the Finance Committee from the Town Supervisor. Re: Finance Committee Meeting.
11. Letter to the Town Supervisor from Sheryl Robbins of NYS DOH. Re: Public Water Supply 2nd Notice – CFWD – Cross Connection Control – Beaver Creek Park, 2019 Amber Drive.
12. Certificates of Liability Insurance from: T-Mobile US, Inc.; Isaac Heating and Air Conditioning, Inc.; Smith's Lawn and Landscape, LLC; Sonbyrne Sales, Inc.; Building Innovation Group, Inc.; FSI Acoustical Systems, LLC; Schumann Construction, Inc.; Expert Environmental & Construction Group, LLC; Patriot Towers, Inc.; Gerber Homes & Additions, LLC; Besroi Roofing & Siding Co., Inc.
13. Certificates of Workers' Compensation Insurance from: Isaac Heating and Air Conditioning, Inc.; Smith's Lawn and Landscape, LLC; B&B Builders; Burke Contracting, LLC; Building Innovation Group, Inc.
14. Cancellation of Insurance from: Skanex Pipe Services, Inc.

REPORTS & MINUTES:

1. Planning Board Meeting Minutes – April 20, 2022.
2. Building Department – Inspection Schedule – April 2022.
3. Building Department – Inspection Report – Weidenborner – April 2022.
4. Building Department – Inspection Report – Gordner – April 2022.
5. Building Department – Permit Report by Type – April 2022.
6. Agricultural Advisory Committee Meeting Minutes – April 21, 2022.
7. Monthly Report – Judge Gligora – April 2022.
8. Monthly Report – Judge Lew – April 2022.
9. Chief's Report – Victor Fire Department – April 2022.
10. Ontario County Sheriff Traffic Report – April 2022.
11. Delaware River Solar, LLC – Yellow Mills Road Solar Facility – Preconstruction Meeting Minutes – April 21, 2022.

ORDER OF BUSINESS:**RESOLUTION 201-2022:**

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

CONFIRMING RESOLUTION ACKNOWLEDGING THE MEMBERSHIP OF FARMINGTON VOLUNTEER FIRE ASSOCIATION MEMBERS

WHEREAS, the Farmington Volunteer Fire Association has notified the Town of two new active members, Kyle Wirth and Colbie Stellwagen, therefore be it

RESOLVED, the Farmington Town Board acknowledges and approves the membership of Kyle Wirth and Colbie Stellwagen, and further be it

RESOLVED, that the Farmington Town Clerk forward a certified copy of this resolution to the Farmington Volunteer Fire Association.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #202-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

CONFIRMING RESOLUTION AMENDING RESOLUTION #194-2022 TO CHANGE THE DATE OF ADVERTISEMENT FOR BIDDING AND BID OPENING DATE FOR THE TOWNLINE ROAD WATERMAIN PROJECT

WHEREAS, the Town's official newspaper, the Daily Messenger, failed to place the advertisement to bid in the April 29th edition of the newspaper, therefore be it

RESOLVED, that the Farmington Town Board authorizes the amendments of dates for Resolution #194-2022 to read Advertisement Date of May 6, 2022, and Bid Opening date of May 13, 2022, at 10:30 a.m., and further be it

RESOLVED, that the Town Clerk forward a copy of this resolution to the Acting Water & Sewer Superintendent.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #203-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

CONFIRMING RESOLUTION AMENDING RESOLUTION #195-2022 TO CHANGE THE DATE OF ADVERTISEMENT FOR BIDDING AND BID OPENING DATE FOR THE ANNUAL WATER & SEWER PARTS BID

WHEREAS, the Town’s official newspaper, the Daily Messenger, failed to place the advertisement to bid in the April 29th edition of the newspaper, therefore be it

RESOLVED, that the Farmington Town Board authorizes the amendments of dates for Resolution #195-2022 to read Advertisement Date of May 6, 2022, and Bid Opening date of May 13, 2022, at 11 a.m., and further be it

RESOLVED, that the Town Clerk forward a copy of this resolution to the Acting Water & Sewer Superintendent.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #204-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO FILL A POSITION IN THE PARK DEPARTMENT

WHEREAS, the Highway/Parks Superintendent has asked that he be allowed to fill one (1) Laborer position in the Parks Department at a rate of \$ 17.50 per hour, and

WHEREAS, it has been verified that Tim Bauer’s application has been approved by Ontario County Human Resource Department, and

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to hire Tim Bauer to fill one (1) Laborer position for the Parks Department effective Monday, May 16th, 2022, and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, the Principal Account Clerk and the Supervisor’s Office.

Councilman Holtz disclosed that he is related to this individual.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #205-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR APRIL 2022

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor’s Monthly Report, and

WHEREAS, the Principal Account Clerk submitted the Monthly Report of the Supervisor for April 2022 to the Town Supervisor on May 3, 2022, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for April 2022 on May 3, 2022,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for April 2022, and be it further

RESOLVED, that the Town Clerk give a copy of this resolution to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #206-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE HIGHWAY FUND TO REFLECT THE 2022-2023 STATE AID FOR CONSOLIDATED LOCAL STREET AND HW IMPROVEMENT (CHIPS) FUNDING, PAVE NY, AND WINTER RECOVERY (EWR)

WHEREAS, a final letter has been received from NYS Dot and the Town is eligible for \$236,492.53 in CHIPS funding, \$62,912.88 in PAVE NY funding and \$52,746.24 for Winter Recovery,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

	Debit	Credit
DA 5112.2 CHIPS	\$46.47	
DA 5112.21 PAVE NY	\$16.12	
DA3501 Consolidated Highway Aid		\$62.35
DA5112.23 Winter Recovery		\$.24

FULLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Principal Account Clerk, and the Highway Superintendent.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was CARRIED.

RESOLUTION #207-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

Abstract 9 – 2022

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

ABSTRACT NUMBER		9	
DATE OF BOARD MEETING		5/10/2022	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	47,616.83	775-790,792-809,811-817,869,872
DA	HIGHWAY FUND	4,647.04	793,798,818-826
HB	BEAVER CREEK PARK	7,938.95	799,873
HD	TOWN SIGNS CAP PROJECT	856.25	828
HM	FUEL STATION CAP PROJECT	0	
HH	ROUTE 332/96 WATERLINE	343.00	798
SF	FIRE PROTECTION DISTRICT	0	
HW	WATER TANK REPAIR	630.00	798
SL1	LIGHTING DISTRICT	0	
SD	STORM DRAINAGE	2,820.16	798,827,870
SS	SEWER DISTRICT	172,720.85	780,793,794,798,812,827,829-860,868,870-871,873
SW1	WATER DISTRICT	80,740.85	780,793,798,812,827,829,835-838,841,843,845,846,849,850,855-858,861-866,870
TA200	PAYROLL DEDUCTIONS	90.44	791,810,811,858
	TOTAL ABSTRACT	\$ 318,404.37	

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was CARRIED.

TRAINING UNDER \$100:

1. August Gordner and John Weidenborner to attend the NYS AFC's 116th Annual Conference & Fire Expo at the OnCenter in Syracuse June 15-16 for Codes training at no cost.

DISCUSSION: Request to waive late fee for water/sewer bills – 1140 Colonie Drive and 5820 Townline Road

Both accounts were denied waiving of the late fees.

WAIVER OF THE RULE: No Objection

RESOLUTION #208-2022:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

CONFIRMING RESOLUTION AUTHORIZING PAYMENT FOR PARTS AND LABOR TO REPAIR WATER TRUCK #6

WHEREAS, the Water and Sewer Superintendent has established that repairs to Truck #6 after a accident need to be performed, and

WHEREAS, that after obtaining three quotes that Macedon Collision was the low quote at under \$ 3,000.00, and

WHEREAS, after Macedon Collision started repairing the truck more damage was found, and a new quote was sent at a total of \$3,973.94, and

Be it RESOLVED, the Farmington Town Board authorizes the Water and Sewer Superintendent to pay Macedon Collision \$3,973.94 and

Be it further RESOLVED, the funds are appropriated in the 2022 budget line with a 50-50 split between SS-8130.4 and SW1-8340.4, and

Be it further RESOLVED, that the Town Clerk provides a copy of this resolution to the Water/Sewer Superintendent, the Supervisor's Secretary, and the Principal Account Clerk.

All Voting "Aye" (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was CARRIED.

RESOLUTION #209-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING REFURBISHMENTS TO THE BASEBALL/SOFTBALL FIELDS

WHEREAS, the fields at Town Park and Mertensia Park are in need of spring repairs, and

WHEREAS, Dura Edge has assigned Batavia Turf to be the exclusive distributor of DuraEdge Classic (*please see attached letter*), and

WHEREAS, 25 Bulk-Tons of the DuraEdge Classic Infield Mix is required at \$130.00 per ton totaling (\$3,250) and 15 bags of Dura Pitch Mound Clay is required at \$12.25 per 50 pound bag totaling (\$183.75 with a \$50.00 freight fee), and

THEREFORE, the Highway/Parks Superintendent requests that the Town Board authorize expenditures to Batavia Turf for material **not to exceed \$3,500 and to be expended from the A-7110.4 Parks – Contractual line** and to authorize the Town Supervisor to sign the quotation and acceptance order, and therefore

BE IT FURTHER RESOLVED, that the Town Clerk provides the Highway/Parks Department with the original signed contract and a certified copy of the resolution, with a copy to the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #210-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE HIRING OF AN ACCOUNT CLERK/TYPIST FOR THE BUILDING/CODE DEPARTMENT

WHEREAS, there is a vacant Account Clerk/Typist position in the Building/Code Department, and

WHEREAS, Carol Marvel was interviewed by the Confidential Secretary, the Planning and Zoning Secretary, the Code Enforcement Officer, the Zoning Inspector and the Fire Marshall, and

WHEREAS, all were in agreement that Carol would make an excellent addition to the Building/Code Department,

NOW, THEREFORE BE IT RESOLVED, that the Town Board, authorizes the hiring of Carol Marvel provisionally as an Account Clerk/Typist effective May 11, 2022, at hourly rate of \$17.00 per hour;

BE IT FURTHER RESOLVED, that funds for said position have been budgeted for 2022; and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Building Department, the Confidential Secretary, and the Principal Account Clerk.

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Casale, and Holtz), the Resolution was **CARRIED**.

EXECUTIVE SESSION: None.

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 7:27 p.m., seconded by **Councilman Bowerman**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk