

Resolution No. _____ of 2025

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE WATER & SEWER SUPERINTENDENT TO
PURCHASE PUMP/CONTROLS PACKAGE FOR WWTP PS-1 REHABILITATION**

WHEREAS, the Water and Sewer Superintendent has identified that PS-1 equipment has reached its useful life and has been identified in the proposed WWTP Improvement Project.

WHEREAS, the Water and Sewer Superintendent has four quotes; (1) W2 Operator Training Group, LLC = \$18,440.37 (1) Siewert Equipment = \$31,320.00, (1) Koester = \$35,686.00, (1) GA Fleet = \$88,445.00, now therefore

BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Water and Sewer Superintendent to hire W2 Operator Training Group LLC for the purchase of the required parts and installation at a cost not to exceed \$18,440.37 plus any additional shipping/freight costs and,

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

Resolution No. _____ of 2025

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY
REPORT OF THE SUPERVISOR FOR OCTOBER 2025**

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Accountant I submitted the Monthly Report of the Supervisor for October 2025 to the Town Supervisor on November 5, 2025,

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for October 2025 on November 5, 2025,

WHEREAS, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

BE IT RESOLVED, that the Town Board hereby accepts the Monthly Report of the Supervisor for October 2025, and

BE IT FULLY RESOLVED, that the Town Clerk give a copy of this resolution to the Accountant I.

Resolution No. _____ of 2025

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING THE TOWN BOARD TO CLOSE OUT
THE MERTENSIA AND RT 332 & COLLETT WATERLINE CAPITAL
PROJECT FUNDS**

WHEREAS, Resolution 253-2025 approved the closeout paperwork for the Route 332& Collett and Mertensia watermain replacement projects, and

WHEREAS, the funds remaining in the capital project savings accounts plus any interest earned will be transferred back to the water savings account, now therefore

BE IT RESOLVED, that the funds be transferred with the following budget amendment within the capital projects:

HV1440.2 Engineering:	\$210.00	
HV8340.2 Waterline:	\$41,264.27	
HV9901.9 Tran to Other Funds:		\$41,474.27
HY1440.2 Engineering:	\$1890.00	
HV8340.2 Waterline:	\$73,699.79	
HV9901.9 Tran to Other Funds		\$75,589.79

BE IT FULLY RESOLVED, that the Town Clerk forwards a copy of the resolution to the Accountant I, and the Water and Sewer department.

Resolution No. _____ of 2025

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING THE TOWN BOARD TO CLOSE OUT
THE TOWN HALL CAPITAL PROJECT FUND**

WHEREAS, a final walk through and payment to the contractor were completed in October of 2025, and

WHEREAS, the funds remaining in the capital project savings account plus any interest earned will be transferred back to the general savings account, now therefore

BE IT RESOLVED, that the funds be transferred with the following budget amendment within the capital project:

HT1440.2 Engineering:	\$6,986.50	
HT1620.2 Building Upgrades:	\$1,024.72	
HT1620.21 Furniture	\$594.51	
HT9901.9 Tran to Other Funds:		\$8,605.73

BE IT FULLY RESOLVED, that the Town Clerk forwards a copy of the resolution to the Accountant I.

Resolution No. ____ of 2025

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption: November 12, 2025

RE: Resolution accepting receipt of the preliminary draft of Local Law No. 10 of 2025, a local law authorizing the Town Clerk, in accordance with the provisions contained in Chapter 165, Article III, Establishment and Designation of Districts, Section 165-12. C., Zoning Map and Chapter 165, Article IV, Section 34.1 IZ Incentive Zoning District, to amend the Town's Official Zoning Map, for the rezoning of land [Tax Map Accounts 41.07-1-28.210 and 41.00-1-28.300] for the project known as "Farmington Meadows Incentive Zoning Project, State Route 332 and County Road 41;" determining that the documents submitted by the Applicant along with a preliminary draft of proposed Local Law No. 10 of 2025, are a complete application; classifying the proposed Action as a Type I Action, under the State's Environmental Quality Review (SEQR) Regulations; directing town staff to submit a referral of this complete application to the Ontario County Planning Board for its review and recommendation at their December 10, 2025, meeting; and scheduling a public hearing upon said Action for Tuesday, December 23, 2025.

WHEREAS the Town Board (hereinafter referred to as Town Board), at its meeting on September 9, 2025, agreed to proceed with a formal application for rezoning the above referenced tax map accounts from PD Planned Development and MTOD Major Thoroughfare Overlay District to IZ Incentive Zoning and MTOD Major Thoroughfare Overlay District for the Farmington Meadows Incentive Zoning Project; and

WHEREAS the Town Board, at its meeting on September 9, 2025, instructed the Town Director of Planning & Development (hereinafter referred to as Director) to prepare a preliminary draft of a local law for the proposed incentive rezoning of the Farmington Meadows Incentive Zoning Project; and

WHEREAS the Town Board, has on November 12, 2025, received a preliminary draft of Local Law No. 10 of 2025, from the Director; and

WHEREAS the Board has received from Passero Associates, the Applicant's Engineers, a revised set of drawings dated November 6, 2025, entitled "Farmington Meadows Incentive Zoning – Concept Figures, 01 and 02" and "Farmington Meadows IZ Phasing Plan;" and

WHEREAS said drawings are accompanied by a September 19, 2025, letter from Zina Lagonegro, EIT, AICP, Director of Planning & Development, Passero Associates to Mr. Jeffrey Cook, Cook Properties, entitled "SEQRA Consistency Evaluation," which letter includes a comparison of the previously approved amenities and zoning incentives for the Whitestone Incentive Zoning Project and the amenities and zoning incentives now under consideration, the Applicant's Full Environmental Assessment Form – Part 1, a update Traffic Impact Report and a list of zoning incentives and site amenities for said project, dated November 6, 2025, from Shauncy Maloy, P.E., Passero Associates; and

WHEREAS the Town Board is required under the provisions of 6NYCRR, Part 617, a part of article 8 of the New York State Environmental Conservation Law (ECL), to classify the proposed Action; and

WHEREAS the proposed Action requires a referral to be submitted to the Ontario County Planning Board for its review and recommendation under the provisions of Sections 239-1 & -m of the New York State General Municipal Law; and

WHEREAS the Town Board is required to schedule and conduct a public hearing upon the proposed rezoning Action.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby accept the preliminary draft of Local Law No. 10 of the year 2025, which is dated October 28, 2025, and now begins the public review period for said local law as provided within the New York State Municipal Home Rule Law, Article 3, Sections 20 - 27.

BE IT FURTHER RESOLVED that the Town Board does hereby declare the above referenced documents to be a complete application for the public's review and the Board's consideration of the requested rezoning of these two parcels of land.

BE IT FURTHER RESOLVED that the Action involves only a legislative decision to authorize a specific amendment to be made to the Town's Official Zoning Map and it does not permit any physical site disturbance without the Applicant first obtaining from the Town Planning Board the granting of overall preliminary subdivision plat and site plan approvals and the filing thereof with the Town Clerk's Office.

BE IT FURTHER RESOLVED that the Town Board does hereby classify the proposed Action as being a Type I Action based upon the criteria contained in 6NYCRR Part 617.4 (b) (3), the granting of a zoning change at the request of an applicant for an Action that exceeds 25 or more acres of land.

BE IT FURTHER RESOLVED that the Town Board directs Town Staff to submit electronically the above referenced complete application and a certified copy of this resolution to the Ontario County Planning Board for its' scheduled meeting on Wednesday, December 10, 2025.

BE IT FURTHER RESOLVED that the Applicant is hereby directed to submit payment of the prevailing fee for the rezoning of this land application under consideration, to the Town Clerk's Office, on or before noon on Friday, November 14, 2025.

BE IT FURTHER RESOLVED that the Town Board does hereby schedule a public hearing to be held upon this Action at its' meeting scheduled on Tuesday, December 23, 2025, commencing at 7:00 p.m.

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to cause a legal notice for this public hearing to be published in the Town's Official Newspaper, a copy thereof to be posted on the Town Hall Bulletin Board and on the Town Website, all in accordance with the State's Open Meetings Law.

BE IT FURTHER RESOLVED that upon payment received for the Action, a paper copy of the above referenced documents is to be made available for public review in the Town Clerk's Office during normal business hours commencing at noon on Friday, November 14, 2025, and an electronic copy of the above referenced documents are to be posted on the Town Website on said date.

BE IT FURTHER RESOLVED that the Town Code Enforcement Officer is to post Public Notice Signs in two locations on the site, one sign along the State Route 332 frontage and the other sign along the County Road 41 frontage, on or before the end of business on Friday, November 14, 2025.

BE IT FURTHER RESOLVED that once these two sites have been conditionally rezoned for this incentive zoning project, then the Applicant may submit an application to the Town Planning Board for preliminary subdivision plat and preliminary site plan drawings for review and action under the provisions of 165-34.1 of the Farmington Town Code, including coordination with other involved and interested agencies under the SEQR regulations.

BE IT FINALLY RESOLVED that the Town Board directs the Town Clerk to provide certified copies of this resolution to: the Town Highway & Parks Superintendent; the Town Water & Sewer Superintendent; the Town Planning Board; the Town Director of Planning & Development; the Town Code Enforcement Officer; the Town Environmental Conservation Board; the Town Engineers, MRB Group, D.P.C.; the Applicant, Jeffrey Cook, Managing General Partner & CEO, Cook Properties, 90 Airpark Drive, Suite 400, Rochester, New York 14624; Jess Sudol, P.E., President, Passero Engineering Architecture, 242 West Main Street, Suite 100, Rochester, New York 14614; and Shauncy Maloy, P.E., Project Engineer, Passero Associates Engineering Architecture, 242 West Main Street, Suite 100, Rochester, New York 14614.

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Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE WATER & SEWER SUPERINTENDENT TO
HIRE SIEWERT EQUIPMENT FOR ASSISTANCE WITH RESOLVING PUMP
PRIMING ISSUES AT PS-6 (PLASTERMILL)**

WHEREAS, the Water and Sewer Superintendent has identified the need for assistance with resolving pump priming issues at PS-6 and Siewert is the local rep for Gorman Rupp Pumps; and

WHEREAS, the Water and Sewer Superintendent has a quote for (1) Siewert Equipment at a cost not to exceed \$6,266.00; now therefore

BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Water and Sewer Superintendent to hire Siewert Equipment for assistance with resolving pump priming issues at PS-6 at a cost not to exceed \$6,266.00 plus any additional shipping/freight costs; and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, the Town of Victor Supervisor, and the Accountant I.

Resolution No. ____ of 2025

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

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Sec'd by _____

Date of Adoption: November 12, 2025

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

RE: Resolution accepting receipt of the final draft of a report dated October 2025, from the Town of Farmington Environmental Conservation Board entitled "Open Space Index Update 2025;" providing for a public review period upon said report; classifying the proposed Action as a Type II Action, under the State's Environmental Quality Review (SEQR) Regulations; and scheduling a public hearing upon the Town Board's adoption of said Action for Tuesday, December 9, 2025.

WHEREAS the Town Board (hereinafter referred to as Town Board), at tonight's meeting has received from Bryan White, Chairperson, Town of Farmington Environmental Conservation Board (hereinafter referred to as ECB), the above referenced document; and

WHEREAS said document is a proposed update to the 2013 Town of Farmington Open Space Index (hereinafter referred to as OSI) that was adopted on January 14, 2014; and

WHEREAS Chapter 9, Article III, of the Farmington Town Code identifies that among the powers and duties of the ECB is maintaining the adopted inventory of index of identified open spaces in public or private ownership within the Town; and

WHEREAS the members of the Town of Farmington Environmental Conservation Board have spent numerous hours of volunteer service to the Town and its residents in preparing the 2025 Update to the OSI, which contains subarea analysis of open lands and mapping of the community's natural resources in a format required by the provisions of Sections 239-x and 239-y of the New York State General Municipal Law (hereinafter referred to as GML); and

WHEREAS the Town Board is required under the provisions of 6NYCRR, Part 617, a part of article 8 of the New York State Environmental Conservation Law (ECL), to classify the proposed Action; and

WHEREAS the Town Board desires to establish a public review and comment period on the above reference OSI Update 2025; and

WHEREAS the proposed Action requires a public hearing be held upon the proposed update to the 2013 OSI; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby declare the above referenced document to be complete for the public's review and the Board's consideration of amending the 2013 OSI document.

BE IT FURTHER RESOLVED that the Town Board does hereby begin on Thursday, November 13, 2025, the public review period for the Town Board's adoption of this document to replace the 2013 Update to the Town of Farmington Open Space Index.

BE IT FURTHER RESOLVED that the Action involves only a legislative decision to adopt the OSI as provided for under Sections 239-x and 239-y of the New York State General Municipal Law and Chapter 9, Article III, of the Farmington Town Code.

BE IT FURTHER RESOLVED that the Town Board does hereby classify the proposed Action as being a Type II Action based upon the criteria contained in 6NYCRR Part 617.5 (26) and (27).

BE IT FURTHER RESOLVED that the Town Board directs Town Staff to provide a paper copy the above referenced 2025 OSI Update document and a certified copy of this resolution for public review in the Town Clerk's Office commencing on Thursday Morning November 13, 2025, and continuing through Tuesday, December 9, 2025.

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to post a copy of the ECB's OSI Update 2025 report on the Town's website, along with a certified copy of this resolution, starting on Thursday, November 13, 2025, and continuing through Tuesday, December 9, 2025.

BE IT FURTHER RESOLVED that the Town Board does hereby schedule a public hearing to be held upon this Action at its' meeting scheduled on Tuesday, December 9, 2025, commencing at 7:00 p.m..

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to cause a legal notice for this public hearing to be published in the Town's Official Newspaper, a copy thereof to be posted on the Town Hall Bulletin Board and a copy on the Town Website, all in accordance with the State's Open Meetings Law.

BE IT FINALLY RESOLVED that the Town Board directs the Town Clerk to provide certified copies of this resolution to: the Town Planning Board; the Town Director of Planning & Development; the Town Code Enforcement Officer; the Town Environmental Conservation Board; and the Town Engineers, MRB Group.