

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 9<sup>th</sup> day of November, 2022, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Mike Casale – Councilman  
Steven Holtz – Councilman  
Nate Bowerman – Councilman-Necessarily Absent  
Ron Herendeen – Councilman  
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway and Parks Superintendent, **Dan Delpriore** – Code Enforcement Officer, **Dave Conti** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Adrian Bellis** – Planning Board Member, and **Tim Hannan** – Conservation Board Member, **Paul Arndt** – Assessor, **Larry and Jenny Potter** – residents, **Chris Godly** – resident, and **Tonia Ettinger** – resident

Also present by telephone/video conferencing were: **John Piper** – HR Consultant, **Michael Phillips**

### **PUBLIC HEARINGS: None.**

### **APPROVAL OF MINUTES:**

A motion was made by **Councilman Casale** and seconded by **Councilman Herendeen**, that the minutes of the October 25, 2022, Town Board Meeting, and given to members for review, be approved. Three Voting “Aye”. ( Herendeen, Casale, and Ingalsbe), One Abstention (Holtz). Motion Carried.

A motion was made by **Councilman Casale** and seconded by **Councilman Herendeen**, that the minutes of the November 1, 2022, Joint Water Meeting with Towns of Canandaigua and Hopewell, and given to members for review, be approved. All Voting “Aye”. ( Herendeen, Casale, Holtz, and Ingalsbe). Motion Carried.

### **PRIVILEGE OF THE FLOOR:**

### **PUBLIC CONCERNS:**

Mr. Potter inquired about correspondence #19 on the agenda pertaining to the Power Incentive Zoning Project. Supervisor Ingalsbe replied that the correspondence is the Planning Board’s report and recommendation to the Town Board on that project. He stated that they had just received it late Monday of this week and that is why it is not on for discussion this meeting. He stated that Mr. Potter can obtain a copy of the correspondence at the Town Clerk’s Office. Mr. Phillips also inquired about the correspondence and asked if it was on the agenda for tonight’s meeting. Supervisor Ingalsbe replied that it is not on for tonight’s meeting, but it will be on for discussion at the November 22<sup>nd</sup> meeting.

### **REPORTS OF STANDING COMMITTEES:**

#### **Public Works Committee: Councilman Holtz reported:**

1. Discussed clay valve for influent building has been installed.
2. Discussed Bio Screw pilot has been transferred to the NW Facility in Monroe County. Sludge cake was delivered to NW Facility.
3. Discussed Low Lift Pump VFD cooling fans need to be replaced.
4. The Bell and Gossett pump has been delivered and ready to be installed.
5. Discussed replacement parts for the UV Disinfection system.
6. Discussed quotes from Cook Iron for new fall arrest equipment.
7. Discussed switchgear for the generator – will be tested by Colacino Industries.
8. Discussed watermain replacement at the intersection of Rt. 332 and Rt. 96.
9. Discussed watermain replacement at Townline Road.
10. Discussed Flow Testing- Sewer Flow Meters were inspected on October 28, 2022.
11. Discussed Dakksco – pipe installation is complete for Wangum Rd PS-25, pumps to be installed today.
12. Discussed software migration from BAS to Muni-Link.

#### **Highway & Parks:**

1. Highway- equipment maintenance, clearing ditches as farmers get crops off, cleaning ditches in Farmbrook, replaced drainage pipe on Rausler and Maxwell Roads, and patched where drainage pipe was replaced, and worked on getting plow equipment ready for winter.
2. Parks- Building and Park Maintenance, mowing parks and trails, painting crosswalks, and getting plows ready and salter ready, and winterizing bathrooms as Parks.
3. Discussed no overnight parking signs in parks and letters to residents about dumping grass clippings in drainage swale.
4. Discussed resolutions for meeting.

#### **Town Operations Committee: Councilman Casale reported:**

1. Discussed various projects- Amended Sidewalk easements -TAP Grant project, Short-term rentals.
2. Report filed with Town Clerk and posted on website.

**Town Finance Committee: Supervisor Ingalsbe reported:****Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Discussed resolution to approve the 2023 Town Budget – expenses slightly increased for the Supervisor’s PS line, revenue was increased in the Dog License line and they added some fund balance to lower the Town General and Highway Tax Rate. The tax rate will decrease 2.39% or from \$1.02 to \$1.00 per thousand of assessed value. He added that the City of Canandaigua increased the cost of purchasing water for 2023, an estimated 14% so the “Source of Supply” expense line was increased by 12.6%.
2. Overall the elections process in the County went well and we have a new Sheriff starting January 1<sup>st</sup>. Congresswoman Tenney was elected to replace Congressman Jacobs. Congratulated Tim Ford for his win as Highway Superintendent and Judge Morris Lew continues to serve as one of the Town Justices.
3. Monday, he chaired the County Public Works Committee as Chairman Lightfoote was unavailable. Ways and Means met this afternoon and the 2023 Ontario County budget will be introduced at next week’s Board of Supervisor’s Meeting. Tomorrow morning, he is part of a committee to interview applicants for the Director of Purchasing position as the current Director is retiring soon.

**Highway & Parks Superintendent Tim Ford reported:**

1. Discussed changing the nightman hours – will start Sunday nights instead of Monday night’s so someone is there on Monday mornings who is ready. They will come in at 10 p.m. Sunday night and done at 6:30 in the mornings, thru Friday.
2. All equipment is ready to go in case we get snow.

**Town Clerk Michelle Finley reported:**

1. Working on getting quotes to convert rolls of microfilm to cd.
2. Officiated two weddings.

**Water & Sewer Superintendent Dave Conti reported:**

1. Updated on the Townline Road Watermain project – 2<sup>nd</sup> set of samples today and he expects those to be good and they have a contractor to do the services next Wednesday.
2. They will be going out again to check the sewer flow meters.
3. 5 watermain breaks in the last week and a half.

Supervisor Ingalsbe asked how he made out on Gillette’s property locating the sewer line? Mr. Conti replied that they are all the way up to Commercial Drive on the west end and then there is one more point at the property line on the east end. Mr. Conti stated that they do not have any conflicts with buildings.

Ms. Ettinger asked if the testing he was referring to related to the water contamination issue. Mr. Conti stated he was talking about testing on Town Line Road. He added that it was actually a replacement of a new pipeline on the southside of Town Line Road (1,000 ft of 12” pipe) and the two days of testing he is referring to is get that back in service. Supervisor Ingalsbe stated that is not related to the THM letter. Ms. Ettinger asked if anyone was able to speak regarding the letter and how often is testing done. Mr. Conti replied that the testing is required by the EPA Quarterly and they will be hitting their normal quarter next week. They do tests in November, February, May, and August. They test for trihalomethanes and for **allostetric** acids these are by products of chlorine disinfectant with organics in the water, and the reason for that notification is because it exceeded the 80 parts per billion that the EPA lists as a limit for a rolling average, the rolling average would be for November of last year, February, May and August of this year, so the average of those came out to be 97 parts over that limit. He added that they are required by Department of Health to notify all the water customers. He stated that as far as health effects, there can be long term effects at those levels but not from just that one quarter. He added that you would have to see those numbers for five, ten years to see any health effects. Mr. Conti stated that they have five locations in which they take samples from. Supervisor Ingalsbe stated that the point they tested last month was right where the town purchases water from the City of Canandaigua. Mr. Conti added that the town purchases water from the City of Canandaigua and a couple of the testing sites are right at the border where the City of Canandaigua’s water comes to us and the THM levels at those points coming to us are at 72 parts per billion, so the town does not have a lot of leeway in the town with the water that we are getting from the city. Mr. Conti stated that the other problem that they run into is not only is the formation of the THM’s is due to warmer temperatures, these levels go up in August and September readings and Farmington is also a quite a distance from the source which is Canandaigua Lake. The water spends much more time in the pipe reacting to the heat and giving us higher levels.

Supervisor Ingalsbe stated that the Town of Canandaigua on a separate water district from the Canandaigua-Farmington Water District also got notified from the Department of Health of higher THM’s. He added that the Town of Manchester expects to get a letter from Department of Health, because they are further away than Farmington and we supply the Village of Manchester the water and the Wayne County Water Authority supplies a small district that Manchester has with water also received a letter from the Department of Health. Supervisor Ingalsbe stated that at the point where the town purchases water from is at 72 THM’s and the maximum EPA is 80 THM’s so the town is over that by the time it gets into our district. He added that at the end of the letter is states that the town is flushing water and have flushed three million gallons of water which the town paid for to try and move the water to lower the THM’s. Supervisor Ingalsbe added that the letter also stated that the town is going to meet with the City of Canandaigua along with all the other towns that purchase water from the City. They will not only discuss the THM

issues but also how to alleviate the problems, one of them is the intake in from Canandaigua Lake into the water treatment plant in the City of Canandaigua is to extend it out to deeper waters so there is colder water, the other option is to add equipment in the filtration process. He added that they cannot really do anything until they replace the Brickyard Road Water Tank which will have an air circulation system built into it but that water from that tank only takes care of about one-third of their Canandaigua-Farmington Water District, they still need the City of Canandaigua to do something to treat the water. It could be a couple of millions of dollars and more in expenditures, which the towns are willing to share that cost. Supervisor Ingalsbe stated that the letter that everyone received will also be given every quarter until the readings come down and they will be mailed with the quarterly bills from now on. He stated that they had to do a second mailing because the notice they received missed their billing cycle so they will put the notice in the next cycle, and they cycle after that. Ms. Ettinger asked if that was the reason for the delay because the readings were in August, but the letters did not come out until October. Mr. Conti suggest that she call the office in Geneva as to why it was sent out late. Mr. Godly asked if the town takes a water sample, then sends it somewhere. Supervisor Ingalsbe replied that it is sent to a lab then the town gets the results and so does the Department of Health. Mr. Goldy replied that the town knew for a while now that there was a violation, and that the town waits until they receive notification from Department of Health. Mr. Conti replied that the letter was produced by the Department of Health with the exact wording to use in the notification to be sent out. Supervisor Ingalsbe stated that the deadline was to get it in the mail by November 4<sup>th</sup>. Mr. Godley replied that it seems like some processes could have happen faster. Supervisor Ingalsbe stated that the Department of Health is short staffed.

**Code Enforcement Officer Dan Delproire reported:**

1. Permits issued in October – 73, total to date- 841, Permit inspections in October-301 and to date 2839, fire inspections in October– 7, and Zoning inspections in October – 20.
2. Working on updating local law for Chapter 74 of the Town Code Book.
3. Working on draft dates for PCR, ZBA, and Planning Board Meetings.

**Director of Planning and Development Ron Brand reported:**

1. Report available on website and filed with the Town Clerk.
2. Discussed Chapter 74 revisions- requirement of sprinklers in commercial buildings.
3. Discussed Farmington Market Center – completed traffic study is filed with the Town Clerk.
4. No update on No Parking Signs.
5. G & A (Autozone Plaza) has started their improvements with parking (reduce the blind parking spots).

**Supervisor Ingalsbe stated that he and Mr. Brand are giving a presentation at the Farmington Chamber of Commerce Annual Dinner about what is going on in Farmington.**

**Assessor Paul Arndt reported:**

Mr. Arndt handed out a report detailing what he has been doing since coming here last April. He stated that they are deeply involved in the reassessment process, they are in an agreement with the County to help them with the computerized model which helps them with the what the new assessed values should be for properties. He added that he travels all around and look at houses and he compares what he sees to what is in the record then he returns to the office to see how that matches to the computerized model. He stated that they are splitting field work with the County and he has done approximately 90% of the properties that were assigned to him, which about 200 or so are left. Mr. Arndt stated that according to the State from 2021 to 2022 there was median sale price increase of 11% in Ontario County, from 2020 to 2022 there was a 14% increase. He added that the properties that he has looked at so far, if he sticks with what the model says, there will be a 36% increase and that is something he is going to have to work on and see what he can do about that, if it's accurate or not.

Mr. Godly asked if the County's model takes into account the different variations. Mr. Arndt replied that the model concentrates on each town. He added that the 11% he quoted was simply what the State says for entire county and that there are variations and the 36% that he mentioned was just for five streets that he has been on.

**Town Engineer Bill Davis reported: None.**

**Fire Chief reported: None.**

**Planning Board Member Adrian Bellis reported:**

1. Last meeting – Power's project presentation.
2. Next Meeting – cancelled.

**Zoning Board of Appeals reported: None.**

**Recreation Advisory Committee Bryan Meck reported: None.**

**Recreation Director Mark Cain reported: None.**

**Ontario County Planning Board Member reported: None.**

**Conservation Board Member Tim Hannan reported:**

1. Discussed Open Space Index.
2. Attended Genesee Regional Planning Federation Conference.

**Town Historian Donna Herendeen reported: None.****Swap Shop Update: Councilman Holtz reported: None.****Agricultural Advisory Committee Chairman Adams: None.****COMMUNICATIONS:**

1. Letter to the Town Supervisor from Beverly Martin. Re: Request to adjustment on water bill.
2. Letter from NYS Education Department Grants Finance. Re: Record Keeping and Retention.
3. Letter to the Town Supervisor from Jim Perri of FingerLakes Community College. Re: Visual and Performing Arts Department's fall mainstage production.
4. Letter to residents of the CFWD. Re: Quarterly Water Quality Tests.
5. Letter to the Town Supervisor from Sheryl Robbins of the NYS Department of Health. Re: Public Water System Operation Report Violation.
6. Letter to the Town Supervisor from the NYS Office of Temporary and Disability Assistance Low Income Household Water Assistance Program. Re: Low Income Household Water Assistance Program (LIHWAP).
7. Letter to the Town Supervisor from Judge Gligora and Judge Lew. Re: OCA Internal Audit Services (IAS).
8. Letter to the Town Supervisor from Robert Edmunds, Sr. of Edmunds GovTech. Re: BAS Utility Billing Software.
9. CFWD Annual Joint Water Meeting Agenda, review and budget items.
10. Letter to the Town Supervisor from Kimberly Doherty of NYS EFC. Re: NYS Revolving Fund Project No. C8-6433-02-00.
11. Letter to the Town Supervisor from Verizon. Re: 3G CDMA Network to decommission by December 31, 2022.
12. Watermain Break Rt. 332 at Tom Wahl's/Monroe Muffler Utility Location Map.
13. Letter to residents from Jim Fletcher of Canandaigua Consolidated Water District. Re: Notification Total Trihalomethanes.
14. Letter to the Director of Development from Tim Faulkner of Fisher Associates. Re: Traffic Engineering Review – Farmington Market Center.
15. Farmington Market Center Development Trip Distribution.
16. Email to the Town Supervisor from Gregg Papush of Wright Risk Management. Re: Closing Notice.
17. Utica First Insurance Company Contractors Special Policy Declarations. Re: Rabetoy Construction.
18. Letter to the Town Supervisor from Dr. Rajshree Hillstrom of Biomed Consulting, Inc. Re: Vendor Registration Form.
19. Letter to the Town Board from the Clerk of the Planning Board. Re: Power Incentive Zoning Project Planning Board Report and Recommendation to the Town Board.
20. Certificates of Liability Insurance from: McKenna Builders, Inc.; Allstate Roofing & More, LLC; MRI Contractors of NY, Inc.; Walworth Hardware Service, LLC; R-J Taylor General Contractors, Inc.; Crew2, Inc.; Burke Contracting, LLC.
21. Certificate of Workers' Compensation Insurance from: Burke Contracting, LLC.

**REPORTS & MINUTES:**

1. Project Review Committee Meeting Minutes – October 6, 2022.
2. Building Department – Permit Report by Type – October 2022.
3. Building Department – Inspection Schedule – October 2022.
4. Building Department – Inspections Report – Gordner – October 2022.
5. Building Department – Inspections Report – Weidenborner – October 2022.
6. Town Clerk Monthly Report – October 2022.
7. LaBella Pre-Construction Meeting Minutes (2022 Pump Station Improvements (Phase I) Town of Victor – October 28, 2022.
8. Ontario County Sheriff Traffic Report – October 2022.
9. Planning Board Meeting Minutes – October 5, 2022.
10. Monthly Report – Judge Lew – October 2022.
11. Monthly Report – Judge Gligora – October 2022.

**ORDER OF BUSINESS:****RESOLUTION 421-2022:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION ADOPTING THE 2023 TOWN BUDGET**

**WHEREAS**, a Public Hearing was held October 25, 2022, for the 2023 Town Budget, and

**WHEREAS**, the Town's tax rate will decrease by 2.39% to 1.0003 per thousand dollars of assessed property value and the total tax levy of all funds is under the New York State Property Tax Cap by \$363,636.00 and,

**WHEREAS**, the Town Board nevertheless voted at its annual Organizational Meeting, held in January 2022, to override the state's 2 percent Property Tax Cap as a precautionary measure should any errors in calculation be found subsequent to the budget's adoption, or changes in interpretation of the state legislation occur after the Town Budget's adoption, now therefore be it

**RESOLVED**, the Farmington Town Board adopts the 2023 Town Budget as attached, and further be it

**RESOLVED**, that the Town Clerk is directed to furnish two copies to Ontario County along with a certified copy of this resolution adopting the budget.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #422-2022:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN FARMINGTON FIRE CONTRACT FOR 2023**

**WHEREAS**, the Farmington Town Board held a public hearing on October 25, 2022, for its proposed contract for 2023 with the Farmington Volunteer Fire Association, and

**WHEREAS**, the public hearing was advertised in the Town's legal newspaper on October 16, 2022, now therefore be it

**RESOLVED**, the Farmington Town Board authorizes the Supervisor to sign the attached contract, and be it further

**RESOLVED**, that the Town Clerk forward two copies of the signed agreement to the attention of the President at the fire department and provide copies to the Accountant I and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #423-2022:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN MANCHESTER FIRE CONTRACT FOR 2023**

**WHEREAS**, the Farmington Town Board held a public hearing on October 25, 2022, for its proposed contract for 2023 with the Manchester Fire Department, and

**WHEREAS**, the public hearing was advertised in the Town's legal newspaper on October 16, 2022, now therefore be it

**RESOLVED**, the Farmington Town Board authorizes the Supervisor to sign the attached contract, and be it further

**RESOLVED**, that the Town Clerk forward two copies of the signed agreement to the attention of the Chief at the fire department and provide copies to the Accountant I and the Supervisor's Office.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #424-2022:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE SUPERVISOR TO ELECTRONICALLY SIGN ANNUAL CONTRACTS FOR ENHANCED LAW ENFORCEMENT AND COURT SECURITY FOR 2023**

**WHEREAS**, the Town of Farmington budgeted monies in the 2023 Budget for Enhanced Law Enforcement and Court Security, and

**WHEREAS**, Ontario County has submitted the annual contracts for signature, therefore be it

**RESOLVED**, the Farmington Town Board authorizes the Supervisor to electronically sign annual contracts for Enhanced Law Enforcement and Court Security with Ontario County for 2023; and be it further

**RESOLVED**, that the Town Clerk provide copies of this resolution to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #425-2022:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING SCHEDULING OF A PUBLIC HEARING FOR A PROPOSED LOCAL LAW-CHAPTER 74 OF THE FARMINGTON TOWN CODE**

**WHEREAS**, the Town Board of the Town of Farmington, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "A Local Law Repealing the Existing Chapter 74 of the Code of the Town of Farmington and Adopting a New Chapter 74 Providing for the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code", attached hereto as Exhibit 1; and

**WHEREAS**, the Town Board of the Town of Farmington has reviewed the draft of the aforementioned proposed Local Law and deems it in the best interests of the Town of Farmington to proceed in accordance with the Code of the Town of Farmington and the Laws of the State of New York in adopting said Local Law,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on Tuesday November 22, 2022, at 7:01 p.m. at the Farmington Town Hall, 1000 County Road #8, Farmington, New York; and be it further

**RESOLVED**, that the Town Clerk, be and hereby is, authorized to forward to the official newspapers of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

**RESOLVED**, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Farmington sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of Farmington for its consideration; and be it further

**RESOLVED**, that the Town Clerk be, and hereby is, authorized to provide all other notices as required by law for the adoption of this local law.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #426-2022:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE CODE ENFORCEMENT OFFICER TO PURCHASE ONE (1) NEW AND UNUSED 2023 CHEVROLET SILVERADO 1500 LTD 4WD CREW CAB**

**WHEREAS**, the Code Enforcement Officer has budgeted for a Vehicle and Equipment purchase within the 2023 Budget for a 2023 new and unused pickup truck; and

**WHEREAS**, Town Board resolution 414 of 2022 allows department heads to place all orders for equipment listed in the 2023 preliminary budget; and

**WHEREAS**, in compliance with the current purchasing policy for the Town allowing Best Value purchase, the Code Enforcement Officer has asked to be authorized to purchase one (1) new and unused 2023 Chevrolet Silverado 1500 4WD Crew Cab from Victor Chevrolet at a total purchase cost including freight and delivery of \$46,999.99; and

**WHEREAS**, the Code Enforcement Officer has submitted 3 quotes showing this purchase was the best value; now

**THEREFORE, BE IT RESOLVED**, that the Town Board of Farmington authorizes the Code Enforcement Officer to order and purchase one (1) new and unused 2023 Chevrolet Silverado 1500 4WD Crew Cab from Victor Chevrolet at a total purchase cost including freight and delivery not to exceed \$46,999.99; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I, and Code Officer Dan Delpriore.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #427-2022:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB FOR THE FINAL PHASE OF THE WATERLINE REPLACEMENT ALONG NORTH ROAD**

**WHEREAS**, MRB has submitted a proposal for professional services for the replacement of the watermain along North Road including the remaining portions from the endpoint of the last phase east of Cayuga St to Sand Hill Rd,

**WHEREAS**, the proposal from MRB lists a total compensation for design/contract documents, bidding and Construction Administration at a cost not to exceed \$38,500 and an additional cost of hourly Construction Observation at a cost not to exceed \$28,000,

**WHEREAS**, the proposal was discussed at the November 1, 2022 Joint Water meeting with the surrounding towns and all were in agreement to move forward with the project,

**WHEREAS**, the capital project currently has \$10,000 allocated to engineering expenses,

**NOW, THEREFORE BE IT RESOLVED**, that the following budget amendment be approved within the capital project to cover the total engineering expenses:

HN8340.2 Waterline	\$56,500	
HN1440.4 Engineering		\$56,500

**FURTHER RESOLVED**, that the Town Supervisor signs the MRB proposal,

**FULLY RESOLVED**, that the Town Clerk forwards a copy of the signed proposal to Bill Davis, MRB Group, and provides a copy of the resolution and the proposal to the Accountant I and the Water and Sewer Department.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #428-2022:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT WITHIN THE LED LIGHTING CAPITAL PROJECT**

**WHEREAS**, Resolution 79-202 authorized the Town of Farmington to enter into a two year street light maintenance program with the New York Power Authority,

**WHEREAS**, the final agreement was submitted by NYPA and signed electronically by the Town Supervisor in July 2022,

**WHEREAS**, the routine annual maintenance cost for year 1 is \$9,195.29 and was invoiced 10/20/22, and the routine annual maintenance cost for year 2 will be \$9,471.15 with additional non-routine maintenance costs of up to \$116,717.80 over the two year agreement,

**NOW, THEREFORE BE IT RESOLVED**, that the following budget amendment be approved within the capital project:

HQ599	Appropriated Fund Balance	\$18,667	
HQ3097.4	Maintenance Services		\$18,667

**FULLY RESOLVED**, that the Town Clerk provides a copy of the resolution to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #429-2022:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR THE RT 332 AND 96 WATERMAIN REPLACEMENT PROJECT**

**WHEREAS**, Resolution 136-2022 awarded the NYS Route 332 and 96 watermain replacement project to Rochester Pipeline, Inc and approved the addition of ARPA funding to the Capital Project to complete the project including the alternate bid pricing

**WHEREAS**, \$486,633 of ARPA funds will be transferred to the project with the following budget amendment within the capital project:

HH 5031	Interfund Transfer	\$486,633	
HH 1440.2	Engineering		\$2,000
HH 8340.2	Waterline		\$484,633

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board approves Payment Application 1,

**FULLY RESOLVED**, that a copy of this resolution be supplied to the Accountant I and the Water and Sewer Department.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #430-2022:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE SEWER FUND**

**WHEREAS**, budget amendments are needed in the sewer fund for contractual expenses

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

From: SS599	Appropriated Fund Balance	\$35,000	
To: SS8130.43	Sludge Removal		\$20,000
To: SS8130.44	Fuels		\$8,000
To: SS8120.44V	Engineering-Victor		\$3,500
To: SS8120.41V	Utilities-Victor		\$3,500

**BE IT RESOLVED**, that the Accountant I completes the budget amendment,

**FURTHER RESOLVED**, that the Town Clerk submits a copy of the resolution to the Accountant I and the Water and Sewer Department.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #431-2022:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR THE GENERAL FUND**

**WHEREAS**, additional funding is needed in the general fund expenditure lines,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

Debit: A2725	VLT funding	\$11,000	
Credit: A1620.4	Building Contractual		\$10,000
Credit: A1110.4	Justice Contractual		\$1,000
Debit: A2210	Revenue – Services, Other Gov	\$5,000	
Credit: A3989.4	Public Safety Contractual		\$5,000
Debit: A8020.47	Zoning Code Update	\$7500	
Debit: A8020.48	AG Zoning Amendments	\$4300	
Credit: A8020.41	Planning & Development Cont		\$11,800

**BE IT RESOLVED**, that the Accountant I perform the budget amendments,

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #432-2022:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR OCTOBER 2022**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

**WHEREAS**, the Principal Account Clerk submitted the Monthly Report of the Supervisor for October 2022 to the Town Supervisor on November 2, 2022, and

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for October 2022 on November 2, 2022,

**WHEREAS**, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for October 2022, and be it further

**RESOLVED**, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #433-2022:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Casale**:

**AUTHORIZE TOWN SUPERVISOR TO SIGN THE AGREEMENT TO SLIP LINE THREE (3) PIPES; ONE (1) ON RUSHMORE ROAD; ONE (1) ON SHELDON ROAD; AND ONE (1) ON HERENDEEN ROAD**

**WHEREAS**, The Precision Group has an Onondaga County Contract Number 0000004284, and

**WHEREAS**, the Farmington Highway Superintendent has reached out to The Precision Group with the intent to slip line the following pipes; one (1) on Rushmore Road, one (1) on Sheldon Road, and one (1) on Herendeen Road; now therefore be it

**RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the attached quote from The Precision Group allowing the Highway Superintendent to move forward with the slip lining project at a cost not to exceed \$ 63,000 to be paid between two codes (50/50 Split) from SD-8540.4 (Storm Drainage – Contractual) and DA-5110.4 (Highway – General Road), and be it further

**RESOLVED**, that the Town Clerk forward original back to Highway Department to distribute and copies of this Resolution to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #434-2022:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Casale**:

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO PURCHASE A TRAILER**

**WHEREAS**, the Highway/Parks Superintendent has money in the 2022 budget for a Trailer for the Highway Department, and

**WHEREAS**, three quotes were acquired from Roy Teitsworth, Inc. (**\$9,427.50**), Davis Trailer World, LLC (**\$9,176.00**) and Jim's Trailer World, Inc. (**\$10,516**), and

**WHEREAS**, the Trailer from Roy Teitsworth, has a higher G.A.W.R of 7,000, and

**WHEREAS**, the cost not to exceed \$ **9,427.5** per equipment allocated from (**DA-5130.2**), now therefore be it

**RESOLVED**, that the Town Board authorizes the Highway Superintendent to purchase the trailer from **Roy Teitsworth, Inc.**, and be it further

**RESOLVED**, that the Town Clerk forward the resolution to the Highway/Parks Department and copies of this Resolution be forwarded to the Confidential Secretary, and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #435-2022:**

**Councilman Holtz** offered the following Resolution, seconded by **Councilman Herendeen**:

**CONFIRMING RESOLUTION AUTHORIZING THE HIRING OF A WATER/WASTEWATER MAINTENANCE ASSISTANT**

**WHEREAS**, the Water and Sewer Department has a vacancy for a Water/Wastewater Maintenance Assistant, and

**WHEREAS**, Aaron Smith has applied for the position and been approved through Ontario County, now therefore



**BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Water and Sewer Districts, hereby authorizes the Water and Sewer Superintendent to hire Aaron Smith as a Water/Wastewater Maintenance Assistant effective November 21<sup>st</sup> at a rate of \$22.00 per hour, and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide copies of this resolution to the Water and Sewer Superintendent, the Accountant I and the Confidential Secretary.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #436-2022:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION FOR SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD, PLUS PAY INCREASE**

**WHEREAS**, Jennifer Goodell has successfully completed the required six-month Probationary Period in the position of Account Clerk Typist at the Town of Farmington Water and Sewer Department since her hire date on 02/02/22; and

**WHEREAS**, the Town Personnel Policy allows an increase at this point with recommendation of the Department Head; and

**WHEREAS**, this increase was budgeted as part of the position review during the probationary period and is in keeping within the 2022 budget limits; and

**NOW, THEREFORE BE IT RESOLVED**, that the Farmington Town Board acting on behalf of the Water and Sewer Districts hereby authorizes a \$.50 increase (from \$19.52 to \$20.02 per hour) for Jennifer Goodell effective November,13, 2022 which is the start of the Town's Pay Period 24 for 2022; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Accountant I, the Confidential Secretary, and the Water and Sewer Superintendent.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #437-2022:**

**Councilmen Holtz, Casale, and Herendeen, and Supervisor Ingalsbe** offered the following Resolution, seconded by **Councilmen Herendeen, Casale, and Holtz and Supervisor Ingalsbe**:

**RESOLUTION OF SYMPATHY FOR THE GIROUX FAMILY**

**WHEREAS**, the Town Board was deeply saddened to learn of the untimely passing of Dorothy Giroux, on November 3<sup>rd</sup>, 2022; and

**WHEREAS**, Dorothy's son, Don worked as an MEO in the Highway Department for 23 years and then as the Highway/Parks Superintendent for 6 years;

**NOW THEREFORE BE IT RESOLVED**, that the Town Board adopts this resolution extending its sincere sympathy to the Giroux family and spreading her memory upon the minutes of this board meeting, and be it

**FURTHER RESOLVED**, that the Town Clerk forward a copy of this resolution to Dorothy's son, Don at 1602 Cornfield Circle, Farmington, NY 14425.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**RESOLUTION #438-2022:**

**Councilman Casale** offered the following Resolution, seconded by **Councilman Holtz**:

Abstract 21 – 2022

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

<i>ABSTRACT NUMBER</i>		<u>21</u>	
<i>DATE OF BOARD MEETING</i>		<u>11/9/2022</u>	
<i>FUND CODE</i>	<i>FUND NAME</i>	<i>TOTAL FOR EACH FUND</i>	<i>VOUCHER NUMBERS</i>
A	GENERAL FUND	80,380.21	2038-2045,2047,2057,2059-2070,2073,2084
DA	HIGHWAY FUND	57,167.60	2059,2064,2068,2078,2085-2095
HD	TOWN SIGNS CAP PROJECT	3,566.60	2046
HB	BEAVER CREEK PARK	6,473.10	2070,2096
HH	ROUTE 332/96 WATERLINE	3,300.00	2070
HK	SIDEWALK CAP PROJECT	870.00	2058
HZ	TOWNLINE CAPITAL PROJECT		
HQ	LED STREET LIGHTING	9,159.29	2071
HW	WATER TANK REPAIR		
SL1	LIGHTING DISTRICT		
SD	STORM DRAINAGE	266.01	2068,2070
SS	SEWER DISTRICT	48,605.44	2039,2045,2068,2070,2078,2080,2083,2097-2124
SW1	WATER DISTRICT	26,047.31	2039,2045,2068,2070,2078,2080,2083,2097,2099,2100,2103-2109,2111-2113,2116,2117,2120-2132
TA200	PAYROLL DEDUCTIONS	124.04	2072,2082,2123
	<b>TOTAL ABSTRACT</b>	<b>\$ 235,995.60</b>	

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, and Casale), the Resolution was **CARRIED**.

**TRAINING UNDER \$100:**

1. Peter Ingalsbe to attend the Finger Lakes Waterworks 2022 December meeting at a cost not to exceed \$33.00.

**DISCUSSION:**

1. Request for adjustment to water bill for 5928 Kennebec Court – Board denied request.
2. Health Insurance – Supervisor Ingalsbe asked for Board feedback regarding changes.
3. Increase to Commercial Sewer Rate – will discuss at next meeting increasing it to \$90.00.

**EXECUTIVE SESSION: None.**

With no further business before the Board, **Councilman Casale** offered a motion to adjourn the meeting at 8:00 p.m., seconded by **Councilman Herendeen**. Motion **CARRIED**.

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Michelle A. Finley, MMC, RMC -Town Clerk