

Town of Farmington

1000 County Road 8
Farmington, New York 14425

ZONING BOARD OF APPEALS

Established July 15, 1957

Monday, September 22, 2025, 7:00 p.m.

MINUTES—Approved

The minutes are written as a summary of the main points that were made and are the official and permanent record of the actions taken by the Town of Farmington Zoning Board of Appeals. Remarks delivered during discussions are summarized and are not intended to be verbatim transcriptions. An audio recording of the meeting is made in accordance with the Zoning Board of Appeals adopted Rules of Procedure. The audio recording is retained for four months.

Board Members Present:

Thomas Yourch, *Chairperson*
Ralph Bocchino
Kelly Cochran
Matthew DeMarco
Tom Lay

Staff Present:

Ron Brand, Director of Planning and Development
Paula Ruthven, Zoning Officer, Town of Farmington

Applicants Present:

Jake Calabrese, Marathon Engineering, 39 Cascade Drive, Rochester, NY 14614

Others Present: None in person nor on-line.

1. MEETING OPENING

The September 22, 2025, meeting of the Zoning Board of Appeals was called to order at 7:00 p.m. by Mr. Yourch.

The Pledge of Allegiance was recited.

Mr. Yourch said that the meeting would be conducted according to the Rules of Procedure approved by the Zoning Board of Appeals on January 27, 2025.

This meeting was held both in person at the Farmington Town Hall and virtually on Zoom.

2. Approval of Minutes of August 25, 2025, WORKSHOP MEETING MINUTES and August 25, 2025, ZONING BOARD OF APPEALS MEETING MINUTES.

A motion was made by MS. COCHRANE seconded by MR. DEMARCO, that the minutes of the August 25, 2025, workshop meeting be approved.

Motion carried.

A motion was made by MR. BOCCHINO seconded by MR. LAY, that the minutes of the August 25, 2025, meeting be approved.

Motion carried.

3. LEGAL NOTICE – there were no legal notices published for this meeting.

4. CONTINUED PUBLIC HEARINGS: (2)

Mr. Yourch opened the public hearing portion of the meeting with the first item on the agenda being a continuation.

Mr. Bocchino: I am Ralph Bocchino, I would like to recuse myself from this discussion for the following reasons. I attended a mix, mingle and make a difference, at the Bridges Board social on August 27th from five to seven. I am on an unrelated board with a member who is currently working with Bridges for Brain Injury and currently considering a volunteer position with them in the near future.

Mr. Yourch: Thank you.

Mr. Bocchino then left the dais and took a seat in the Main Meeting Room.

Mr. Yourch: First up is

ZB 2025-0701, Bridges for Brain Injury, 1111 County Rd 8 Farmington NY 14425: Requesting an area variance for Tax Map Account 30.00-1-61.100 to allow relief from the Town Code requirement [Chapter 165, Article V, §55] that the keeping of animals shall not be closer than 200 feet to all side or rear lot lines as a Type II Action. The applicant is proposing a side set back of thirty-six feet. The property is zoned R-1-15.

Mr. Yourch: Please state your name and address.

Mr. Calabrese: I am Jake Calabrese. I'm with Marathon engineering and our office address is 39 Cascade, Dr. Rochester and I'm here to present the Bridges for Brain Injury application to the Zoning Board.

Mr. Calabrese: The updates from the last meeting have been that we went to the Planning Board on 9/3, and we got the SEQR determination cleared up and then we did not go to their 9/17 meeting, no action to be made until the Zoning Board.

Mr. Calabrese: I know everyone was here last time. Do you want me to do another intro kind of walk-through the project?

Mr. Yourch: Do you have any new information for us?

Mr. Calabrese: No, nothing. We received town comments from MRB Group and none of those comments moved any buildings around. Nothing's really changed on that front, just more or less the engineering side, drainage, parking, whatnot, but nothing that would affect anything.

Mr. Yourch: Okay, staff comments?

Mr. Brand: You [Mr. Calabrese] received the draft resolution.

Mr. Calabrese: Yes.

Mr. Brand: And do you have any comments or concerns with the draft resolution?

Mr. Calabrese: No

Mr. Brand: Okay, I'm ready to have you move on with this one.

Mr. Yourch: Any comments from the public or online?

Ms. Ruthven: There isn't anyone online.

Mr. Yourch: Board members comments?

There were none.

Mr. Yourch: So, do I have a motion to close that public hearing?

[By voice vote the public hearing on this application was closed]

Mr. Yourch: Move on to the next public hearing.

ZB 2025-0702, Bridges for Brain Injury, 1111 County Rd 8 Farmington NY 14425: Requesting an area variance for Tax Map Account 30.00-1-61.100 to allow relief from the Town Code requirement [Chapter 165, Article V, §55] that the storage of any farm animal waste or other odor-or dust – producing materials shall not be closer than 200 feet to any lot lines as a Type II Action. The applicant is proposing a side yard setback of fifty feet and a rear yard setback of ninety-five feet. The property is zoned R-1-15.

Mr. Yourch: We already know who you are.

Mr. Calabrese: Kind of the same thing that nothing, no comments were really made on that end from, MRB and from the town so far. So, nothing, nothing changed. We don't have our exact location, but when we were going through the initial variance process, I caught that in in the code and wanting to put that in there just in case. Trying to find, there is a nice area where there would be no tree removal or anything that we could kind of tuck it away, but again, it would be within that 200 feet. So, 50 feet is a kind of happy medium.

Mr. Yourch: Okay, staff comments.

Mr. Brand: You realize that if you do come back with an alternative location [for the outdoor storage of animal waste] for whatever reason at a later date, whether it's to be required by the State Health Department or DEC or somebody like that, that you may have to come back to this board to have this recalled and amended to agree with their criteria.

Mr. Calabrese: Yes, one of the comments from MRB was just to be aware of that, that can be considered a hotspot through the DEC, but conveniently that's on an area that's pretty flat, but there's no drainage that will come from where we're proposing to our pond or to any of our storm system, so kind of it's a nice little area tucked away.

Mr. Yourch: Public comments, is there anyone online?

Ms. Ruthven: No.

Mr. Yourch: Board members.

There were no questions from the Board.

Mr. Yourch: I'll accept a motion to close this public hearing.

Mr. Lay: I move to close this public hearing.

Ms. Cochrane: I second the motion to close the public hearing.

[a voice vote of the four members passed unanimously to close this public hearing]

5. PUBLIC HEARING - NONE

6. BOARD BUSINESS—DELIBERATIONS AND DECISION

**ZB #2025-0701
1111 County Rd 8
Farmington, NY 14425**

Bridges for Brain Injury

Area Variance

**ZB #2025-0702
1111 County Rd 8
Farmington NY 14425**

Bridges for Brain Injury

Area Variance

■ A motion was made by MR. DEMARCO, seconded by MR. LAY that the reading of the complete findings and decisions of the Public Hearing resolution be waived, and that the determinations and conditions resolution be approved:

**TOWN OF FARMINGTON
ZONING BOARD OF APPEALS
AREA VARIANCE FINDINGS AND DECISION**

APPLICANT: Laura Donaldson
Bridges for Brain Injury
5760 Duke of Gloucester Way
Farmington, NY 14425

File: ZB #2025-0701
Zoning District: A-80 Agricultural District
Published Legal Notice on: August 19, 2025
County Planning Action on: August 13, 2025
County Referral #: 2025-127.0
Public Hearing held on: August 25, 2025, and
Continued on September 22, 2025.

Property Location: 1111 County Road 8, Farmington, NY 14425

Property Owner: Bridges for Brain Injury, Inc.

Applicable Section of Town Code: Chapter 165, Article V, Section 55 B.

Requirement for Which Variance is Requested:

The granting of an area variance to allow relief from a Town Code requirement [Chapter 165, Article V, §55 B.] that requires the keeping of farm animals shall not be closer than 200 feet to all side or rear lot lines. The applicant is proposing the continued use of an existing barn for the keeping of animals in association with the Bridges for Brain Injury’s Wildlife Education Center operations. The existing barn is located in the rear portion of the property and has a side yard setback of thirty-six feet (36 ft.).

State Environmental Quality Review Determination:

The granting of a single Area Variance for an Accessory Structure [housing of farm animals] is classified as a Type II Action under 6NYCRR, Part 617.5 (c) (1), (9) and (16), of the State Environmental Quality Review (SEQR) Regulations. Type II Actions have been determined, under the SEQR Regulations, not to have a substantial adverse impact upon the environment or are otherwise precluded from further environmental review under article 8 of the New York State Environmental Conservation Law (ECL).

County Planning Referral Recommendation:

Referral # 127.0 (Class 1) Comments only.

FACTORS CONSIDERED AND BOARD FINDINGS:

1. Whether an undesirable change will be produced in the character of the neighborhood or a detriment to nearby properties will be created by the granting of the Area Variance.

 Yes X No

Findings: The Zoning Board of Appeals (hereinafter referred to as the Board) finds that the character of this neighborhood is a mix of single-family lots fronting along both sides of County Road 8, active agricultural lands and accessory structures used in support of agricultural related operations. The Board further finds that the subject property was previously used for the training of thoroughbred racehorses. The Board further finds that the existing barn was issued a building permit based upon an exemption provided to an active farm site located within an established Ontario County Agricultural Use District [Consolidated Ag District Number 1]. The Board further finds that the barn has, up until recently, continued to be used for the boarding of the racehorses. The Board further finds that the adjacent land to the north of the subject site continues to be used for agricultural production. The Board further finds that the property opposite the subject site along County Road 8 continues to be used for the keeping of farm animals. The Board further finds that the existing Accessory Structure’s Front Setback from County Road 8 is well screened by existing trees from any nearby single-family residences. The Board further finds that the Accessory Structure is in a good/sound condition for the proposed use. Therefore, based upon these findings the Board determines that granting of the Area Variance to allow the keeping of animals used in conjunction with the Bridges for Brain Injury’s Programs in the existing location on the site, having a side yard setback of 36 feet, will not create an undesirable change in the character of the neighborhood or be a detriment to nearby properties.

2. Whether the benefit sought by the applicant can be achieved by a feasible alternative to the requested variance. Yes No

Reasons: The Board finds that the existing barn's continued use for the keeping of animals for the Bridges for Brain Injury's Programs is a feasible use. The Board further finds that the barn's location provides a feasible alternative to relocating the Accessory Structure elsewhere on the site. The Board further finds that said structure's location has very little visible impact upon nearby residential properties. The Board, based upon these findings, determines that the benefit to the applicant cannot be achieved by a feasible alternative to the requested variance.

3. Whether the requested area variance is substantial. Yes No

Reasons: The Board finds that the requested relief from the Town Code required 200 foot side setback involves granting a variance of eighty-two percent (82%). The Board has consistently found that a variance involving encroachment of fifty percent (50%) or more is a substantial variance.

4. Whether the proposed area variance will have an adverse effect or impact upon the physical environmental conditions in the neighborhood or district. Yes No

Reasons: The Board has considered the criteria for determining significance, as set forth in 6 NYCRR, Part 617.7 of the SEQRA Regulations. The Board finds that the proposed Action is classified as a Type II Action under 6 NYCRR, Part 617.5 (c) (1), (9) and (16) of article 8 of the New York State Environmental Conservation Law (ECL). The Board finds that Type II Actions listed within the ECL have been determined not to have a significant adverse impact upon the environment and has thereby satisfied the procedural requirements of the ECL.

5. Whether the alleged difficulty was self-created which consideration shall be relevant to the decision of the board of appeals but shall not necessarily preclude the granting of the area variance. Yes No

Reasons: The Board finds that the alleged difficulty is self-created, as the Applicant desires to use an existing Accessory Structure, a barn that previously was used as part of a former agricultural operation, for the housing of non-classified Farm Animals as part of the Bridges for Brain Injury's Programs. The Board further finds that such continued use is not exempt under the State's Agriculture and Markets Laws and that an area variance to the Side Setback of 200 feet is necessary. The Board further determines that relocating the Accessory Structure elsewhere on the site would not be practical as allowing the existing building to remain on the site in its' current location and for the proposed use. Therefore, based upon this finding, the Board determines the alleged difficulty is self-created and that granting the requested relief would be granting the minimum area variance otherwise required by New York State Town Law and the Farmington Town Code Chapter 165.

**DETERMINATION OF THE ZONING BOARD OF APPEALS
BASED UPON THE ABOVE FACTORS**

The Zoning Board of Appeals, after reviewing the above five proofs, makes the following decision:

That the benefit to the applicant does outweigh any known detriment to the community or neighborhood; and, therefore, the requested area variance is GRANTED WITH THE FOLLOWING CONDITIONS:

1. The Side Yard Setback of thirty-six (36) feet, for the existing Accessory Structure, is granted subject to the Applicant obtaining Final Site Plan Approval from the Town of Farmington Planning Board and it is not to be expanded in area without further complying with this side setback distance; and
2. The Final Site Plan drawing is to contain a note identifying this area variance being granted with conditions, and the file number and date.
3. The area variance is subject to the issuance of a Certificate of Compliance by the Town Code Enforcement Officer; and
4. The Accessory Structure shall be used only for the housing of animals in conjunction with the Bridges for Brain Injury’s Programs.


NOW, THEREFORE, BE IT RESOLVED that the Board in making this Decision has satisfied the procedural requirements under New York State Town Law and the Town of Farmington Town Code.

BE IT FINALLY RESOLVED that the Board directs the filing of certified copies of this resolution be provided to: the Applicant, Laura Donaldson, Bridges for Brain Injury, 5760 Duke of Gloucester Way, Farmington, NY 14425, or ldonaldson@bridgesforbraininjury.org; the Applicant’s Engineer, Jake Calabrese, P.E., Marathon Engineering, 39 Cascade Drive, Rochester, NY 14614 or jcalabrese@maratho-neng.com; John Robortella, Clerk of the Board, Town of Farmington Planning Board, john.robortella@gmail.com; the Project File in the Town Development Office; and the Farmington Town Clerk’s Office.

The above resolution was offered by **Mr. DeMarco** and seconded by **Mr. Lay** at a regularly scheduled meeting of the Zoning Board of Appeals held on Monday, September 22, 2025. After Board discussion, the following roll call vote was recorded:

Kelly Cochran	Aye
Tom Lay	Aye
Matt DeMarco	Aye
Ralph Bocchino	Recused
Thomas Yourch	Aye

I, Carol Marvel, Clerk *Pro-Tem* of the Board, do hereby attest to the accuracy of the above Resolution being acted upon and recorded in the minutes of the Farmington Zoning Board of Appeals at their September 22, 2025, Meeting.



Carol Marvel L.S.
Clerk *Pro-Tem* of the Zoning Board of Appeals

■ A motion was made by MS. COCHRANE, seconded by MR. DEMARCO that the reading of the complete findings and decisions of the Public Hearing resolution be waived, and that the determinations and conditions resolution be approved:

**TOWN OF FARMINGTON
ZONING BOARD OF APPEALS
AREA VARIANCE FINDINGS AND DECISION**

APPLICANT: Laura Donaldson
Bridges for Brain Injury
5760 Duke of Gloucester Way
Farmington, NY 14425

File: ZB #2025-0702
Zoning District: A-80 Agricultural District
Published Legal Notice on: August 19, 2025
County Planning Action on: August 13, 2025
County Referral #: 2025-127.1
Public Hearing held on: August 25, 2025 and
Continued on September 22, 2025.

Property Location: 1111 County Road 8, Farmington, NY 14425

Property Owner: Bridges for Brain Injury, Inc.

Applicable Section of Town Code: Chapter 165, Article V, Section 55 B.

Requirement for Which Variance is Requested:

The granting of an area variance to allow relief from a Town Code requirement [Chapter 165, Article V, §55 B.] that requires the storage of farm animal waste shall not be closer than 200 feet to any lot line. The applicant is proposing the continued use of an farm animal waste aera on their site in association with the Bridges for Brain Injury’s Wildlife Education Center operations. The existing farm animal waste location is in the rear portion of the property and has a side yard setback of forty-nine feet (49 ft.).

State Environmental Quality Review Determination:

The granting of a single Area Variance for the stockpiling of farm animal waste is classified as a Type II Action under 6NYCRR, Part 617.5 (c) (4), (16) and (21), of the State Environmental

Quality Review (SEQR) Regulations. Type II Actions have been determined, under the SEQR Regulations, not to have a substantial adverse impact upon the environment or are otherwise precluded from further environmental review under article 8 of the New York State Environmental Conservation Law (ECL).

County Planning Referral Recommendation:

Referral # 127.1 (Class 1) Comments only.

FACTORS CONSIDERED AND BOARD FINDINGS:

1. Whether an undesirable change will be produced in the character of the neighborhood or a detriment to nearby properties will be created by the granting of the Area Variance.

Yes No

Findings: The Zoning Board of Appeals (hereinafter referred to as the Board) finds that the character of this neighborhood is a mix of single-family lots fronting along both sides of County Road 8, active agricultural lands and accessory structures used in support of agricultural related operations. The Board further finds that the subject property was previously used for the training of thoroughbred racehorses. The Board further finds that the existing farm animal waste location was issued exempt from the 200-foot Side Yard Setback as it involved an active farm site located within an established Ontario County Agricultural Use District [Consolidated Ag District Number 1]. The Board further finds that the farm animal waste area has, up until recently, continued to be used for the racehorses being boarded on the property. The Board further finds that there is no record of any complaints from nearby property owners of this practice. The Board further finds that the adjacent land to the north of the subject site continues to be used for agricultural production and that such use continues to spread farm animal waste upon the land as fertilizer for the field crops being grown. The Board further finds that the property opposite the subject site along County Road 8 continues to be used for the keeping of farm animals and that site also has a farm animal waste stockpile. The Board further finds that the existing farm animal waste area's Front Setback from County Road 8 is well screened by existing trees, from any nearby single-family residences. The Board further finds that the proposed animal waste area is identified on a preliminary site plan application currently under review by the Town Planning Board as part of the proposed Bridges for Brain Injury's site development. Therefore, based upon these findings the Board determines that granting of the Area Variance to allow the defined area of the site for the continued use for animal waste in conjunction with the Bridges for Brain Injury's Programs in the existing location on the site, having a side yard setback of 49 feet, will not create an undesirable change in the character of the neighborhood or be a detriment to nearby properties.

2. Whether the benefit sought by the applicant can be achieved by a feasible alternative to the requested variance. Yes No

Reasons: The Board finds that the continued use for the area for stockpiling of animal waste for the Bridges for Brain Injury’s Programs is a feasible use. The Board further finds that the location provides a feasible alternative to relocating the animal waste stockpile elsewhere on the site. The Board further finds that said animal waste stockpile location has very little visible impact upon nearby residential properties. The Board, based upon these findings, determines that the benefit to the applicant cannot be achieved by a feasible alternative to the requested variance.

3. Whether the requested area variance is substantial. Yes No

Reasons: The Board finds that the requested relief from the Town Code required 200-foot Side Yard Setback involves granting a variance of seventy-five percent (75%). The Board has consistently found that a variance involving encroachment of fifty percent (50%) or more is a substantial variance.

4. Whether the proposed area variance will have an adverse effect or impact upon the physical environmental conditions in the neighborhood or district. Yes No

Reasons: The Board has considered the criteria for determining significance, as set forth in 6 NYCRR, Part 617.7 of the SEQR Regulations. The Board finds that the proposed Action is classified as a Type II Action under 6 NYCRR, Part 617.5 (c) (4), (16) and (21) of article 8 of the New York State Environmental Conservation Law (ECL). The Board finds that Type II Actions listed within the ECL have been determined not to have a significant adverse impact upon the environment and has thereby satisfied the procedural requirements of the ECL.

5. Whether the alleged difficulty was self-created which consideration shall be relevant to the decision of the board of appeals but shall not necessarily preclude the granting of the area variance. Yes No

Reasons: The Board finds that the alleged difficulty is self-created, as the Applicant desires to use an existing animal waste stockpile area that previously was used as part of a former agricultural operation. The Board further finds that such continued use is not exempt under the State’s Agriculture and Markets Laws and that an area variance to the Side Setback of 200 feet is necessary. The Board further determines that relocating the animal waste stockpile area elsewhere on the site would not be practical as allowing the existing animal waste stockpile area to remain on the site in its’ current location. Therefore, based upon this finding, the Board determines the alleged difficulty is self-created and that granting the requested relief would be granting the minimum area variance otherwise required by New York State Town Law and the Farmington Town Code Chapter 165.

**DETERMINATION OF THE ZONING BOARD OF APPEALS
BASED UPON THE ABOVE FACTORS**

The Zoning Board of Appeals, after reviewing the above five proofs, makes the following decision:

That the benefit to the applicant does outweigh any known detriment to the community or neighborhood; and, therefore, the requested area variance is GRANTED WITH THE FOLLOWING CONDITIONS:

- 5. The Side Yard Setback of forty-nine (49) feet, for the continued stockpiling a animal waste, is granted subject to the Applicant obtaining Final Site Plan Approval from the Town of Farmington Planning Board and it is not to be expanded in area without further complying with this side setback distance; and
- 6. The Final Site Plan drawing is to contain a note identifying this area variance being granted with conditions, and the file number and date.
- 7. The area variance is subject to the issuance of a Certificate of Compliance by the Town Code Enforcement Officer; and
- 8. The animal waste stockpile area is to be used only for the animals being used in conjunction with the Bridges for Brain Injury’s Programs.

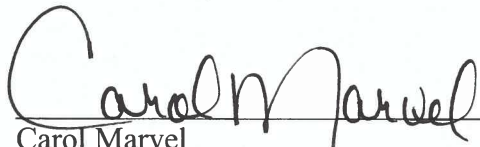
NOW, THEREFORE, BE IT RESOLVED that the Board in making this Decision has satisfied the procedural requirements under New York State Town Law and the Town of Farmington Town Code.

BE IT FINALLY RESOLVED that the Board directs the filing of certified copies of this resolution be provided to: the Applicant, Laura Donaldson, Bridges for Brain Injury, 5760 Duke of Gloucester Way, Farmington, NY 14425, or ldonaldson@bridgesforbraininjury.org; the Applicant’s Engineer, Jake Calabrese, P.E., Marathon Engineering, 39 Cascade Drive, Rochester, NY 14614 or jcalabrese@maratho-neng.com; John Robortella, Clerk of the Board, Town of Farmington Planning Board, john.robortella@gmail.com; the Project File in the Town Development Office; and the Farmington Town Clerk’s Office.

The above resolution was offered by **Ms. Cochrane** and seconded by **Mr. DeMarco** at a regularly scheduled meeting of the Zoning Board of Appeals held on Monday, September 22, 2025. After Board discussion, the following roll call vote was recorded:

Kelly Cochrane	Aye
Tom Lay	Aye
Matt DeMarco	Aye
Ralph Bocchino	Recused
Thomas Yourch	Aye

I, Carol Marvel, Clerk *Pro-Tem* of the Board, do hereby attest to the accuracy of the above Resolution being acted upon and recorded in the minutes of the Farmington Zoning Board of Appeals at their September 22, 2025, Meeting.

 L.S.
 Carol Marvel
 Clerk *Pro-Tem* of the Zoning Board of Appeals

7. OTHER BOARD MATTERS – None

8. PUBLIC COMMENTS—OPEN FORUM DISCUSSION - None

9. DIRECTOR OF DEVELOPMENT –

Tomorrow night, the town board is going to receive the plan maintenance report on the comprehensive plan. That's the only report that I have for tonight.

10. ZONING & CODE ENFORCEMENT DATE

- Board Clerk Position: A fulltime board clerk position has been filled, and we will welcome Elizabeth Klingenberg at next month's meeting.
- ZBA Applications: We have one new application next month and two continuations.

11. TRAINING OPPORTUNITIES

■ **2025 Municipal Bootcamp Trainings:**

A free annual program to provide certification credits to newly elected officials, planning and zoning boards, and municipal officials presented by Hancock Estabrook and MRB Group.

Thursday, September 25, 2025, 6:00 p.m.–7:00 p.m.

Session 8: Putting the Home in Hometown: Strategies for Attracting Housing Investments to Your Community

Thursday, October 24, 2025, 6:00 p.m.–7:00 p.m.

Session 9: Short but Not Too Short: How Short-Term Rentals Are Changing The Development and Regulatory Landscape.

Thursday, November 20, 2025, 6:00 p.m.–7:00 p.m. -rescheduled from July 24, 2025.

Session 7: Soaking Up the Sun: Solar and Battery Storage and the Local Review Process

Thursday, December 18, 2024, 6:00 p.m.–7:00 p.m.

Session 10: Santa’s Nice and Naughty List: The Best and Worst of 2025

Registration

New York Planning Federation Recorded Webinars:

For information: (518) 512-5270 or nypf@nypf.org

General Code e-Code

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories.

Information: <https://www.generalcode.com/training/>

Future Training Opportunities Online:

Ontario County Planning Department website now lists upcoming training:

<https://www.co.ontario.ny.us/192/Training>

12. NEXT MEETING

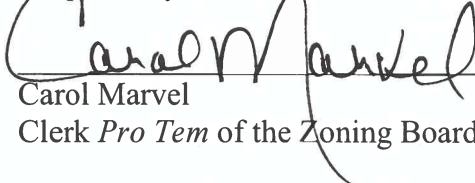
The next regular meeting of the Zoning Board of Appeals will be on October 27, 2025.

13. ADJOURNMENT

A motion was made by MR. BOCCHINO, seconded by MR. LAY, that the meeting be adjourned.

Motion carried by voice vote. The meeting was adjourned at 7:14 p.m.

Respectfully submitted,

 _____ L.S.
Carol Marvel
Clerk *Pro Tem* of the Zoning Board of Appeals