

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 11th day of October, 2022, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman-Necessarily Absent
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway and Parks Superintendent, **Dan Delpriore** – Code Enforcement Officer, **Dave Conti** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Adrian Bellis** – Planning Board Member, and **Tim Hannan** – Conservation Board Member, **Bill Davis** – MRB Group, **Ryan Destro** – BME Associates, **Michael Montalto** – Costich Engineering, **Larry Potter** – resident, and **Tonia Ettinger** – resident.

Also present by telephone/video conferencing were: **John Piper** – HR Consultant, **Nicole Lake** – Fishers Associates, and Ryan

PUBLIC HEARINGS: FARMINGTON MARKET CENTER REZONING

This public hearing is a continuation from the September 27, 2022, meeting. Supervisor Ingalsbe stated there was no new information and that there is a resolution on the agenda extending the hearing to the next meeting. Mr. Brand stated that he talked with Emily Smith at Fishers Associates and she told him the report was almost completed and should have it sometime this week. He added that once they receive it, they can see what is says and see where the board wants to go from there.

Supervisor Ingalsbe asked if anyone was online or in person that wanted to make a comment, hearing none, the Public Hearing was continued to the October 25, 2022, Town Board Meeting.

APPROVAL OF MINUTES:

A motion was made by **Councilman Holtz** and seconded by **Councilman Herendeen**, that the minutes of the September 27, 2022, Town Board Meeting, and the minutes from the September 27, 2022, Workshop with VCS District, and given to members for review, be approved. All Voting “Aye”. (Holtz, Bowerman, Herendeen, and Ingalsbe). Motion Carried.

PRIVILEGE OF THE FLOOR: Power Property NYS Rt. 96 Incentive Zoning

Robert Brennan and Brain Mahoney, owners of the property, and Ryan Destro, BME Associates, appeared for the request. Mr. Brennan stated that this parcel is a family parcel that his wife’s family has owned for some time, and part of it was bought from the Wiegert family. They are proposing the assemblage of the two parcels, approximately 150 acres, for residential subdivision. He added that they have been in conversations with staff for several months. Ryan Destro thanked the Town Board, Supervisor, and Town Staff for all the coordination efforts they have had to bring them to this point, and they are now able to present and introduce the proposed incentive rezoning for the Power property/Rt.96 project. He added that they met with town staff numerous times over the past year and have incorporated their input and recommendations to get to the incentive zoning concept plan that the board has before them tonight. They appreciate the feed back and they understand that this is only the first step tonight and they look forward to their coordination efforts as they move forward with this project. Mr. Destro stated that the project consists of two tax parcels consisting of approximately 145.8 acres, it is located on the north side of State Route 96, east of the Fairdale Townhomes and west of County Road 8 then extends all the way up to Collett Road at the north end of the project. He stated that the existing zoning for the property consists of two zoning districts, one being LI Limited Industrial, which encompasses about approximately 2/3rd of the subject property, extending from Rt. 96 to the north and the other area is Residential Suburban RS-25 zoning district that’s within the northern end of the property and extends to Collett Road.

Mr. Destro stated that the incentive zoning proposal for the overall 145-acre property consists of rezoning approximately 115 acres to a residential incentive zoning district, which will consist of 216 single family lots, it is a residential subdivision with approximately 1.8 acres, with a minimum lot size of approximately 11,900 sq. ft. or a minimum lot size of approximately 70 ft in width by 170 ft in depth. He added that the residential portion will begin at approximately 750 feet north of the Rt. 96 frontage and will extend all the way to the northern limits of the project to Collett Road. He stated that the property will be accessed by two new road connections to Rt. 96 and two right-of-way stubs, one to the east and one to the west to allow for potential future new development of the parcels both to the east and west respectfully, and the remaining portion of the site is the southern portion which consists of approximately 29.1 acres and that is proposed to be an LI/GB incentive zoning district and will border along the Rt. 96 and will be General Business and Limited Industrial uses only, this is per recommendation from the town to preserve the commercial corridor along Rt. 96. Mr. Destro stated that this incentive zoning proposal is consistent with the Town of Farmington Comprehensive Plan, recommendations for the property per Chapter 4 of the future land use portion of the Comprehensive Plan; for example, the land located to the east of the Fairdale Glen Subdivision tract is zoned LI Limited Industrial. He stated that the town may want to reconsider rezoning the area east of Fairdale to a residential use which would be more consistent with the existing land use pattern. He stated that this residential proposal is consistent with the adjoining residential uses to the west as shown on the arial exhibit, which is provided in the packets. He added that they also identified in a letter accompanying the application how this proposal meets goals 1-3 of Chapter 3 of the Comprehensive Plan, with #1 being the Housing and Residential Land Use Goal, #2 Managing the Built Environment, and #3 Conservation, Open Space and Environmental Protection. They also provided a copy of the conventional plan which shows how intense of a project consisting of primarily of LI uses with the property, and under the current zoning standards compared to the much less intense incentive zoning proposal that is in front of them which includes approximately 57 acres of open space. Mr. Destro stated that the amenities and incentives for the project were included in a letter to the town and that a letter dated August 12, 2022, from the Town Supervisor which stated that the Town Board is willing to consider the amenities proposed by the owners/developers of the project.

Mr. Destro stated that they appreciate any feedback from the Town Board, and they are seeking a referral to the Planning Board for a report and recommendation to continue the incentive zoning process.

Councilman Bowerman stated that they want to keep some of the General Business and Light Industrial upfront on Rt. 96 and they are looking from the Planning Board to make sure that the use along Rt. 96 is also going to be more in line with the main street district, to have some nice character because they do not want to have a large residential neighborhood behind what looks like a very industrial warehouse style section. Mr. Destro agreed with Councilman Bowerman. Councilman Holtz asked if the open spaces maintained in any way. Mr. Destro replied that as of right now the open spaces have yet to be determined as far as the uses that they would like to propose whether passive or recreational uses, and that they will get into that in the planning process and then they will work with the developer to see what they would like to propose. Councilman Holtz stated that in the past they have run into issues with people not understanding what the open spaces are for.

Mr. Brand stated that with any rezoning the Town Board has a policy of referring it to the Town Planning Board for a report and recommendation. He added that the Planning Board's report and recommendation is based on contents of the Comprehensive Plan. He stated that the Planning Board will reviewing this application at their meeting on November 2, 2022. Mr. Brand added that the rationale does the amenities being proposed balance with the incentives being requested and is it in the interest of the town to consider the amenities as part of the planning program, this will be in the report coming back from the Planning Board for the Town Board's November 9th meeting.

Councilman Bowerman asked if towards the northwest point there a little bit of a gap is if there is a plan to potentially have a pedestrian access to the north of the property to Collett Road. Mr. Destro replied that one of the things they looked at was a trail connection and they would have to work around wetlands in that area. Larry Potter asked when they say west of County Road 8 how far west on County Road 8 are they coming? Mr. Destro replied approximately 500 feet to the west. Mr. Potter replied that he owns land up to 750 feet. Mr. Destro replied that Mr. Potter's measurements are probably more accurate than his but around that distance then. Mr. Potter then asked what will be bordering that land? Mr. Destro replied residential single-family lots. Mr. Hannan asked if the two black spaces on each side of the property lines? Wetlands? Supervisor Ingalsbe stated that it is yet to be determined, and it is not wetlands in that area. Mr. Potter stated that the runoff on the east side of County Road 8 would flood his property, he asked what was going to be done to help control the flooding? Supervisor Ingalsbe replied that the applicant will have to put in retention ponds and direct the water runoffs per their regulations, it is all stuff the Planning Board will have to look at. Mr. Potter asked if any consideration is being given to the fact that the east side of County Road 8 that the ditches be cleaned out, so the water flows easily instead of turning and coming back to the west. Supervisor Ingalsbe stated that long before he was ever on the board, the Town Board tried to get a drainage district on the east side of County Road 8 and the residents were not in favor of it. He added that the town can always approach that issue again, but they would want to go all the way to the east boundary line of the town and include all those properties. Mr. Potter stated that about 25 years ago the town put it out to the public on the other side and the town had an agreement with Manchester to have the runoff into the creek because they were going to clean up their section since then the runoff has been getting worse, it turns and goes to the west instead of the east the way that it should. Supervisor Ingalsbe stated that at the end of November they will be having a public hearing, Ontario County Highway plans on replacing all the ditches on County Road 8 and Route 96 and all the way to the County line he believed in 2023 and then paving and other improvements in 2024. Councilman Holtz added that any project like this one, the applicant would have to maintain the water on their property. Mr. Delpriore stated that the applicant would have to propose, protect, and maintain a system that will generate either the same amount or less so by doing these improvements in theory there should be less runoff. He added that this project should not impact what is already there and whatever they do they will be within the requirements of the DEC to have retention ponds and to maintain them and provide less runoff than what is currently coming off from it. Mr. Davis stated that MRB will be reviewing the application. Mr. Brand stated that the Farmland Protection Plan identified the need to look at extending the drainage district to a town wide drainage district. He added that the town had in the last two County Hazardous Mitigation Plans identified the need to look at drainage in this area not just in the town but in the entire drainage district which starts in Bloomfield, Victor, and then continues east to Manchester and points to the east. He stated that the federal government doesn't seem fit to fund those projects yet.

PUBLIC CONCERNS:

Ryan (online) -Wanted to know when the hedgerows behind Elmwood Circle will be taken out and how much. Mr. Delpriore stated that the Building Department and the Highway Department were out there last week doing an assessment from the letters that were sent out in regard to that and that they will sending out updated follow up letters to residents that still have items on the park land. Supervisor Ingalsbe stated that they have no intentions in removing the hedgerows. Ryan stated that he just wanted to make sure that they were not being removed.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Herendeen reported:

1. Discussed clay valve for influent building has been installed.
2. Discussed Bio Screw pilot has been transferred to the NW Facility in Monroe County. Sludge cake was delivered to NW Facility.
3. Discussed Low Left Pump VFD cooling fans need to be replaced.
4. The Bell and Gossett pump has been delivered and ready to be installed.
5. Discussed replacement parts for the UV Disinfection system.
6. Discussed quotes from Cook Iron for new fall arrest equipment.
7. NYSDEC Facility Inspection on 9/23/2022.
8. Discussed watermain replacement at the intersection of Rt. 332 and Rt. 96.
9. Discussed watermain replacement at Townline Road.
10. Watermain breaks – 0.
11. Discussed Flow Testing.
12. Discussed Wangum Road Pumpstation– waiting for parts.
13. Discussed Dakksco – waiting for parts for Wangum Rd PS-25.
14. Discussed resolutions for meeting.

Highway & Parks:

1. Highway- equipment maintenance, roadside mowing, cleaning ditches, and trimming trees.
2. Parks- Building and Park Maintenance, mowing parks and trails, painting crosswalks, and paving Auburn Meadows Trail Head at Mertensia Road.
3. Discussed: Mud Creek Log jam.
4. Discussed resolutions for meeting.

Town Operations Committee: Councilman Bowerman reported:

1. Discussed various projects-TAP Grant, Farmington Market Center Traffic Study, issue at Auburn Meadows, Delaware River Solar, No Parking Signs (no word from State yet), and Short-Term rentals.
2. Report filed with Town Clerk and posted on website.

Town Finance Committee: Supervisor Ingalsbe reported:

1. 2023 Preliminary Budget is on the website. Supervisor Ingalsbe read cover memo.

Town Public Safety Committee: Councilman Holtz reported: None.**REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Attended Economic Development Meeting at County – need for warehouse space, looking for closed restaurants that have space with a kitchen for some start up companies that are currently in Geneva.

Highway& Parks Superintendent Tim Ford reported:

1. Fall Town Clean up this weekend.
2. Townline Road update-Seneca Paving should be getting ahold of him so they can put the stencils on for arrows, hopefully this week.
3. Pipe is order for Maxwell and Rausler Roads – need to replace a few pipes.

Town Clerk Michelle Finley reported:

1. Presented 2023 Preliminary Budget to Board Members.

Water & Sewer Superintendent Dave Conti reported:

1. Discussed PS-25-began training.
2. Ordered some of the confined space equipment.

Code Enforcement Officer Dan Delproire reported:

1. Permits issued in September-100, total permits issued to date-769, total permit inspections completed in September-283, total permit inspections to date-2,537, fire inspections completed in September-54, total stormwater/MS4 inspections for September-7, and zoning inspections for September-36.
2. Upcoming events: Trunk and Treat on October 22nd, Noon-2 p.m. and Pumpkin Walk on October 22nd at Beaver Creek Park – 6:30 p.m. to 8:00 pm.

Director of Planning and Development Ron Brand reported:

1. Report available on website and filed with the Town Clerk.
2. Unified Planning Work Program grant.
3. Discussed TAP Grant.

Assessor reported: None.**Town Engineer Bill Davis reported:**

1. Update on Rt. 332 and Rt. 96 project.
2. Discussed Rt. 332 Watermain replacement project-waiting for DOH approval, will reach back out to them to see where that stands.
3. Waiting on report Bio Solids Dryer Pilot.
4. Closing out manhole project.

Fire Chief reported: None.**Planning Board Member Adrian Bellis reported:**

1. Last meeting -Electric Car Corner.
2. Next Meeting is cancelled due to nothing on the agenda.

Zoning Board of Appeals reported: None.

Recreation Advisory Committee Bryan Meck reported: None.

Supervisor Ingalsbe stated that the Recreation Advisory Committee met and made recommendations for two new playgrounds, one at Mertensia Park and the other at Farmbrook Park.

Recreation Director Mark Cain reported: None.

Ontario County Planning Board Member reported: None.

Conservation Board Chairman Hilton reported: None.

Town Historian Donna Herendeen reported: None.

Swap Shop Update: Councilman Holtz reported: None.

Agricultural Advisory Committee Chairman Adams: None.

COMMUNICATIONS:

1. Letter to Greg Trost of NYS DOT from Christopher Day of Ontario County Public Works. Re: County Road 8 Phase I Cross Culvert Replacement.
2. Letter to the Town Supervisor from the NYS Department of Health. Re: Completing Water Supply Emergency Plans Updates.
3. Letter to M&T Bank from the Town Supervisor. Re: Irrevocable Standby Letter of Credit No. SB2374170001-Request for additional period – renewal.
4. Traffic Impact Study – Farmington Market Center Development.
5. Certificates of Liability Insurance from: Walworth Hardware Service, LLC; Cicero & Cicero Enterprises, Inc.; Finger Lakes Racing Association, Inc.; EES Energy Services Corporation.
6. Certificates of Workers Compensation Insurance from: EES Energy Services Corporation.

REPORTS & MINUTES:

1. ZBA Meeting Minutes – July 25, 2022.
2. ZBA Meeting Minutes – August 22, 2022.
3. Building Department – Permit Report by Type – September 2022.
4. Building Department – Inspection Schedule – September 2022.
5. Building Department – Inspections Report – Weidenborner – September 2022.
6. Building Department – Inspections Report – Gordner – September 2022.
7. Miscellaneous Cash Report – Safety Inspection Fees – September 2022.
8. Monthly Report – Judge Lew – September 2022.
9. Victor Fire Department – Chief’s Report – September 2022.
10. Monthly Report – Judge Gligora – September 2022.
11. Planning Board Meeting Minutes – September 21, 2022.

ORDER OF BUSINESS:

RESOLUTION 386-2022:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION TO CONTINUE THE PUBLIC HEARING AND FURTHER DELIBERATIONS UPON THE FARMINGTON MARKET CENTER INCENTIVE REZONING ACTION TO TUESDAY EVENING, OCTOBER 25, 2022, COMMENCING AT 7:00 P.M. EASTERN DAYLIGHT SAVINGS TIME

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has by adopting Town Board Resolution Number 336 of 2022 (hereinafter referred to as Resolution) dated August 24, 2022, authorized Fisher Associates to review three (3) trip generation and trip distribution reports related to the environmental record under review by the Town Board for the Farmington Market Center (FMC) rezoning project; and

WHEREAS, said Resolution also continued the public hearing upon the above referenced Rezoning Action to tonight, Tuesday, October 11, 2022; and

WHEREAS, the Town Director of Planning & Development has tonight informed the Town Board that said trip generation and trip distribution report from Fisher Associates is not yet complete.

NOW, THEREFORE BE IT RESOLVED, the Town Board does hereby declare it to be in the best interests of the Town to table any further deliberations upon the FMC rezoning project, and does hereby move to continue the public hearing upon the above referenced Action to Tuesday evening, October 25, 2022, commencing at 7:00 p.m. Eastern Day Light Savings Time, in the Farmington Town Hall, 1000 County Road 8, Farmington, New York 14425.

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to provide a certified copy of this resolution to the identified involved agencies under the State Environmental Quality Review (SEQR) regulations thereby keeping them informed of the ongoing deliberations upon the proposed Action and the status of a pending determination of significance to be made under SEQR.

BE IT FINALLY RESOLVED, that the Town Clerk is hereby directed to provide certified copies of this resolution and the attachments thereto to the Applicant, the Applicant’s Engineer and the Applicant’s Attorney.

All Voting “Aye” (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #387-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION SETTING A PUBLIC HEARING FOR THE 2023 TOWN BUDGET

WHEREAS, the Farmington Town Board has completed the budget workshops and has filed the 2023 Preliminary Budget with the Town Clerk, therefore be it

RESOLVED, the Farmington Town Board sets the Public Hearing for the 2023 Town Budget for October 25, 2022, at 7:01 p.m. at the Farmington Town Hall, 1000 County Road 8, Farmington, NY 14425, and further be it

RESOLVED, that the Town Clerk submit legal notice to the Daily Messenger.

RESOLVED, that the Town Clerk provide copies of this resolution to the Accountant I and the Confidential Secretary.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #388-2022:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

CONFIRMING RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ELECTRONICALLY SIGN THE SNOW CONTRACT WITH ONTARIO COUNTY

WHEREAS, the Highway/Parks Superintendent has reviewed the attached Snow Contract with Ontario County and agrees with the language and rates, and

WHEREAS, he recommends that the Supervisor sign the Snow Contract, now therefore be it

RESOLVED, that the Farmington Town Board authorizes the Supervisor to electronically sign the Snow Contract with Ontario County Public Works and directs the Town Clerk to forward a copy of this Resolution to the Accountant I and the Highway/Parks Superintendent along with a copy of the contract.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #389-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR SEPTEMBER 2022

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Principal Account Clerk submitted the Monthly Report of the Supervisor for September 2022 to the Town Supervisor on October 4, 2022, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for September 2022 on October 4, 2022,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for September 2022, and be it further

RESOLVED, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #390-2022:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN THE 2023 FIREWORKS EXHIBITION AGREEMENT FROM YOUNG EXPLOSIVES CORPORATION

WHEREAS, the Town Board for the Town of Farmington has agreed to hold the annual July 3, 2023 fireworks celebration on Town Property,

WHEREAS, Young Explosives has submitted an exhibition agreement for 2023 along with a Certificate of Liability insurance,

NOW, THEREFORE BE IT RESOLVED, that the Town will be exempt from any permit fees for the celebration,

FULLY RESOLVED, that the Town Clerk mails the original agreement to Young Explosives at PO Box 18653, Rochester, NY 14618 and maintains a copy of the signed document and provides a copy to the Building Department and the Recreation Department.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #391-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE SALE OF SURPLUS EQUIPMENT FOR THE TOWN OF FARMINGTON WATER AND SEWER DEPARTMENT

WHEREAS, the Water and Sewer Superintendent had prepared a Five-Year Capital Equipment Replacement Program and newer equipment replacement items were budgeted in the 2022 Budget for replacement, and

WHEREAS the Water &Sewer Supt. has recommended that the following pieces of equipment utilized by the Water and Sewer Department are currently obsolete and/or surplus:

1. 2014 Ford F-150 Pickup Truck with 56,725 miles, VIN 1FTW1EF6FB70492 purchased New on 04/29/2014 from Van Bortel Ford 71 Marsh Road East Rochester NY 14445, (W-7)
2. 2013 Ford F-350 Service Truck with 43,465 miles, VIN 1FDRF3H67DEA92969 Purchased New on 04/05/2013 from Basil Ford Inc. 1540 Walden Ave. Cheektowaga, NY 14225 (W-18)
3. 2013 Ford F-150 Pickup Truck with 90,103 miles, VIN 1FTFX1EF4DFB92230 Purchased New on 04/23/2013 from Van Bortel Ford 71 Marsh Road East Rochester NY 14445 (W-13)
4. 2016 Ford F-150 Pickup Truck with 77,468 miles, VIN 1FTFX1EF9FB71491 Purchased New on 05/03/2016 from Van Bortel Ford 71 Marsh Road East Rochester NY 14445 (W-5)

WHEREAS, the Monroe County Municipal Equipment Auction is scheduled for October 08, 2022, at the Monroe County Fleet Center, 145 Paul Road, Rochester New York, and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Farmington acting on behalf of the Water and Sewer Districts, hereby declares the listed equipment/Iron as surplus and authorizes the Water and Sewer Superintendent to have this equipment sold at auction or by internet bidding with proceeds being revenue split between both SS-2665 (Sale of Equipment) and SW1-2665 (Sale of Equipment), and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #392-2022:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

APPROVAL TO AWARD A QUOTE TO NEW YORK STATE FENCE, INC. 858 MANITOU ROAD HILTON NY 14468 FOR CONTINUATION OF SECURITY FENCING AT VICTOR FARMINGTON SEWER TREATMENT PLANT 1216 MC MAHON VICTOR NY 14563

WHEREAS, The Town of Farmington Water & Sewer Superintendent recommends the award of the quote from New York State Fence Inc. For the continuation of the fence installation that was started August of 2022

WHEREAS, the Water and Sewer Superintendent has received a quote from New York State Fence in the amount of \$18,150.00 for 260' of chain link fence with barbed wire including (1) 20' wide double leaf swing gate for snow removal. Furnish and install (1) 4' wide swing gate into existing fence line and

WHEREAS, The Water and Sewer Superintendent seeks to award the quote to New York State Fence Inc. At a cost not to exceed \$18,500.00 will be from Budget Code SS-8130.463 (Security Fencing Upgrades). and

LASTLY BE IT RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #393-2022:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING FINAL PAYMENT TO NYS INDUSTRIES FOR THE DISABLED FOR DOCUMENT SCANNING

WHEREAS, Resolution 463-2021 and 464-2021 authorized the disbursement of the \$70,482 Local Government Records Management Improvement Fund grant to the consultant for the preparation, scanning and indexing of small and large format documents,

WHEREAS, ninety percent of the grant funds have been received in fiscal years 2021 and 2022, and the remaining balance will be disbursed to the Town once the final report has been filed with the State,

NOW, THEREFORE BE IT RESOLVED, that the grant revenue be transferred to the expense line for the contractor payment with the following budget amendment:

A3060 Records Management State Aid	\$35,241	
A599 Appropriated Fund Balance	\$35,242	
A1460.41 Grant Funding Contractual		\$70,483

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I and the Building Department.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #394-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR THE WATER FUND

WHEREAS, additional funding is needed in water fund for overtime expenses and,

NOW, THEREFOR BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

From: SW1-8340.1	Trans & Dist. - PS	\$10,000.00
To: SW1-8340.12	Trans & Dist, - PS-OT	\$10,000.00

BE IT RESOLVED, that the Accountant I completes the budget amendment,

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I and the Water and Sewer Superintendent.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #395-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION ADOPTING THE EMPLOYEE HANDBOOK

WHEREAS, the Employee Handbook was last updated in 2020; and

WHEREAS, a memo (including a copy of the proposed changes) was sent to all employees on September 15th per the agreement to give a two-week notice to any proposed changes to the Employee Handbook; now therefore

BE IT RESOLVED, that the Town Board of the Town of Farmington hereby adopts the Employee Handbook dated October 15th, 2022; and

BE IT FURTHER RESOLVED, that the Town Clerk provide a copy of this resolution to all Department Heads; and

BE IT FINALLY RESOLVED, that the Confidential Secretary upload an electronic copy to Paychex Flex for all employees.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #396-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION SETTING A PUBLIC HEARING FOR THE 2023 FIRE CONTRACTS: FARMINGTON AND MANCHESTER

WHEREAS, the Town Board has met with the Farmington and Manchester Fire Departments to discuss the 2023 budget, and

WHEREAS, the contracts expire on December 31, 2022, therefore be it

RESOLVED, the Farmington Town Board sets the Public Hearing for the 2023 Fire Contracts for October 25th, at 7:02 p.m. at the Farmington Town Hall, and further be it

RESOLVED, that the Town Clerk post the Notice of Public Hearing in the Daily Messenger, and further be it

RESOLVED, that the Town Clerk forward a copy of this resolution to the Farmington, and Manchester Fire Departments, Supervisor's Office and the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #397-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR THE GENERAL FUND

WHEREAS, additional funding is needed in the general fund expenditure lines,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

Debit: A2725 VLT funding	\$30,000	
Credit: A1620.4 Building Contractual	\$10,000	
Credit: A1440.4 Engineering Contractual		\$20,000
Debit: A2210 Revenue – Services, Other Gov	\$7,000	
Credit: A3989.4 Public Safety Contractual		\$7,000

BE IT RESOLVED, that the Accountant I perform the budget amendments,

FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #398-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION TO CONVEY THE LANDS ON WHICH TOMRA TRAIL IS LOCATED TO TOMRA NY RECYCLING LLC

WHEREAS, on February 13, 2001, the Town Board of the Town of Farmington adopted a resolution consenting to the Town Highway Superintendent making an order laying out Tomra Trail for highway purposes; and

WHEREAS, on February 13, 2001, the Town Highway Superintendent of the Town of Farmington, signed an Order declaring the aforescribed Tomra Trail be laid out and accepted as a public highway of the Town of Farmington, Ontario County, New York; and

WHEREAS, on February 23, 2001, a deed of dedication for Tomra Trail, from TOMRA NY Recycling, LLC to the Town of Farmington, was recorded in Liber 1050 of Deeds at page 848 in the Ontario County Clerk's Office; and

WHEREAS, on September 7, 2022, TOMRA NY Recycling, LLC filed with the Town Clerk an Application for Discontinuance of Tomra Trail along with Releases signed by the property owners of land contiguous to Tomra Trail, TOMRA NY Recycling, LLC and A & A of New York LLC; and

WHEREAS, on September 27, 2022, the Town Board approved a resolution consenting to the discontinuance of Tomra Trail, said resolution being filed in the Town Clerk's Office on September 27, 2022; and

WHEREAS, on September 27, 2022, the Town Highway Superintendent signed an Order finding that Tomra Trail has become useless as a town highway, except to TOMRA NY Recycling, LLC, and directing Tomra Trail to be discontinued, said Order being filed in the Town Clerk's Office on September 27, 2022; and

WHEREAS, TOMRA NY Recycling, LLC has offered to purchase the land on which the former Tomra Trail is situate; and

WHEREAS, in consideration of the Town of Farmington deeding its title of the land on which the former Tomra Trail is situate over to TOMRA NY Recycling, LLC, TOMRA NY Recycling, LLC has already signed the Release to Discontinuance, is giving the Town a Water Easement and a Stormwater Management Facility Easement, and will further pay all recording and filing fees to have the deed recorded in the County Clerk's Office and it will further relieve the Town of any need to maintain, insure or monitor the land on which the former Tomra Trail is situate; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board has determined that the offer by TOMRA NY Recycling, LLC represents fair and adequate consideration for the land on which the former Tomra Trail is situate; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Farmington has determined that, now that Tomra Trail is discontinued, the land on which the former Tomra Trail is situate is surplus and no longer needed for any Town purpose; and

BE IT FURTHER RESOLVED, that the offer of TOMRA NY Recycling, LLC be accepted; and

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized and directed to execute a quit claim deed to TOMRA NY Recycling, LLC for the land on which the former Tomra Trail is situate on behalf of the Town of Farmington and the Town Board and to deliver said deed to TOMRA NY Recycling, LLC for recording in the County Clerk's Office, the fees for such recording to be paid for by TOMRA NY Recycling, LLC; and

BE IT FURTHER RESOLVED, that this Resolution is subject to a permissive referendum and that the Town Clerk shall publish a notice thereof.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #399-2022:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION ACCEPTING AND APPROVING THE SUBMISSION OF THE 2023-2024 GENESEE TRANSPORTATION COUNCIL (GTC) UNIFIED PLANNING WORK PROGRAM (UPWP) APPLICATION – TOWN OF FARMINGTON SIDEWALK/TRAIL/BIKE LANE MASTER PLAN – PHASE 2 FEASIBILITY STUDY

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received information from the Town Director of Planning and Development (hereinafter referred to as Director) regarding a pending UPWP Grant Application for funding a Feasibility Study for Phase 2 Projects which would serve as the basis to amend the adopted "Town of Farmington Sidewalk/ Trail Master Plan and Map;" and

WHEREAS, the Town Board has also received, as part of the pending UPWP Grant Application, the proposed project budget which has been reviewed and found to be a reasonable estimate of anticipated project costs for completing the Feasibility Study; and

WHEREAS, GTC's Call for Project Partnerships is now open and will close at 5:00 p.m. on Friday, October 14, 2022; and

WHEREAS, the Town Board has reviewed the adopted "Town of Farmington Sidewalk Trail Master Plan Map," a part of the adopted "2021 Edition of the Town of Farmington Comprehensive Plan," finding detailed delineations and distinctions between existing and proposed sidewalks, trails and bike lane connections and areas where sidewalks, trails and bike lane connections do not exist and/or are not envisioned in the future; and

WHEREAS, the Town Board has also reviewed the Director's report describing the subareas of the community where-in sidewalk/trail/bike lane connections are to be further evaluated as part of the Feasibility Study Phase 2 Project, which is dependent upon the award of UPWP matching grant funds to undertake and complete Project; and

WHEREAS, the “2021 Edition of the Town of Farmington Comprehensive Plan” and the “Genesee Transportation Council (GTC) State Routes 96 & 332 Subarea Study” both identify the need for connecting the various sub-areas within the community where sidewalks/trail/bike lane connections do not exist to areas where sidewalks/trail/bike lane connections have been previously constructed and are committed for construction under Phase 1 of the 2021-2022 TAP Grant Award; and

WHEREAS, the Town Board further understands that a commitment to match a portion of the total proposed UPWP Feasibility Study – Phase 2 cost is required; and

WHEREAS, the Town Board has established a Capital Project Fund, entitled “Sidewalk Capital Project;” and

WHEREAS, a total of \$ 25,000.00 is available from within the above referenced Capital Project Fund balance to be used as the Town’s matching share for the above referenced GTC 2023-2024 UPWP – Phase 2 Feasibility Study Project; and

WHEREAS, the proposed sub-areas shown on the above referenced master plan map lie within the identified “Community Center” portion of the Town, thereby meeting the State’s requirement for awarding funds to projects that are in compliance with the State’s Public Infrastructure Investment Policy Act; and

WHEREAS, the action involving the preparation of a feasibility study is listed as a Type II Action as classified under Part 617.5 of article 8 of New York State Environmental Conservation Law, the State’s Environmental Quality Review (SEQR) Regulations, thereby satisfying the procedural requirements under SEQR.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, does hereby classify the proposed Action as being a Type II Action under SEQR.

BE IT FURTHER RESOLVED, that the Town Board does hereby authorize the Director to submit the Town of Farmington 2023-2024 GTC UPWP Grant Application for the above referenced Project.

BE IT FURTHER RESOLVED, that the Town Board does hereby request funds be awarded by GTC as a matching share of the above referenced Project in the total amount of \$ 85,000.00.

BE IT FURTHER RESOLVED, that the Town Board reaffirms its’ commitment to provide a match of \$25,000.00 cash contribution and \$15,000.00 in-kind contribution for a total of \$40,000.00 of the total Project Cost of \$125,000.00 for the Feasibility Study Project.

BE IT FINALLY RESOLVED, that certified copies of this resolution are to be provided as an attachment to the Town’s GTC UPWP Grant Application, and to the Town Principal Account Clerk and the Director.

All Voting “Aye” (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #400-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

DECLARE EQUIPMENT SURPLUS TO BE DISPOSED OF APPROPRIATELY

WHEREAS, the Town Highway/Parks Superintendent is asking that the Town Board declare the following items as surplus so that he can have them disposed of appropriately:

- XP Pro Computer for Gasboy system, monitor and HP printer, now therefore be it

RESOLVED, that the Town Board authorizes the above listed equipment be declared surplus and to be disposed of at town clean up; and

RESOLVED, that the Town Clerk provide copies of this Resolution to the Accountant I and the Highway/Parks Department.

All Voting “Aye” (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #401-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION REQUESTING A REPORT AND RECOMMENDATION FROM THE PLANNING BOARD UPON A REQUEST TO REZONE LANDS LOCATED GENERALLY ALONG THE NORTH SIDE OF STATE ROUTE 96, THE SOUTH SIDE OF COLLETT ROAD AND WEST OF COUNTY ROAD 8, TO BE KNOWN AS THE POWERS INCENTIVE REZONING PROJECT

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has receive an application for rezoning two (2) tax map parcels identified as Tax Map Accounts No. 29.00-2-13.1 and 29.00-2-14.0, which are currently zoned RS-25 Residential Suburban and LI Limited Industrial with MTOD Major Thoroughfare Overlay District zoning designations; and which are being requested to be rezoned to IZ Incentive Zoning, and which are described as being located generally along the north side of New York State Route 96, the south side of Collett Road and west of County Road 8 (hereinafter referred to as Rezoning Action); and

WHEREAS, the Town Board seeks input from the Planning Board on any rezoning request.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby request a report and recommendation upon the above referenced Rezoning Action.

BE IT FURTHER RESOLVED, that the Town Board does hereby request said report and recommendation be provided to the Town Board for its consideration at the November 9, 2022, Town Board Meeting.

BE IT FINALLY RESOLVED, that copies of this resolution are to be provided to the Town Planning Board, the Clerk of the Planning Board, the Town Director of Planning and Development, the Town Code Enforcement Officer, the Town Zoning Enforcement Officer, the Applicants and the Applicants Engineer.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #402-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

Abstract 19 – 2022

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

ABSTRACT NUMBER		19	
DATE OF BOARD MEETING		10/11/2022	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	123,891.17	1890-1896,1898-1907,1909-1927,1929-1933
DA	HIGHWAY FUND	12,821.51	1907,1915,1934-1939
HD	TOWN SIGNS CAP PROJECT		
HB	BEAVER CREEK PARK	1,090.00	1913,1916
HH	ROUTE 332/96 WATERLINE	2,315.00	1916
HS	SIPP LINING CAPITAL PROJ	375.00	1916
HZ	TOWNLINE CAPITAL PROJECT		
HT	TOWNHALL CAPITAL PROJ		
HW	WATER TANK REPAIR	1,658.31	1885,1892
SL1	LIGHTING DISTRICT		
SD	STORM DRAINAGE	1,115.95	1897,1909,1915,1916
SS	SEWER DISTRICT	116,684.50	1852-1879,1892,1897,1909,1910,1915-1916,1928,1932
SW1	WATER DISTRICT	445,339.37	1852,1853,1859-1861,1865,1867,1868,1871,1876-1889,1892,1897,1909,1910,1915,1916,1928,1932,1940
TA200	PAYROLL DEDUCTIONS	111.74	1877,1904,1908,1931
	TOTAL ABSTRACT	\$ 705,402.55	

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

TRAINING UNDER \$100

1. David Conti to attend Laboratory Water/WasteWater Training Session at the Holiday Inn, Auburn on October 12, 2022 at a cost not to exceed \$100.00.
2. David Conti to attend Basic Electricity WasteWater/Water Training Session at the Ontario County Training Facility in Canandaigua on October 19, 2022 at a cost not to exceed \$15.00.

WAIVER OF THE RULE: No Objections

RESOLUTION #403-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE INSTALLATION OF PUMPS AND VALVES FOR PS-25 LOCATED AT 752 WANGUM ROAD VICTOR NY

WHEREAS, the existing Pumps and Valves need to be replaced due to failures and to eliminate the manual pump outs at the station; and

WHEREAS, Dakksco has quoted the removal of the existing pumps and valves and replace with a new pumps and valves which have already been purchased by the Farmington Sewer Department 1216 McMahan Rd Victor, NY; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Farmington acting on behalf of the Farmington/Victor Sewer Districts hereby authorizes the quote from Dakksco in an amount not to exceed \$32,944.00; and

BE IT FURTHER RESOLVED, that funding for this project will be from Budget Code SS-8120.4V which the following budget amendment:

Debit:	SS599 Appropriate Fund Balance	\$35,000	
Credit:	SS8120.4V Victor Contractual		35,000

LASTLY BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Accountant I.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #404-2022:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB FOR THE WWTP PAVING AND DRAINAGE IMPROVEMENTS

WHEREAS, MRB has submitted a proposal for professional services for the field investigation and design of grading and drainage improvements needed to complete the final phase of paving at the waste-water treatment plant,

WHEREAS, the proposal for MRB lists a total compensation for field investigation and design at a cost not to exceed \$9500,

WHEREAS, the 2022 sewer budget has allocated \$55,000 toward paving contractual expenses and the design work will be completed in 2022,

NOW, THEREFORE BE IT RESOLVED, that the paving funding be reallocated to the engineering line as well as other sewer contractual expenditure lines with the following budget amendments:

SS8130.464	Asphalt Paving	\$55,000	
SS8130.461	Sanitary Treatment Engineering		\$10,000
SS8120.41V	Utilities-Victor		\$10,000
SS8120.44	Sanitary Sewers Engineering		\$5,500
SS8130.43	Sewage Treatment Sludge Removal		\$10,000
SS8130.4	Sewage Treatment Contractual		\$19,500

FURTHER RESOLVED, that the Town Supervisor signs the MRB proposal,

FULLY RESOLVED, that the Town Clerk forwards a copy of the signed proposal to Bill Davis, MRB Group, and provides a copy of the resolution and the proposal to the Accountant I and the Water and Sewer Department.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #405-2022:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB FOR THE GROVE PARK SITE IMPROVEMENTS

WHEREAS, MRB has submitted a proposal for professional services for a concept plan to provide additional parking at Farmington Grove Park

WHEREAS, the proposal for MRB lists a total compensation for topography and concept plan at a cost not to exceed \$9800,

NOW, THEREFORE BE IT RESOLVED, that the expenditures will be disbursed out of the Town Parks Improvements Capital Project fund with the following budget amendment within the capital project:

		Debit	Credit
HP599	Appropriated Fund Balance	\$10,000	
HP1440.2	Engineering		\$10,000

FURTHER RESOLVED, that the Town Supervisor signs the MRB proposal,

FULLY RESOLVED, that the Town Clerk forwards a copy of the signed proposal to Bill Davis, MRB Group, and provides a copy of the resolution and the proposal to the Accountant I and the Highway Department.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

RESOLUTION #406-2022:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING ACCEPTANCE OF AN EASEMENT – TOMRA NY RECYCLING

WHEREAS, the Town of Farmington, by its officers or representatives, has engaged in discussions with TOMRA NY Recycling, LLC ("Owner") regarding the Town's obtaining a Water and Utility Easement and a Stormwater Management Facility Easement over portions of its property located on Loomis Road, including the lands on which the former Town Highway, Tomra Trail, were located and which the Town has approved, subject to a permissive referendum, conveying to TOMRA, as shown and described in said easements; and

WHEREAS, Town of Farmington officials have recommended to the Town Board that said Owner grant to the Town the easements over said lands of said Owner; and

WHEREAS, said easements have been offered by Owner to the Town of Farmington; and

WHEREAS, the Town Board of the Town of Farmington is desirous of accepting said offered easements on behalf of said Town; and

WHEREAS, the Town Board of the Town of Farmington has examined said instruments and finds the consideration described in said easements to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington does hereby accept, subject to either i) there being no petition filed in the 30-day time period calling for a permissive referendum on the Town Board's approval of the conveyance of the former Tomra Trail property to Owner or ii) should such a petition be filed in the 30-day time period calling for a referendum on the question of whether the Town Board's approval of the conveyance of the former Tomra Trail property to Owner should be approved, on the approval of the voters at such referendum, the two (2) Easements attached hereto as Exhibit 1 from Owner

in accordance with the terms and conditions contained in said instruments and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by the Owner, and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

All Voting "Aye" (Ingalsbe, Bowerman, Herendeen, and Holtz), the Resolution was **CARRIED**.

EXECUTIVE SESSION: Councilman Holtz made a motion to enter into executive session at 8:03 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, Councilman Herendeen seconded the motion. Motion **CARRIED**.

Councilman Bowerman motioned to exit the executive session at 8:24 p.m., Councilman Herendeen seconded the motion. Motion **CARRIED**.

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 8:25 p.m., seconded by **Councilman Herendeen**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk