

FARMINGTON TOWN BOARD
2026 ORGANIZATIONAL MEETING AGENDA
January 13, 2026 at 6 p.m.

CALL TO ORDER
PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS:

1. Resolution setting a public hearing on January 27, 2026 for a proposed Local Law overriding the New York State Property Tax Cap for the 2027 Town Budget. (Matt/Ron) **ROLL CALL VOTE**
2. Resolution to set that regular Town Board meetings, Public Works meetings and Town Operations meetings will, throughout the year 2026, be held on the 2nd and 4th Tuesday of each month. (Town Law S 62.63). (Ron/Nate)
3. Resolution adopting the Rules of Procedure for 2026 (Town Law S 63). (Nate/Aubrae) APPENDIX A
4. Resolution adopting the Purchasing Procedures for 2026 (Town Law S 63) (Aubrae/Matt) APPENDIX B
5. Resolution to designate Canandaigua National Bank, NYClass and Lyons National Bank, as the Official Depositories for the town in 2026 (Town Law S 64 (1)). (Matt/Ron)
6. Resolution to designate Graff Law Office, PLLC as Attorneys for the Town for 2026. (Ron/Nate)
7. Resolution designating Chalifoux Law PC, Brenna Boyce PLLC and Harris Beach LLP as Special Counsels to the Town for 2026. (Nate/Aubrae)
8. Resolution to designate MRB, Ontario County DPW, and Fisher Associates as the Town Engineering Firms for 2026. (Aubrae/Matt)
9. Resolution designating the Supervisor as Budget Officer for the Town and all Special Districts for 2026. (Matt/Ron)
10. Resolution to appoint the Supervisor and Town Clerk to the Town Board of Health for 2026. (Ron/Nate)
11. Resolution to appoint the Town Clerk, Michelle Finley, as Marriage Officer and Records Management Officer and Records Access Officer for 2026. (Nate/Aubrae)
12. Resolution reappointing Town Clerk Michelle Finley as Receiver of Taxes and Registrar of Vital Statistics for 2026. (Aubrae/Matt)
13. Resolution to appoint Ed Hemminger as Chairman of the Planning Board for a one-year term expiring December 31, 2026. (Town Law S 267-271). (Matt/Ron)

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14. Resolution to reappoint Regina Sousa to the Planning Board for a five-year term expiring December 31, 2030. (Town Law S 267-271). (Ron/Nate)
15. Resolution appointing Thomas Yourch as Chairman of the Zoning Board of Appeals for a one-year term, expiring December 31, 2026. (Town Law S 267-271). (Nate/ Aubrae)
16. Resolution appointing Ralph Bocchino to the Zoning Board of Appeals for a five-year term expiring December 31, 2030. (Town Law S 267-271). (Aubrae/Matt)
17. Resolution appointing Jessica King as Chairperson of the Historic Preservation Commission for one-year term expiring December 31, 2026. (Code of the Town of Farmington S 15-3C). (Matt/Ron)
18. Resolution reappointing Jean Allison and Rose Hallings to the Historic Preservation Commission for a three-year term, expiring on December 31, 2028. (Code of the Town of Farmington S 15-3C). (Ron/Nate)
19. Resolution appointing Doug Payne as Chairperson of the Board of Assessment Review for a one-year term expiring December 31, 2026. (Nate/ Aubrae)
20. Resolution to appoint Bryan White as Chairperson to the Conservation Board for a one-year term, expiring December 31, 2026. (General Municipal Law S 239-X). (Aubrae/Matt)
21. Resolution to reappointing George Cretekos and Susan Charland to the Conservation Board for four-year terms, expiring December 31, 2029. (General Municipal Law S 239-X). (Matt/Ron)
22. Resolution appointing Henry Adams III as Chairperson to the Agricultural Advisory Committee for a term expiring December 31, 2026. (Ron/Nate)
23. Resolution appointing Ronald Mitchell and Michael Putman to the Agricultural Advisory Committee for three-year terms expiring December 31, 2028. (Nate/ Aubrae)
24. Resolution reappointing Julie LaRue as Chairperson of the Recreation Advisory Board for a one-year term, expiring December 31, 2026. (Aubrae/Matt)
25. Resolution reappointing Michelle Finley, Ed Hemminger and Barb Years to the Board of Ethics for three-year terms expiring December 31, 2028. (Matt/Ron)
26. Resolution to authorize the Supervisor to invest all surplus monies and that a monthly report of finance be distributed to town officials. (Ron/Nate)
27. Resolution to set the town mileage rate for the use of personal vehicles on town business, provided a town vehicle is not available or would be impractical to use, at \$.67 per mile for 2026. (Town Law S 116). (Nate/ Aubrae)
28. Resolution designating the official letterhead of the Town of Farmington. (Aubrae/Matt)

APPENDIX C

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29. Resolution to authorize the Highway Superintendent, Parks Maintenance Supervisor and the Water & Sewer Superintendent to purchase various highway materials through Ontario County Highway bid book for 2026. (Matt/Ron)
30. Resolution to authorize the signatures of Peter V. Ingalsbe and Ronald Herendeen for all Town Bank Accounts for 2026. (Ron/Nate)
31. Resolution to appoint the Town Board Audit Committee for 2026 in the event a 3rd party audit is not conducted in 2026 as follows: (Nate/Aubrae)
 - a. Town Justice Accounts - A. Lamparella & N. Bowerman
 - b. Town Clerk's Accounts - M. Guilfoil & R. Herendeen
32. Resolution approving the temporary assignment of the Town Justices to preside in other towns/villages as the need arises during the year 2026 and approve judges from other towns/villages for our courts. (Aubrae/Matt)
33. Resolution appointing Ronald Brand Director of Planning and Development, D/B/A RLB Planning Group at a billed hourly rate of \$52.05, at a cost not to exceed \$93,014.00 for Planning and Development. Hours billed for zoning codes updates, zoning amendments not to exceed \$15,000.00 and ag updates not to exceed \$5,000.00. (Matt/Ron)
34. Resolution delegating to the Supervisor powers and duties of administration and supervision of town and special or improvement district functions to be performed on behalf of such board (Town Law S 29 (16)). (Ron/Nate)
35. Resolution establishing petty cash funds for the Receiver of Taxes in any amount up to \$1,000.00, Town Clerk Petty Cash in the amount of \$400 and for any other town officer up to \$200.00. (Nate/Aubrae)
36. Resolution authorizing the Receiver of Taxes to deposit tax collections in interest bearing accounts in an Ontario County Resolution dated July 27, 2000, as a temporary investment measure. (Aubrae/Matt)
37. Resolution adopting the Petty Cash Policy for 2026. (Matt/Ron) APPENDIX D
38. Resolution authorizing the Supervisor to submit to the Town Clerk within 60 days after the close of the fiscal year or at a date approved by the State Comptroller, a copy of his report to the State Comptroller, and require the Town Clerk to cause a summary of such report or notice, that a copy of such report is on file and available for inspection and copying, to be published within 10 days in the official newspaper of the town. (Ron/Nate)
39. Resolution authorizing the Water & Sewer Superintendent to bid water and sewer supplies, materials and equipment for the operation and maintenance of all the department facilities. (Nate/Aubrae)

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40. Resolution adopting the Cash Management and Investment Policy for 2026. (Aubrae/Matt)
APPENDIX E
41. Resolution adopting the Fund Balance Policies for 2026. (Matt/Ron) APPENDIX F/G
42. Resolution to designate the Daily Messenger as the Official Newspaper for the Town in 2026. (Town Law S 64(11)). (Ron/Nate)
43. Resolution adopting the On-line Banking Policy for 2026. (Nate/ Aubrae) APPENDIX H
44. Resolution adopting the Town Cash Collection Policy for 2026. (Aubrae/Matt) APPENDIX I
45. Resolution adopting the Town of Farmington Computer Policy and Disaster Recovery Plan for 2026. (Matt/Ron) APPENDIX J
46. Resolution adopting the Town of Farmington Credit Card Policy for 2026. (Ron/Nate) APPENDIX K
47. Resolution adopting the Waste Materials Policy for 2026. APPENDIX L (Nate/ Aubrae)
48. Resolution adopting the 2026 Written Procedures Governing the Use of Videoconferencing for the Town of Farmington. (Aubrae/Matt) APPENDIX M
49. Resolution to appoint Donna Herendeen as Farmington Town Historian for a one-year term, expiring December 31, 2026. (Arts & Cultural Affairs Law S 57.07). (Matt/Ron)
50. Resolution approving the Town of Farmington Fee Schedule for 2026. APPENDIX N (Ron/Nate)